AGENDA FOR THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO

January 27, 2015

Work Session Regarding Workforce Housing Update at 6:00 PM

Regular Meeting at 7:00 PM

at the Buena Vista Community Center Piñon Room – 715 East Main Street, Buena Vista, Colorado

THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. PROCLAMATION YOUTH APPRECIATION WEEK
- V. NEW STAFF INTRODUCTIONS
- VI. AGENDA ADOPTION
- VII. CONSENT AGENDA
 - A. Minutes
 - 1. Regular Meeting January 13, 2015
 - 2. Airport Board August 19, September 16, and October 21, 2014
 - 3. Planning & Zoning January 7, 2015 and draft January 21, 2015
 - 4. Recreation Board December 10, 2014
 - 5. Tree Board Work Plan
 - 6. Water Board November 19, 2014
 - B. Should the Board adopt Resolution #4 Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, RE-APPOINTING TREY SHELTON AND MARK JENKINS AS VOTING MEMBERS OF THE PLANNING AND ZONING COMMISSION"?
- VIII. PUBLIC COMMENT
- IX. RESPONSE TO PUBLIC COMMENT
- X. BUSINESS ITEMS
 - A. PUBLIC HEARING Should the Board adopt Resolution #9, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, GRANTING A VARIANCE TO COLLEGIATE PEAKS EYECARE ALLOWING FOR THE TEMPORARY PLACEMENT OF A PROPANE TANK AT 421 HWY. 24 S."?
 - B. Website Demonstration
 - C. Should the Board adopt Resolution #10, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ENTERING INTO A CONTRACT FOR THE WELL #3 DRILLING PROJECT WITH GOLDEN EAGLE DRILLING CORPORATION OF FRISCO, COLORADO"?
 - D. Should the Board adopt Resolution #11, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING RENEWAL OF AN AGREEMENT WITH AVIONICS SPECIALISTS, LLC FOR AWOS MAINTENANCE AT THE CENTRAL COLORADO REGIONAL AIRPORT"?
 - E. Should the Board adopt Resolution #12, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO,

APPROVING A LICENSE AGREEMENT WITH COLORADO STATE UNIVERSITY FOR THE USE OF A PORTION OF CENTRAL COLORADO REGIONAL AIRPORT FOR A CLIMATOLOGY MONITORING STATION"?

- F. Review of Main Street Boundary Map
- G. Discussion of Sidewalk Snow Removal Policy
- H. Discussion of HB 15-1054

XI. STAFF REPORTS

- 1. Town Administrator
- 2. Town Treasurer
- 3. Airport Manager
- XII. TRUSTEE/STAFF INTERACTION
- XIII. ADJOURNMENT

MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO

January 13, 2015

A Work Session Regarding Trustee Guidance on Financial Reporting at 6:30 PM

Present for the work session: Mayor Joel Benson, Trustees Keith Baker, David Volpe, Duff Lacy, Phillip Puckett, Eric Gibb, Town Administrator Brandy Reitter, Town Treasurer Mike Hickman, and Town Clerk Mary Jo Bennetts.

Joel Benson introduced the work session. Trustee Lacy presented the formal budget reporting request. He would like a quarterly report and talked about things that would be nice to be included, like percentages and possible grant funding opportunities. He does not want a detailed report; simplified. Trustee Gibb offered ideas involving revenue, expenses, and reserve with comments included to help explain. Discussion continued, with input from Treasurer. Gibb would like to see more percentages over raw numbers, simplify the document, and add comments. Reitter suggested a memo regarding assumptions & comments. Puckett suggested rounding up to nearest dollar. Puckett wondered about project-based figures. Reitter suggested updates on CIP. Baker would like to see future obligations. Discussion continued.

The work session ended at 6:59 PM.

CALL TO ORDER 00:02

A Regular meeting of the Board of Trustees was called to order at 7:05 PM on Tuesday, January 13, 2015, at the Buena Vista Community Center, Pinon Room, 715 E. Main Street, Buena Vista, Colorado by Mayor Joel Benson. Present were Trustees Keith Baker, David Volpe, Duff Lacy, Phillip Puckett, Eric Gibb, Police Chief Jimmy Tidwell, Fire Chief Dixon Villers, Public Works Director Rich Landreth, Town Treasurer Mike Hickman, Director of Parks and Recreation Kathryn Wadsworth, Director of Planning Dee Miller, Town Administrator Brandy Reitter, Attorney Jefferson Parker, and Town Clerk Mary Jo Bennetts. Trustee Carrie Carey was absent.

ROLL CALL 00:15

Town Clerk Mary Jo Bennetts proceeded with the roll call and declared a quorum.

PLEDGE OF ALLEGIANCE 00:36

Mayor Benson led in the Pledge of Allegiance.

AGENDA ADOPTION 00:58

Mayor Benson requested that Business Items B, C, and D be moved to a later agenda, so they can have more review.

Motion #1 by Trustee Puckett, seconded by Trustee Lacy, to adopt the Agenda as amended. **Motion carried, 5-0.**

CONSENT AGENDA 02:05

A. Minutes

- 1. Regular Meeting December 9, 2014
- 2. Planning & Zoning December 3, 2014
- 3. Recreation Board November 12, 2014
- 4. Trails Board November 4, 2014
- 5. Tree Board October 2, 2014

- **B.** Police Chief Report
- C. Fire Chief Report
- D. Should the Board approve adoption of Resolution #1, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, DESIGNATING THE PLACE FOR THE POSTING OF NOTICES CONCERNING THE MEETINGS OF THE BOARD OF TRUSTEES, PLANNING AND ZONING COMMISSION, AND ADVISORY BOARDS"?
- E. Should the Board adopt Resolution #2, Series 2015 entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPOINTING ASHLEY BLAZER AND MCKENZIE LYLE AS ALTERNATE MEMBERS OF THE RECREATION ADVISORY BOARD"?
- F. Should the Board adopt Resolution #3, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPOINTING NANCY ANDERSON AS AN ALTERNATE MEMBER OF THE TRAILS BOARD"?

Baker requested to strike the sentence "Trustees agreed they do not want a separate storm water fund". **Motion #2** by Trustee Lacy, seconded by Trustee Baker, to approve the Consent Agenda as amended. **Motion carried, 5-0.**

PUBLIC COMMENT 05:05

Gordon Lacy, 86 Kathy Dr. He spoke to the Board regarding the Gateway Project. Business owners on E. Main and S. Main should pay for the project if they want it. Citizens should not have to pay either. He suggested to set up an improvement district and pay costs off through tax billing. The Town should put the purchase on an election ballot for citizens to decide, if business owners do not want to pay. Lacy also added that all rafting companies outside of BV should be charged a fee to use our streets.

Paul Ahrens, 106 Shady Lane. He spoke to the Board regarding the Gateway Project and had a snowplowing complaint on Shady Lane; he always has to call the Town about the plowing. The Town does not have resources to plow streets right, but seem to have resources to put money into Gateway Project. Government thinks it is responsible to enable commerce and he does not think it appropriate. This issue is significant enough to go to the electorate.

Andres Spino-Smith, 900 S. Main. He addressed the Board regarding the infrastructure investment fund projects. This is a huge step in right direction to tackle problem. It will help progress housing. A water line needed for project working on now – 5 houses. The project is meeting goals of workforce housing – Town should choose to install water line.

Liz Sutphin, 112 River Run Dr. She is concerned about changing codes, especially regarding the camping on S. Main property all summer long. She lives by South Main and has to witness all the problems that come with the campers. She requested the Board not allow camping on S. Main. She realizes it is private property, but camping should not be allowed.

RESPONSE TO PUBLIC COMMENT 16:50

Gateway concerns – the Board will be taking input into account. It is not an item for discussion this evening, except for the appraisal, which includes the airport and is a grant funded project. Going to a vote is something the Trustees could look at in the future.

Andres Spino-Smith was thanked for his input; will be looking at infrastructure investment fund projects this evening.

Camping on private property is allowed. Tonight's discussion involves camping for special events. Nothing regulates camping on private property. Miller said there are some regulations and there is also a nuisance code. Town staff needs to look at nuisance issues.

There are meetings ongoing about the gateway and an economic advisory board. Benson encouraged participation in the different committees that are meeting and to connect with Town Administrator to see how to get involved.

Baker said that Gordon Lacy had some good ideas regarding the Gateway project and Duff Lacy added that he hoped that people working on acquiring the property are considering those ideas like an improvement district.

BUSINESS ITEMS

PUBLIC HEARING – Should the Board adopt Ordinance #1, Series 2015, entitled "AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADDING A NEW SECTION 2-53 TO THE BUENA VISTA MUNICIPAL CODE ESTABLISHING THE POSITION OF CODE ENFORCEMENT OFFICER AND SETTING FORTH THE POWERS OF THE POSITION"? 21:44

Town Administrator Reitter explained the position of code enforcement officer. The purpose is to make sure there is code compliance in the community. Easing into it – working with people to make sure people are compliant. (examples include weeds, snow removal, illegal parking) The code compliance officer position closes this Friday. It will take a month or two to get trained. The officer will issue two warnings and then enforce. The Town wants to work with people. We have always done code enforcement – it has been mainly complaint-driven.

Discussion followed of code enforcement as education.

Mayor Benson opened the Public Hearing to public comment at 7:36 PM.

Joe Greiner, 702 Yale Ave. He wants to commend town for rewriting code, but people on a limited income will find it hard to comply with code at times. He gave examples of problems he has experienced with code compliance. He has six acres; is he going to have to keep that open space mowed down? The planning department has been asking for police assistance to deliver notices. It appears that the enforcement officer is going to have to deal with some angry people. He stated that BV is not Aspen – there needs to be consideration for low income people and to be careful with enforcement. He also feels it should be a part time position. The Town needs to be very careful with code rewrite.

Brett Mitchell, 115 N. Hwy. 24. There is a lot of vacant property in Town – cannot mow weeds that are covered with rocks. He also complained that he can't keep his sidewalk cleaned when plow comes by and blows snow on his walk. He agreed with Mr. Greiner. Nobody wants to hassle older people with the code problems. He also stated that a full time position is not needed.

Mayor Benson closed the Public Hearing to public comment at 7:44 PM.

Benson feels that the Town Administrator has a good game plan for easing into code compliance. Reitter stated that the Town will also lead by example to keep town property cleaned up. Baker stated we have had code enforcement before and they managed to perform without antagonizing. We constantly hear about lack of code enforcement from the community. We do not want harassment; a lot of things cited are in the existing code. He agreed that he does not want BV to be gentrified –we want it to be a friendly town and we want to correct code.

Attorney Parker added that the Town has to authorize anyone who is going to enforce code. Scope of authority is up to Board to issue tickets for.

Reitter said the Town will have a written policy so people are clear on the duty of the code enforcement officer.

Motion #3 by Trustee Gibb, seconded by Trustee Puckett, to adopt Ordinance #1, Series 2015, entitled "AN ORDINANCE OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADDING A NEW SECTION 2-53 TO THE BUENA VISTA MUNICIPAL CODE ESTABLISHING THE POSITION OF CODE ENFORCEMENT OFFICER AND SETTING FORTH THE POWERS OF THE POSITION".

Lacy added that combining the job of animal control and code enforcement would be a better use of personnel time. The concept was initially a combination of both. Reitter said the Town will still do animal control. She has spoken with the Humane Society about this. There is a plan in place and police will enforce animal complaints.

Motion carried, 4-1. Trustee Lacy voted nay.

Should the Board adopt Resolution #5, Series 2015, entitled "A RESOLUTION OF THE BUENA VISTA BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADOPTING AND ENTERING INTO THE TRUST AGREEMENT FOR THE COLORADO FIREFIGHTER HEART AND CIRCULATORY BENEFITS TRUST AND TAKING OTHER ACTIONS IN CONNECTION THEREWITH"? 50:58

Attorney Parker explained the need for the resolution because we now have a full-time chief and this is required. Cost is \$125.00 annually, reimbursed by DOLA. The State funds this. Additional coverage that is required.

Motion #4 by Trustee Lacy, seconded by Trustee Gibb, to adopt Resolution #5, Series 2015, entitled "A RESOLUTION OF THE BUENA VISTA BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADOPTING AND ENTERING INTO THE TRUST AGREEMENT FOR THE COLORADO FIREFIGHTER HEART AND CIRCULATORY BENEFITS TRUST AND TAKING OTHER ACTIONS IN CONNECTION THEREWITH". Motion carried, 5-0.

Should the Board adopt Resolution #6, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, GRANTING THE AWARD AND APPROVING THE EXECUTION OF A CONTRACT WITH CHILDREN'S PLAYSTRUCTURES AND RECREATION FOR RECONSTRUCTION OF THE PLAYGROUND AT MCPHELEMY PARK"? 55:32 Director of Parks and Recreation Kathryn Wadsworth introduced the resolution and explained the project.

Motion #5 by Trustee Baker, seconded by Trustee Puckett, to adopt Resolution #6, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, GRANTING THE AWARD AND APPROVING THE EXECUTION OF A CONTRACT WITH CHILDREN'S PLAYSTRUCTURES AND RECREATION FOR RECONSTRUCTION OF THE PLAYGROUND AT MCPHELEMY PARK". Roll call vote: Lacy, Aye; Puckett, Aye; Volpe, Aye; Baker, Aye; Gibb, Aye. Motion carried, 5-0.

Should the Board adopt Resolution #7, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH PENGUIN CONSTRUCTION FOR THE TOWN OF BUENA VISTA COLORADO TOWN HALL FRONT DESK CONSTRUCTION"? 1:01:06

Town Administrator Brandy Reitter introduced the resolution and explained the project and budget for the project. She explained work needed on stairs (fire escape) and back stairs, along with the front desk build out. Total cost is \$22,021. We have \$15,200 budgeted. We might have an opportunity to cost share – we do not own the fire escape stairs. The contract is for the front desk. We need approval to reallocate funds. **Motion #6** by Trustee Gibb, seconded by Trustee Puckett, to reallocate funds by using the \$10,000 budgeted in 2015 and remaining 2014 funding of \$5200 to be allocated to both the front desk project and reinforcing the stairs attached to the back of Town Hall. **Motion carried 5-0**.

Motion #7 by Trustee Gibb, seconded by Trustee Lacy, to adopt Resolution #7, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AGREEMENT FOR PROFESSIONAL SERVICES WITH PENGUIN CONSTRUCTION FOR THE TOWN OF BUENA VISTA COLORADO TOWN HALL FRONT DESK CONSTRUCTION". Roll call vote: Puckett, Aye; Volpe, Aye; Baker, Aye; Gibb, Aye; Lacy, Aye. Motion carried, 5-0.

Should the Board adopt Resolution #8, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A MAI APPRAISER TO APPRAISE THE BUILDING AT 101 U.S. HIGHWAY 24 SOUTH (TEXACO BUILDING), 107 S. HIGHWAY 24 (COGGINS BUILDING), 107 MAIN STREET (VACANT LAND), AND TO REVIEW THE APPRAISAL OF AVIATION MANAGEMENT CONSULTING GROUP, INC., WHICH IS REQUIRED BY THE FAA"? 1:10:38

Reitter explained the appraisal and review; it is grant funded.

Motion #8 by Trustee Puckett, seconded by Trustee Baker, to adopt Resolution #8, Series 2015, entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A MAI APPRAISER TO APPRAISE THE BUILDING AT 101 U.S. HIGHWAY 24 SOUTH (TEXACO BUILDING), 107 S. HIGHWAY 24 (COGGINS BUILDING), 107 MAIN STREET (VACANT LAND), AND TO REVIEW THE APPRAISAL OF AVIATION MANAGEMENT CONSULTING GROUP, INC., WHICH IS REQUIRED BY THE FAA". Roll call vote: Volpe, Aye; Baker, Aye; Gibb, Aye; Lacy, Aye; Puckett, Aye. Motion carried, 5-0.

Infrastructure Investment Fund Projects 1:13:28

Mayor Benson introduced the discussion and noted the memo from Reitter, along with providing background. There is one project in particular that is asking for water line placement by the Town at this time. Reitter said the Town is looking at projects on a case by case basis. The current project does not really fit into affordable housing, but the project could have a return on investment. She reviewed the criteria for local funding and gave the options for funding: full cost of waterline by Town; a recapture agreement where the Town recaptures a portion of the cost over time; and hold the developer/builder responsible for payment. Cost of waterline at Cedar St. to Pine St. to serve a project that includes 5 more Katrina Cottages to be used as short-term vacation rentals is \$43,600. South Main has asked the Board to consider funding the waterline.

Miller stated there will be a number of similar projects coming to the Board. It needs to be considered and priorities of who is paying for what – fairness. Landreth talked about allocating money yearly for infrastructure. There are a number of projects coming up; we need to choose the projects that have the most overall benefit for the system. Prioritizing will be necessary. Reitter added that eight priorities were listed previously. We need to make sure projects we look at fit within the priorities that Board wants. Discussion followed regarding funding and support and being consistent. There was discussion of a recapture agreement. Katrina cottages project was previously prioritized as #1.

Benson - discussion needed on size of water line -5/8 in. water tap. Creation of 5/8 line was specific to creation of a community garden. There was also discussion of ADUs with that. The Town needs to look if 5/8 line is appropriate. Gibb added that we need to keep track of infrastructure investment and we should move forward in funding this priority.

Attorney Parker said recapture needs to be done upfront. Miller said they have been collecting recapture agreement examples from other communities. Reitter said we can wrap up the agreement before the end of February. Gibb asked about curb and gutter recapture also. Miller said staff is looking at all infrastructure.

Motion #9 by Trustee Lacy, seconded by Trustee Puckett, to direct staff to bring examples of recapture agreements for installing a waterline on Pine and Cedar and have options of recapturing costs of installation of waterline. **Motion carried, 5-0.**

-5 minute break-

Main Street Memorandum of Understanding 1:47:14

Town Administrator Brandy Reitter introduced the discussion. This is a requirement of the Main Street program. The agreement spells out rules and responsibilities. Reitter explained the benefits, which included grant funding and technical assistance, partnership with History Colorado (historic preservation), trainings, and a partnership with Downtown Colorado Inc. It is a big benefit and it is a volunteer-based program to revitalize the downtown. Discussion followed. Puckett stated he did not want to overburden volunteers that already do everything and is concerned about duplication. Gibb is concerned that the requirements and restrictions could be more than the benefits. Discussion continued of bringing committees together under the Main Street program.

Motion #10 by Trustee Baker, seconded by Trustee Volpe, to approve and execute the Main Street Memorandum of Understanding. **Motion carried 5-0**.

Revision of Special Event Camping Rules and Regulations 1:59:28

Director of Parks and Recreation Kathryn Wadsworth introduced the special event camping rule revisions and gave background. She pointed out the changes. Discussion and questions followed.

Motion #11 by Trustee Gibb, seconded by Trustee Lacy, to approve the amended special event camping rules. **Motion carried, 5-0.**

STAFF REPORTS

Town Administrator 2:04:14

- Intergovernmental meeting hosted by City of Salida will be Wed. Jan. 28 at 6:00 PM at the Steam Plant
- Town Hall will be closed on Jan. 19 MLK Day.
- Town employment: Management Analyst will begin work Jan. 20. Street Technician position closes on Jan. 21. Code Enforcement Officer position closes on Jan. 16. IT Director was hired Jan. 7. Police Office position closes Jan. 16 and testing will be Jan. 28.
- Comprehensive Plan RFP closed Jan. 9. We had 8 responses and there will be a review committee. Land Use Code rewrite closes Jan. 23.
- Town will utilize Rocky Mountain ePurchasing database to automate our purchasing processes.
 Training for staff will be Jan. 30. Will solicit bids through the program that is free for Town and vendors.
- Town's new website went live Jan. 12. We will advertise the new site in communications. Thanks to Melanie Jacobs for all her work on it.
- Staff will have an "all-hands" meeting Wed. Feb. 25. There will be a 2 hour late start for Town Hall so everyone may attend.
- Downtown group revitalization met Jan. 6.
- Workforce Housing working group met Jan. 6.

Town Treasurer 2:10:14

- Handout on sales tax for month of Nov. Year to date sales tax is up \$188,118 over 2013
- Month report Noted expenditures include to Rush to fix airport snowplow (90% will come back from a grant); 2 checks to Jviation for master plan, which is also grant funded; FPPA check – DOLA and us; RG & Associates for engineering services (2 are grant funded); final payment to Blue Tail; and first payment in 2015 for workers comp.

Public Works 2:14:17

- We've had issues with frozen water lines.
- Met with contractor to take care of erosion on whitewater trail.
- Landscaping waiting for proposal from engineers.
- Update on well #3 contract should be presented at next meeting. Hope to drill in Feb.
- Snow plowing Lacy commented it was different than other years; not pleased with snowplowing.
- Benson heard comments about good snowplowing. Landreth talked about the problems with plowing cul-de-sacs. Discussion followed. Landreth said have people call public works if there is a problem.
- Benson mentioned that at the end of Meadow Ridge, where there is an emergency access, snow gets plowed in there so there is no emergency access available.
- Puckett commented on a Main Street observation regarding sidewalk cleaning of businesses vs.
 empty lots and wondered if the Town should clear the sidewalks. Landreth answered that there
 has not been a resolution to that problem. DOC crews have been taking care of everything else
 that does not get cleared, but it doesn't happen right away. The Board questioned how the Hwy
 24 sidewalks are going to be kept clean; they will be hard to maintain. We need to create a policy
 now and designate what we are going to do. Main Street discussion followed regarding clearing

snow on sidewalks. The Trustees requested that a discussion regarding the sidewalk snow removal policy be added to the January 27 BOT agenda.

Director of Parks and Recreation 02:25:56

- Wadsworth noted the Recreation logo and branding being used by the department.
- Ashley Davis is busy working on recreation programming.
- Everything is now on the new Town website.
- XC skiing was a new program; there were 20 kids signed up.
- Facility use agreements are in place with BV Schools and DPCA.
- 2015 Special Event application packets have been updated and are on website.
- Park and facility use for 2015 is exceeding 2014 use numbers.
- Annual community event permits and street closures are being developed for bulk review.
- Wadsworth is working on the projects: BV Square Optimist Park, McPhelemy Park playground reconstruction, and the Sportsmen's Club Grant.
- Updating policy toward community center use, facility and program refunds.
- Updating & renewal of agreements with baseball association and BV youth soccer.
- Wadsworth will be providing informal updates from the Rec Board meetings in her staff report.

TRUSTEE/STAFF INTERACTION 02:29:46

- Gibb would like to thank the Fire Department for service they provide to citizens. New
 employees coming onboard he would like them to come to BOT meeting so Board can meet
 them. Policy governance field trip to Estes Park. Contacting the city manager and there will be
 dates and times provided.
- Lacy now that we have an IT person, he would like to have ipads cleaned up and updated. Lacy
 also asked for a code update land use clarification. Reitter said the scope is a rewrite and will
 be looking at whole code in entirety; everything is on the table. Lacy also suggested that the
 estimated \$188,000 in sales tax, that a percentage can be used toward storm water. Landreth
 said there is a work session in Feb regarding storm water.
- Benson informed the Board about his Washington DC trip on promoting Brown's Canyon. Benson also noted the new law firm name of our Attorney.
- Baker noted an article in the paper regarding EMS and Dispatch discussed at the County Commissioners' meeting. Holman said there is shortage of funds for infrastructure. They are looking at a ½% tax to be voted on. Baker also commented on storm water runoff and the concern of deicer getting into water and streams.

ADJOURNMENT 02:40

Motion #12 by Trustee Puckett, seconded by Trustee Baker, noting that there being no further business to come before the Board, declared that the meeting be adjourned at 9:45 PM. **Motion carried, 5-0**.

Respectfully submitted:		
	Mayor, Joel Benson	
Mary Jo Bennetts Town Clerk		



Minutes of the Regular Meeting of the Airport Board August 19, 2014

I. CALL TO ORDER / ATTENDANCE

A Regular meeting of the Airport Board was called to order at 8:37 AM, Tuesday, August 19, 2014, at the Central Colorado Regional Airport, 27960 County Road 319, Buena Vista, Colorado by Board Member Bill Lockett. Additional Board Members present were Charles Abel, Judy Hassell, and Jerry Steinauer. Also present were Airport Operations Specialist Jill Van Deel, Town Administrator Brandy Reitter, Planning Director Dee Miller, Trustee Keith Baker, Office Assistant Melanie Jacobs, and community member Dennis Heap.

Lockett took a look at who was present and declared a quorum.

II. MINUTES ADOPTION

Lockett questioned the date of the Master Plan Kickoff, which was recorded in the minutes as August 18. Van Deel clarified that at the time of the July Airport Board meeting, that was the date that was set for the event. It was moved to August 19 in the interim.

Abel motioned to approve the July 15, 2014 minutes as presented. **Motion #1** was seconded by Hassell, and passed unanimously.

III. PUBLIC COMMENT

Dennis Heap introduced himself as an interested member of the public who is now retired but worked in aviation for forty years. Board members welcomed him to the meeting.

IV. BUSINESS ITEMS

A. Dee Miller - Airport Construction Standards Presentation II

Planning Director Miller briefly outlined the Town's role in assisting with airport development, explaining that the CCRA lies within the 3-mile radius of Town limits defined as the Town's area of interest. She let Board members know that the Ground Lease they were given had already been approved by the Planning and Zoning Board, and would go to the Board of Trustees for approval at their 8/26/14 meeting. She then asked for feedback from the Board regarding hangar design standards, as well as the pending update to the Land Use Code and Master Plan.

Steinauer pointed out that Chaffee County has hangar standards in place and suggested that the Town start by looking at those. Van Deel expressed a preference for using the Centennial code as a model rather than the standards in use at the Salida airport, and noted in addition that the Town already has hangar building standards that were approved in 2007, which she characterized as "really good." She further explained that the Ground Lease is a separate issue from building standards, has intentionally been drafted as a very basic type of document, and that she would like to see it approved by the Board of Trustees on 8/26. Amendments could then be added later.

Hassell asked whether, once the Ground Lease has been approved, developers could begin building hangars right away using the 2007 Town standards as their guide. Van Deel confirmed that this would indeed be the case.

B. Ground Lease Review - Preparation for Board of Trustee Approval 8/26

Lockett asked why the lease requires lessees to begin building a hangar within six months of signing. Dennis explained that once a lease agreement is in place, you want to get a hangar up as soon as possible as this leads to more aircraft using the airport and increased fuel sales. He found six months to be a generous amount of time to get building started.

Locket inquired as to which building code would be used in the immediate future for hangar development: the County's or the Town's? Van Deel replied that the 2007 Town code would be the one utilized. Lockett then expressed concern about what reimbursement mechanisms would be available to the Town if, in the event of default by a lessee, it had to pay for improvements to a hangar site. Reitter said she would talk to Town Attorney Parker to clarify that issue, as well as the matter of what remedies are available to the Town regarding non-payment of taxes by a current hangar owner.

Lockett's final concern touched on the airport sign code: is the airport's code part of the Town's sign code and/or Land Use Code update? It was noted that FAA requirements trump other codes when it comes to airport signage. Reitter pointed out that the Ground Lease language references the airport's Rules and Regulations in this matter, so that this document would need to be consulted to resolve the issue.

Abel noted that there was some duplication of language in Section 26 of the lease, and then asked if this document addresses rental of an existing hangar. Van Deel explained that it does not, and that with the exceptions of the Jay Jones hangar and the Twin Peaks hangar, the Town will receive no revenue from existing hangar leases until 2043. After some discussion, the Board decided that it would be wise to go ahead with the Ground Lease essentially as drafted for now, and to modify it later to accommodate the rental of already-existing hangars.

Steinauer motioned to recommend approval of the Ground Lease to the Board of Trustees, once the duplicated language has been removed and the Town Attorney's questions (currently included in the text) have been answered. Hassell seconded **Motion #2.** Motion passed.

C. Update on Lift Station

Rick Goncalves was not present at the meeting, so this agenda item was skipped.

D. Budget Discussion / Marketing / 2015 Dispatchers Conference

Van Deel would like to add funds in 2015 to the airport's marketing budget. In particular she feels it would be beneficial to have a booth at the February 2015 dispatchers conference, along with professionally prepared marketing materials to hand out while there. These materials could also be sent out to flight departments and aviation publications, promoting the airport's central location (particularly its proximity to Summit County) and its ability to accommodate relief traffic and high-altitude testing. She intends to market the Town and entire area along with the airport itself, to give people additional reasons to fly into CCRA.

Reitter told the Board that the Town's 2015 budget is due on Friday 8/22 and that she will present it at the next Airport Board meeting. She asked Board members to let the Town know if they have ideas for 2015 which would need to be reflected in the budgeting process.

Hassell motioned to utilize the remaining 2014 airport marketing budget (of approximately \$2,000) to pay the \$1,500 registration fee for Van Deel to set up a booth at the February

conference. Lockett seconded, and **Motion #3** passed. There was then some discussion about timing the development of marketing materials to allow those costs to be covered by the 2015 budget.

E. Master Plan Kick Off - 5:00pm this evening / Discussion

Van Deel informed Board members that Jviation will run the event, which will take place at the Community Center and last about three hours. Dinner will be provided.

V. STAFF REPORT / INTERACTION

Van Deel let the Board know that the Air Force cancelled the C-130 training four days before it was scheduled to begin. The Air Force was demanding that she sign a waiver stating that they would not be held liable for any damage they caused to the airport, a stipulation to which she could not assent. She mentioned that the Air Force has done this in the past. Lockheed Martin is signed up to come in for testing in July 2015.

Steinauer brought up the issue of Board Chairman Mic Heynekamp's recent resignation. Abel motioned to recommend to the Board of Trustees that Steinauer move from the role of alternate to regular Board member. Hassell seconded and **Motion #4** passed. Discussion followed regarding the need to appoint a new alternate member; Dennis mentioned that he had already applied. A vote on the new Chairman will occur at the next meeting.

VI. ADJOURNMENT

Noting that there was no further business to come before the Board, Lockett adjourned the meeting at 9:38 am.

RESPECTFULLY SUBMITTED:	
	ACTING CHAIRMAN BILL LOCKETT
OFFICE ASSISTANT MELANIE JAC	OBS



Minutes of the Regular Meeting of the Airport Board September 16, 2014

I. CALL TO ORDER / ATTENDANCE

A Regular meeting of the Airport Board was called to order at 8:35 AM, Tuesday, September 16, 2014, at the Central Colorado Regional Airport, 27960 County Road 319, Buena Vista, Colorado by Board Member Charles Abel. Additional Board Members present were Judy Hassell and Jerry Steinauer. Also present were Town Administrator Brandy Reitter, Trustee Keith Baker, Office Assistant Melanie Jacobs, and Nick Marcotte from RG and Associates.

Reitter took attendance and declared a quorum.

II. MINUTES ADOPTION

Abel tabled approval of the August 19, 2014 minutes because the document had not been provided to the Board for review.

III. PUBLIC COMMENT

Abel opened the floor to public comment. With no comment received, he then closed this portion of the meeting.

IV. BUSINESS ITEMS

A. 2015 Budget Discussion/Update

Reitter apprised the Board of the status of the 2015 budget: department heads have submitted their requests, and now she and Treasurer Hickman are putting together a final draft document that will go back to department heads on September 26. It will then go to the Board of Trustees on October 14. The airport budget is about \$1.7 million, much of this going toward capital projects, and the expense and revenue sides are roughly equal.

Reitter asked if the Airport Board has any priorities for 2015 that need to be emphasized to the Board of Trustees at their mid-October meeting. She asked that all priorities/requests be emailed to her and Airport Operations Specialist Jill Van Deel before September 26.

Abel asked if the Board could see some numbers. Reitter replied that she could send the 2014 budget and 2014 year-to-date to the Board right away, and the 2015 final draft on 9/26.

Reitter noted that she will receive the appraisal report on the Mandes hanger and airport-adjacent land on Friday, September 19. She stated that acquisition of the hangar is a 2014 priority that will be accomplished this year. Because of the confidential nature of the appraisal, she will consult with the Town attorney about sending copies out to the Board.

Steinauer remarked that getting an FBO in 2015 would be high on his priority list. He believes that an FBO is necessary to bring more business to the airport, though he does not know that its availability will affect jet traffic. Some discussion ensued about past efforts that have been made to bring in an FBO; these failed due to lack of a workspace and an insufficient amount of traffic. Reitter indicated that she would research the FBO issue.

B. Master Plan Update

Reitter informed the Board that the August kickoff was a successful and educational event at which Jviation and the FAA gave presentations. The amount of regulation involved in airport operations was a major topic of discussion. Reitter let the Board know that all documents related to the Airport Master Plan are available on the Town's website, and that the update is still in "data collection" mode. Jviation may be brought in to do a title search on airport-adjacent land. Steinauer recommended talking to Rich Landreth, Public Works Director, instead; he indicated that Landreth already has all this documentation.

Steinauer also noted the need for the Town to annex the rest of the airport. Reitter indicated that this process is slated for 2015 and that she needs to make sure the annexation will be compatible with the Town's IGA with Chaffee County. She told the Board that the next Master Plan meeting will take place in December, and invitations will be sent out once meeting plans have been finalized.

C. New Airport Board Member - Jerry Steinauer

Abel welcomed Steinauer to the Board. There followed some discussion about the need to fill the currently vacant alternate position, and Dennis Heap's name was brought up as the only applicant who has submitted paperwork at this point.

D. Update on Lift Station - RG & Associates

Marcotte from RG introduced himself and passed out an engineer's report, cost estimates, an updated schedule, and an updated layout. He indicated that a contract with a surveyor had already been signed, and that the survey should be completed by the end of the month. The entire project involving the lift station and waterline extension should be ready to bid early in 2015.

Reitter remarked that she will be requesting additional grant money from CDOT to be used for the lift station and land acquisition, both of which she wants to see completed in 2015. She believes that CDOT is likely to come through with the funds and she will update the Board at their October meeting. Marcotte stated that RG's cost estimate is a budgetary estimate that can be submitted to CDOT; the estimate has a twenty percent (approximately \$34,000) contingency figured in to cover tap fees (as yet unassessed) and any unknowns that may crop up during the surveying process. Once the survey is done RG will update its figures and provide the Town with a construction estimate.

In response to questioning, Marcotte noted that a station at which aircraft could dump waste could easily be added to the project, as any such station would likely utilize an existing manhole. He further indicated that RG has been in close contact with the BV Sanitation District.

Reitter asked a question about the 'remove existing leach field' line item in the cost estimate: she wanted to know if this needs to be done at the same time the lift station is constructed. Marcotte replied that the two things do not have to happen concurrently. He also clarified that the \$15,000 price tag on this item assumes a worst-case scenario in which the waste would have to be transported all the way to Denver.

Reitter asked the Board if they were okay with moving forward on the project. Steinauer motioned that the Board recommend to the Board of Trustees that the Town work with the RG estimate on the lift station and water line. Hassell seconded and **Motion #1** passed unanimously.

Abel asked about the inclusion of the water line installation with the lift station project. Reitter clarified that these projects were initially discussed separately, but were later combined in order to save on costs. She reminded the Board of previous discussions regarding the REDI grants that Mark Muller and the Town were applying for to help pay for airport infrastructure. Muller was awarded a \$40,000 private-sector grant and the Town/Muller joint application brought in about \$57,000. The water line is being financed using these funds.

V. STAFF REPORT / INTERACTION

Reitter indicated that she had no other items she needed to discuss. Hassell remarked that she regards the acquisition of the Mandes hanger as the airport's highest priority and she would be glad to see that get done.

VI. ADJOURNMENT

Noting that there was no further business to come before the Board, Abel asked for a motion to adjourn. Steinauer so motioned, and Hassell seconded. **Motion #2** passed unanimously and the meeting adjourned at 9:30 am.

RESPECTFULLY SUBMITTED:	
	ACTING CHAIRMAN CHARLES ABEL
OFFICE ASSISTANT MELANIE JAC	OBS



Minutes of the Regular Meeting of the Airport Board October 21, 2014

I. CALL TO ORDER / ATTENDANCE

A Regular meeting of the Airport Board was called to order at 8:34 AM, Tuesday, October 21, 2014, at the Central Colorado Regional Airport, 27960 County Road 319, Buena Vista, Colorado by Board Member Bill Lockett. Additional Board Members present were Charles Abel and Jerry Steinauer. Also present were Town Administrator Brandy Reitter, Airport Manager Jill Van Deel, and Office Assistant Melanie Jacobs. Nick Marcotte from RG and Associates arrived late.

II. MINUTES ADOPTION

Lockett tabled approval of the September 16, 2014 minutes because the document had not been provided to the Board for review.

III. PUBLIC COMMENT

Lockett opened the floor to public comment. With no comment received, he then closed this portion of the meeting.

IV. BUSINESS ITEMS

A. 2015 CIP Update

Van Deel reported that there was not a lot of change from 2014, and that some of the 2014 projects would be rolling over into 2015. The crack sealing has been completed. The seal coat and striping projects have yet to be done, and RFPs will be going out soon with an eye to having this work performed in the spring. The engineering portion of the Jet Pad Phase 1 will be done in 2015.

Reitter updated the Board on the progress that has been made on the lift station project: she hopes to have an RFP out in late October or early November and anticipates awarding the contract in January/February. She noted that the lift station installation and seal coating must occur before the new jet pad can be laid.

Van Deel let Board members know that the airport would be selling its front loader as soon as possible, with the proceeds from the sale being put toward the purchase of a diesel ground power unit (GPU). This will cost about \$17,000 and will become a revenue generator for the airport. She would also like to obtain an oxygen/nitrogen cart to further professionalize the services offered by CCRA, and plans to trade in the plow for a better model. Reitter mentioned that \$60,000 in CDOT grant money was still available for purchase of a plow. Van Deel reported it would also be beneficial to obtain a new fuel truck at some point, as the current one in use by the airport has proven to be problematic.

B. 2015 Budget

Reitter informed the Board that revenues were expected to be up slightly in 2015, with the most income being generated by fuel sales, space rental, and testing fees. No testing occurred at CCRA in 2014, but Lockheed plans to come in for helicopter testing in 2015.

Reitter noted that a budget workshop with the Board of Trustees is set to take place on October 22, and that town Advisory Boards are giving presentations to the Trustees on October 28 regarding budget matters. The subsidy provided by the Town to the airport in 2015 will be \$110,000, subject to Trustee approval. The beginning 2015 airport balance is anticipated to be \$74,425, and the end-of-year balance will be \$7,607.

Some further 2015 airport expenditures are \$2,000 for upgraded lobby furniture and \$6,000 for a consultant to put together a three-year marketing strategy. Reitter mentioned that the new Town website (launching in December) will include the airport, and that this will help with marketing. Van Deel let the Board know that she hoped to have CCRA representation at the 2016 National Business Aviation Association's Dispatchers Conference, but that the 2015 budget would not allow for this expense.

Lockett asked if there was anything in the budget that was out of the ordinary, requiring Airport Board advocacy before the Trustees. Reitter indicated that there was nothing she thought would require a presentation from the Board. She then reminded everyone of the next Master Plan meeting on December 3 and indicated that the Town had started to receive responses to the airport survey put together by Jviation.

C. Hangar Appraisal

Van Deel told the Board that the appraisal received from Aviation Management Consulting Group was 'out of whack' and needed work before it could be finalized. She indicated that the appraisers had not done an adequate job of looking at comparables, and that the numbers they came up with for some of the land in question was nowhere close to the estimates provided by the County. George Mandes is not willing to sell his hangar at the appraisal price.

Reitter and Van Deel are meeting with the appraisers on October 28 and hope to have these issues fixed by the end of the month.

D. 2015 Marketing Plan

Van Deel and Reitter indicated that this subject had already been covered in the budget discussion.

Reitter opened the floor to Nick Marcotte for an update on the lift station. He informed the Board that the surveyor had completed his work this week and is expected to have his results to RG at the beginning of next week. Marcotte mentioned that this was about 30 days behind schedule, but he does not think this delay will have a significant impact on the project timeline as RG is already putting together its plans. He believes they will be ready to bid the project by spring. He will bring preliminary designs for the station and water line to the November Airport Board meeting and will provide updated construction costs at that time.

Lockett asked what would happen to any money left over from the contingency fees, currently figured in as 20% of the project cost. Reitter explained that she could talk to CDOT about rolling its grant money into another project, and indicated that any decrease in costs would revert to the Town insofar as it would save on local matching funds.

V. ADJOURNMENT

Noting that there was no further business to come before the Board, Lockett motioned to adjourn and was seconded by Steinauer. **Motion #1** passed unanimously and the meeting adjourned at 9:11 am.

RESPECTFULLY SUBMITTED:

ACTING CHAIRMAN BILL LOCKETT

OFFICE ASSISTANT MELANIE JACOBS



Minutes of the Regular Meeting of the Buena Vista Planning and Zoning Commission

January 7, 2015

CALL TO ORDER

A Regular meeting of the Planning and Zoning Commission was called to order at 6:02 p.m., Wednesday, January 7, 2015, at the Buena Vista Community Center, Piñon Room, 715 E. Main Street, Buena Vista, Colorado by Vice-Chairman Mark Jenkins. Also present were Commissioners Brian England, Annie Davis, Preston Larimer, and Clayton De Laney. Staff Present: Planning Director Dee Miller and Administrative Assistant Melanie Jacobs.

PLEDGE OF ALLEGIANCE

Vice-Chairman Jenkins led in the Pledge of Allegiance.

ROLL CALL

Jacobs proceeded with the roll call and declared a quorum.

AGENDA ADOPTION

Jenkins called for approval of the agenda. **Motion #1** by England, seconded by Davis, to adopt the agenda as presented. Motion carried.

APPROVAL OF MINUTES

Davis motioned for approval of the December 3, 2014 minutes. **Motion #2** was seconded by England. Motion carried.

PUBLIC COMMENT

Jenkins opened the public comment portion of the hearing at 6:04 p.m.

With no comments received, the public comment portion of the hearing was closed at 6:04 p.m.

NEW BUSINESS

306 E Main Street - Comprehensive Sign Plan

Planning Director Miller explained that the applicant was requesting to put up two signs at this address, and since there are already existing signs on the building a Comprehensive Sign Plan was required to cover all the signage. The signs already present are a 9 sq. ft. Masonic sign, a bulletin board over the doorway at the 306 1/2 E Main Street address, and two arms with attached lights that formerly illuminated a South Main sign.

The new signs proposed by the applicant are a 17 sq.ft. sign that would hang above the doorway at 306 E Main Street, and a .5 sq. ft. sign that would hang below the other sign and display the business phone number. Miller drew Commissioners' attention to the staff report, noting that she had listed all signs separately, along with a checklist for each outlining Code requirements.

The applicant, Buffy Mahala of 16015 CR 352A, was present in the audience and rose to speak. She stated that since the Masonic Lodge has a separate door, their signs should pertain to that entrance

rather than hers. She also noted that the former South Main sign lights are still functional and she would like to use them to illuminate her signs in the evenings.

Jenkins asked the Commissioners if they would like to consider Mahala's application first and move on to the historical Masonic signs afterward. There was a general consensus that this would be an appropriate way to proceed.

In response to questioning, Miller read through the sections of the Code that address sign illumination. She then remarked that both the big Masonic sign and the South Main arms/lights hang out over the public right-of-way, and that approval of these signs would entail a requirement that the building owner enter into an encroachment agreement with the Town and obtain an insurance rider on the signs.

England motioned to approve the two new signs to be installed by Buffy's Flowers as described in Mahala's application. Davis seconded, and **Motion #3** passed unanimously.

Randy Loback of 29865 CR 371, representing the owner of the building (the Masonic Lodge), stepped forward to address the issue of the existing historical signs. He informed the Commission that the large Masonic sign and the bulletin board both predate 1936, the year his family moved to Buena Vista. He expressed a willingness to replace the missing globes on the large sign with new white globes and install bulbs, and indicated that he would speak with his insurance company about obtaining the requested rider. Miller outlined the encroachment agreement process and Loback stated that he would have an attorney look at the document once the Town forwards it to him. He then requested that he be given 3 months to complete the repairs to the big sign, as obtaining the proper globes could take him a while.

Larimer asked about what would happen to the Masonic signs if the Masons were to leave town. Miller explained that the Code requires that businesses/organizations remove their signs when they are no longer valid. Larimer then followed up with a question about Comprehensive Sign Plans (CSPs) in general: it is his understanding that a CSP may or may not run with the property. Miller stated that this was correct, but that new business or building owners would be likely to submit a new CSP in any case because of their need for new signs.

Davis motioned to accept the bulletin board sign as-is, as a historical sign. England seconded and **Motion #4** passed unanimously.

England then motioned to approve the two encroaching signs, the large Masonic sign and the two South Main arms/lights, with the following conditions: 1) the large Masonic sign must be brought up to lighting code standards by replacing the missing globes and light bulbs, 2) the building owner is required to sign an encroachment agreement with the Town covering both signs and shall obtain the required insurance rider, and 3) the deadline for meeting these requirements is April 7, 2015. Davis seconded and **Motion #5** passed unanimously.

Other - laptops

Miller informed the Commission that their iPads have been received and that their Town email addresses are pending approval. The iPads should be set up and ready for use by the time of the next Planning Commission meeting on January 21. She asked if a training session at 5:30pm on January 21st (before the regular Planning Commission meeting) would work for everyone; the Commissioners responded that it would fit into their schedules so the training session was scheduled for that time.

STAFF/COMMISSION INTERACTION

Miller stated that the online Michigan University training course for Planning Commissioners had been purchased for everyone. Jenkins commented that he had already completed Chapter 1 of the training and that he had found it to be helpful. Miller requested that Commissioners complete the 10-hour course before the consultants hired for the Comprehensive Plan update and Land Use Code rewrite start work in February.

Jenkins noted that a couple of the Trustees had requested access to the 'draft' Planning Commission minutes, since the Board frequently reviews the same planning applications the week after Planning meetings (before the minutes can be formally approved). Miller said that staff would be able to accommodate this request.

Jenkins then asked if workforce housing issues would be brought before the Planning Commission or would go directly to the Board of Trustees. Miller explained that the workforce housing group would be formulating drafts of proposed policies (addressing such matters as incentives, infrastructure issues, and the like) which would then go to the Planning Commission. Commissioners will be expected to make recommendations to the Board regarding these policies.

Miller informed the Commission that she would try to have her year-end report ready for the next meeting. She noted that prospective projects have been coming in but that the pace of submittals has been relatively slow of late.

Larimer asked about Commission involvement in the Comprehensive Plan update. Miller explained that Commissioners will review all aspects of the Comp Plan update as well as the Land Use Code rewrite, and will then send the material on to the Board of Trustees with their comments. Joint work sessions with the Trustees can be scheduled as part of this process, as needed. Miller wants the Commission to be able to talk to the consultants and review their project timeline/deliverables, in order to determine when joint work sessions should take place.

Miller further noted that three public meetings will occur in the course of the Comprehensive Plan update, working groups may be put together to help with the task, and surveys will be mailed out to every homeowner in Buena Vista to obtain as much public input as possible. She hopes this update will help resolve the 'development should pay its own way' vs. 'development incentives should be offered' dilemma. Miller believes that having developers, business owners, etc. take part in the update process will give them buy-in and reduce some of the friction that currently accompanies permitting procedures and Town enforcement of Land Use Code requirements.

To prepare for the Land Use Code rewrite, staff will submit suggested revisions to the Planning Commission, and after Commissioner input has been integrated into the proposed changes the resulting document will be provided to the consultants. Miller stated that, barring any unforeseen obstacles, the Comp Plan update and Land Use Code rewrite can both be completed this year.

Jenkins asked what the Commission needed to do about his and Shelton's expiring terms. Miller replied that they would need to be reappointed and that this item will be added to the next agenda.

adjourn approve		meeting	at	7:05pm.	Commissioner	England	seconded.	Motion	#6	was	unanimously
Respect	fully	submitted	l:								
						Mark	d Jenkins, Vi	ce-Chairı	man		

There being no further business to come before the Commission, Commissioner Davis motioned to

ADJOURNMENT

Melanie Jacobs, Admin. Assistant



Minutes of the Regular Meeting of the Buena Vista Planning and Zoning Commission

January 21, 2015

CALL TO ORDER

A Regular meeting of the Planning and Zoning Commission was called to order at 6:00 p.m., Wednesday, January 21, 2015, at the Buena Vista Community Center, Piñon Room, 715 E. Main Street, Buena Vista, Colorado by Vice-Chairman Mark Jenkins (Chairing the meeting at Chairman Shelton's request). Also present were Chairman Trey Shelton and Commissioners Estes Banks, Annie Davis, Preston Larimer, and Clayton De Laney. Staff Present: Planning Director Dee Miller and Administrative Assistant Melanie Jacobs.

PLEDGE OF ALLEGIANCE

Vice-Chairman Jenkins led in the Pledge of Allegiance.

ROLL CALL

Jacobs proceeded with the roll call and declared a quorum.

AGENDA ADOPTION

Jenkins called for approval of the agenda. **Motion #1** by Davis, seconded by Shelton, to adopt the agenda as presented. Motion carried.

APPROVAL OF MINUTES

Davis drew attention to an error on page 2 of the January 7, 2015 minutes: Randy Loback is identified as the owner of the building at 306 E Main St., when he is in fact a representative of the Masonic Lodge, which owns the property. Davis motioned for approval of the January 7, 2015 minutes with this modification. **Motion #2** was seconded by Larimer. Motion carried unanimously.

PUBLIC COMMENT

Jenkins opened the public comment portion of the hearing at 6:02 p.m.

With no comments received, the public comment portion of the hearing was closed at 6:02 p.m.

NEW BUSINESS

Reappointment of Commissioners

Commissioner Davis motioned to reappoint Trey Shelton and Mark Jenkins to another term as Planning Commissioner. Commissioner Banks seconded, and **Motion #3** passed unanimously.

Collegiate Peaks Eyecare, 421 S Hwy 24 - Variance to allow a propane tank on property

Miller explained that the applicant requested to temporarily locate a propane tank on the southeast corner of the property. She noted that locating a propane tank in the B2 zone is not a use permitted by right, and the applicant had cited frozen ground as the hardship necessitating the temporary use of the tank. Rich Landreth, Director of Public Works, has requested bollards and screening for the tank, and Jamie Prochno of National Floodplain Insurance wants to see the tank anchored by means of a cement pad or posts with tie-downs. Miller stated that the lot in question is located in the Airport Overlay Zone, and

informed the Commission that she had received a communication from the FAA earlier in the day requesting a phone call from the construction company. The purpose of the call would be to confirm the proposed location of the tank and answer any further questions the FAA may have. The FAA did not object to the tank's proposed location.

Applicant Don Owens of PO Box 1366, Buena Vista, was present and stepped up to the podium to speak. He explained that there was no natural gas service to the building as it used to be powered exclusively by electricity when it was a 7-Eleven. He changed the heating system to gas because it is more efficient. Atmos Energy cannot install gas service once frost is present in the ground, so it will be a few months before the switch is possible. He stated that as a worst-case scenario it may take up to 6 months to obtain gas service, after which the propane tank would be removed.

Shelton asked Owens if he had any objections to the requirement for a cement slab or tie-downs. He responded that he did not, and that his preference would be to use Jersey barriers (the concrete dividers frequently used to separate lanes on highways) for protection, anchoring, and screening of the tank. Miller noted that the applicable screening requirements are provided in the Code, and are similar to fencing requirements. Jenkins remarked that he thought it would be unnecessary to require extra screening given that the tank will only be there temporarily, and Shelton agreed that the Jersey barriers would provide sufficient screening during the limited time frame being discussed.

Larimer motioned to allow installation of a temporary propane tank on the property with the following conditions: 1) it must be removed by July 1, 2015, 2) the requested phone call has to be made to the FAA, 3) barriers are required to be installed and the tank must be anchored to the barriers, and 4) no extra screening (other than that provided by the Jersey barriers) shall be required. Shelton seconded, and **Motion #4** passed unanimously.

Collegiate Peaks Eyecare, 421 S Hwy 24 - Comprehensive Sign Plan

Miller informed the Commission that the applicant has requested to install a monument sign of 72 sq. ft., an awning canopy sign of 65 sq.ft., and three art pieces (wall signs) on the property. Because of the number of signs and the total size of all the signs taken together, the applicant was required to submit a Comprehensive Sign Plan (CSP). She noted that staff recommended approval of the request and read through the comments from the staff report included in Commissioners' packets. Miller also stated that the Commission would need to specify whether approval would run with the business or the property.

Applicant Matthew Scott of 16648 Holly Court, Buena Vista, rose to speak. He presented Commissioners with color photos of the proposed signs. He then went on to explain that he would be retaining the old 7-Eleven sign (referred to as the awning canopy sign) because it was integrated into the building in such a way that quite a bit of construction would be necessary to remove it. His plan involves putting a 5'x5' business logo on the sign and covering the rest of the metal (for a total utilized space of 25 sq.ft.). The art pieces running across the front of the building above the door and windows are intended to improve the appearance of that part of the structure, and there will be no writing or logos located there. The monument sign will be a maximum of 4'x12' (48 sq. ft.) and the design is still being discussed. The existing electrical to this sign may or may not be functional, depending on whether or not it ran from the gas pumps (which have been removed). If electricity is available, he plans to illuminate the monument sign with down-lights from the top.

Brief discussion followed regarding composition of the art pieces and how they would be affixed to the building. Commissioner Larimer then motioned 1) to approve the Comprehensive Sign Plan (CSP) with

the awning canopy sign as presented, the monument sign with or without illumination, and the artwork above the windows as presented, 2) with the approval to run with the business. Commissioner Davis seconded and **Motion #5** passed unanimously.

Dr. Scott stood to ask the Commission if he could get an extension on the amount of time he can leave up the banner that is currently in place. He explained that it had been approved under a temporary sign permit, the permit will expire soon, and he may need to retain it for a longer period than he had originally anticipated. Commissioners discussed the request, and Commissioner Larimer motioned to extend the temporary sign permit to July 1, 2015. **Motion #6** was seconded by Commissioner Shelton and passed unanimously.

Revised BV Community Trails Plan presentation

Kathy Hoerlein of 832 Yale Ave, Buena Vista, rose to give the presentation. She began by letting the Commission know that she is a member of Trails Advisory Board, and that the Board requests a recommendation for approval of the updated plan which will then go to the Board of Trustees.

Hoerlein spoke briefly about the background and purpose of the trails plan, the importance of trails to the local community, and various trail features and amenities. She also drew Commissioners' attention to the maps included in their meeting packets: one showing existing trails, another outlining a short-range (5-year) plan for trail work and expansion, and a third delineating long-range (5- to 10-year) proposals for trail development. She then went over some highlights from the appendices to the plan, including the Adopt-a-Trail program and descriptions of the 21 trail sections that currently make up the overall trail system. She closed by requesting that Commissioners keep the trail plan in mind when presented with development projects that could affect trails/open space.

Commissioners thanked the Trails Board for its work. In response to questioning, Miller stated that there are no pending development projects that would impinge on community trails. She remarked that when this issue does arise, developers are asked to put funds into the trails plan. Depending on circumstances, they could alternatively be required to integrate trails into their development.

Commissioner Larimer motioned to recommend approval of the updated Trails Plan to the Board of Trustees. Commissioner Shelton seconded **Motion #7** and it passed unanimously.

Review of Main Street Boundary Map

Miller showed Commissioners a map of the proposed Main Street District. She explained that Buena Vista had been accepted as a Main Street Candidate community in 2014, a designation which requires the town to specify a 'Main Street' area where town staff and community volunteers will be working on revitalization projects that can be accomplished in 2-5 years. Once these projects have been successfully completed, the designated Main Street area can be enlarged to include other areas or a larger defined area. Miller described the various committees working on Main Street projects and some of their initial ideas. These projects are in line with the DCI study and involve livening up the Main Street area during events like PaddleFest, as well as trying to attract more tourism and small businesses. The Main Street Board will look over the committees' work plans and budget, and then decide which proposals will be most effective in creating a vibrant Main Street. The Board and committees are working with a \$5,000 grant from the Colorado Main Street Program.

Miller then asked for a recommendation to the Board of Trustees regarding the proposed downtown Main Street area. Banks inquired about South Main: why was it not included? Miller replied that its inclusion was discussed but met with some opposition, and noted that it could be added in later when the designated area was expanded. Larimer asked about the reasoning behind extending the western boundary of the area to include property on the other side of the highway. Miller informed the Commission that Merrifields and the train depot were considered to be an important part of the Gateway project, so the committee included them. De Laney wondered why only one side of Cedar Street had been included. Miller explained that this decision had to do with the feasibility of accomplishing the activities being planned for the space, and further noted that businesses on both sides of Cedar would benefit even with the boundary in its current location. She stated that the Main Street Program encourages communities to keep the Main Street area small initially, to accomplish their goals in that area, and then to enlarge it.

Commissioner Davis motioned to recommend that the Board of Trustees accept the proposed outline as shown. Commissioner Banks seconded. **Motion #8** passed unanimously.

STAFF/COMMISSION INTERACTION

Miller informed the Commission that the town had received some good submittals in response to the RFP for the Comprehensive Plan update. She indicated that one of the biggest and most important challenges to the update process would be to get as much community input as possible, and outlined some of the methods being discussed to promote citizen response to the survey that will be sent out.

Miller asked for Commissioner comment on her suggested revisions to Chapters 1 – 6 of the Municipal Code. She then told the Commission that a representative from the Army Corps of Engineers will be attending the February 18 Planning meeting to give a presentation about what the Corps requires from developers with regard to local waterways. Miller explained that she plans to bring in representatives from as many Review Agencies as possible in the coming months, for the purpose of letting the Commission know what is most important for Commissioners to consider during the development review process. Jamie Prochno of the National Flood Insurance Program (NFIP) will provide a presentation at the April 1 meeting. Regional municipal and county planning departments will be invited to attend as well as the Trustees and public.

Miller then turned to the Code amendments the Commission considered at its December 3, 2014 meeting. She stated that the Trustees discussed changes to the ordinance regarding screening of trash receptacles and then referred it back to the Planning Commission for consideration.

Miller also provided the Commission with an update on the Beldan lots infrastructure question: a representative from South Main appeared before the Trustees to request that the town install the water line to serve those parcels. This is a not-infrequent type of request made by developers. The Board discussed whether the town should install some infrastructure, particularly when it comes to workforce housing. Trustees directed staff to provide them with recapture proposals and other options for facilitating installation of infrastructure. A joint work session involving Trustees, Commissioners, and staff will be scheduled in the near future to review and discuss these options. The Town Attorney is preparing a memorandum regarding incentives.

Commissioner Banks let the Commission know that CMC will be bringing in people from CU to hold an entrepreneurial workshop on March 15. Miller stated that this training is an initiative of the Economic Restructuring Committee (part of the Main Street project).

ADJOURNMENT

There being no further business to come before the Commission, Commissioner Banks motioned to adjourn the meeting at 7:45pm. Commissioner Davis seconded. **Motion #9** was unanimously approved.

Respectfully submitted:		
	Trey Shelton, Chairman	
Melanie Jacobs, Admin. Assistant	<u> </u>	

MINUTES FOR THE MEETING OF THE RECREATION ADVISORY BOARD Wednesday, December 10, 2014

<u>CALL TO ORDER:</u> A meeting of the Recreation Advisory Board was held on Wednesday, December 10, 2014 at the Buena Vista Community Center, 715 E. Main Street, Buena Vista, Colorado. Earl Richmond called the meeting to order at 7:35am.

Members present were Co-Chair Earl Richmond, Dan Hamme, Julie Robinson, Marcus Trusty, Lisa Ortega, Gary Crowder and Luke Urbine. Also in attendance were Parks and Recreation Director Kathryn Wadsworth, Recreation Program Coordinator Ashley Davis, and Trustee Eric Gibb.

<u>APPROVAL OF MINUTES:</u> Gary Crowder moved to approve the November 2014 minutes. Julie Robinson seconded the motion. Unanimous approval.

<u>APPROVAL OF THE AGENDA:</u> No amendments to the agenda. Lisa Ortega motioned to approve the agenda. Dan Hamme seconded the motion. Unanimous approval.

PUBLIC COMMENT:

Luke Urbine made public comment about the public processes surrounding the multiple business working groups. He said there has been some confusion and he's curious about how many other people in the community feel the same and would possibly get involved if they better understood what was happening with all the different groups. Kathryn Wadsworth reported that a new Economic Development Board has been created as a new advisory board for the Town to help direct some of these efforts.

Earl clarified that the Economic Development Corporation based out of Salida is the basic entity that is helping business growth in Chaffee County. Over the years there have been a variety of other grass roots organizations to help promote business and now those efforts are growing. Part of the requirement for the Main Street Project is that there are a certain number of sub-groups working toward completing that project. Eric Gibb showed some concern about the amount of cross-over work and the amount of time Town Staff is spending at each of these meetings when we have such limited resources.

DISCUSSION ITEMS:

I. Discussion re Board Seats to Alternatives- Renewal: The Recreation Advisory Board now has seven Board seats and two Alternate positions. Ashley Blazer and McKenzie Lyle both are interested in serving and would like to serve as alternates. Dan Hamme made a motion to recommend their positions to be renewed as alternates. Gary Crowder seconded the motion. Unanimous approval. Kathryn Wadsworth said the updated Town code says that

members could stay on the Board for as long as they desired, and then when there was truly a vacancy it would be opened to public process.

- II. Discussion re McPhelemy Park Playground Reconstruction: Playground equipment got approved for the 2015 budget by the Board of Trustees. Earl Richmond, Kathryn Wadsworth, Eric Gibb, and Rich Landreth had previously met as the McPhelemy Park Working Group and had gone over a variety of things that needed to be updated. Since they had put a plan together, Kathryn feels good about moving forward quickly, especially since the current equipment is unsafe. Kathryn has contacted a few different vendors and learned about savings if we order now and they assured us that it would make a substantial difference financially as they are clearing out 2014 merchandise. We are at an advantage that there is already a site prepared, so we can focus more of that \$40,000 on the actual play structure. This playground is still a small playground as opposed to a destination location like the Columbine Playground. One of the largest costs is going to be the border and the 12" of fill, as well as the installation fees. Dan Hamme suggested that we keep it simple- that some of the basic interactive things are the best, like swings, teeter totters, and slides. McKenzie Lyle suggested that we look at some features that aren't located at other locations around Town. Luke Urbine really doesn't like how bright and ridiculous the colors are and it was agreed that for this location we'd like to keep it naturally colored to blend into the park space. Julie Robinson suggested we focus on monkey bars because they get out a lot of energy and they develop a lot of skills. We also need to remember that this is a park for the west side of Buena Vista and that for a lot of kids this is the only park they have access to. Luke suggested that more small pieces rather than one large piece would service the public better. Marcus Trusty asked if there were any diggers at any of the playgrounds in Town. Another option to save about 25% of the funds is to host a Community Build which would cut down the installation and labor fees. Luke Urbine and Eric Gibb both suggested that it be a substantial amount of funds that be saved to determine if we do the community build or not.
- III. Discussion re Sunset Vista IV: The Town is working to obtain four lots in Sunset Vista IV for the future development of a playground. It will be a future project since there isn't any building happening in Phase II of the subdivision.

ONGOING DISCUSSION ITEMS:

I. Trails Update: Kathryn Wadsworth invited Trails Board members to show up and report and work with us since we're all integrated. They didn't come, but Kathryn has been urging the Trails Board to use the current map we've gotten from Kathy McCoy as their main map. At the Board of Trustees meeting on 12/9/14, \$3,000 went into the budget to pay Kathy McCoy and to print off the new trails maps. Kathryn met with Dave Volpe, Devin Dahl, and Linda

Skinner from the BLM to discuss how to connect the BLM trails to Town trails through the private side of Ramsour Bridge.

- II. Recreation Program Update: Ashley Davis created a visual chart that shows seasons, age groups, and activities that have been happening in the community in 2014. Ashley and Kathryn met with Troy Baker, BVHS Athletic Director and Brian Yates, Principal at Buena Vista High School about working together and using their facility, which is going well. The Town has entered into an agreement with Civic Plus for a new website for the Town, which will be launched the first week of January. The BOT approved \$15,000 for the purpose of a feasibility study on how we could create a Recreation Center. It will help us focus our efforts and figure out what we need, how we need to move forward, what features we need, and so on by the end of 2015. Eric encouraged us as 2015 closes that we work on some bigger projects and work with our funds instead of focusing our efforts on some little things. He urged us to ask for big money, that it may just be possible to get some of our larger projects completed. The Board of Trustees gave the following in the 2015 budget: \$5,000 to study the Rodeo Grounds, \$40,000 for McPhelemy Park, and \$6,000 to redo the softball field. Dan Hamme suggested that now is the time to work on a Recreation Center as a lot of conversations these days have revolved around that topic. Eric Gibb suggested that we are the group to focus all of the Town efforts for different facilities and that we could be the driving effort to combine efforts if we have the time and attention to do so. In 2015, the Recreation Department will most likely be moving Ashley Davis to the Community Center office to provide more space in Town Hall. There are a lot of pros and cons to doing so, but it seems like it might be the right time to do so. Earl Richmond suggested we stay put for now at Town Hall until things get better organized and we figure out if there is a new Town Hall in the future. Luke Urbine recognizes that for a year or two it will be a transition period and in the long run the tradeoff might be worth it to claim the Community Center block for Recreation. Earl suggested that some of the purpose of the slab has been lost now that the equipment has been removed and people may not know that they are allowed on it. He suggested that we put up a sign that encourages people to still interact on the slab and use it for various recreational purposes.
- III. Project Checklist: Kathryn suggested that in 2015 we should update the project checklist and get refocused on what we need to do. Most of the items that are currently on the list have been completed.

BV Square: They will be putting footers in on December 11. On December 18th, Diesslin will be coming to dig the line for sanitation and electricity. Utilities will then be hooked up and Graham and Sons Construction will continue to work on walls for the bathroom structure. Trusses have been ordered and fixtures and doors will come next. Gas and water are already in. Alf the Blacksmith is working on a design for a log structure on top of the gas fire pit since there won't be real flames coming out. Kathryn, Earl, Eric, and Dave Volpe met with Seth

Furtney and they are looking into repurposing their building, which is exciting. The Furtney's are very supportive of BV Square Optimist Park.

The Pump Track needs a new champion- Ashley Blazer had an idea of someone and will contact them. The Whitewater Park has not been reconfigured yet due to lack of contractors this season. Recreation Center and Swimming Pool are on hold, but there has been money given to do a feasibility report. South Main Monument is on hold with both the Town and Jed Selby. Site master plans still need to be worked on.

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The meeting adjourned by Earl Richmond at 9:17am.

Respectfully submitted:

Earl Richmond, Co-Chair

Ashley Davis, Recreation Program Coordinator

BUENA VISTA TREE BOARD

2015 WORK PLAN

SUMMARY OF HOW OBJECTIVES WILL BE ACCOMPLISHED

A. RENOVATE BUENA VISTA TREE RESOURCE

*The renovation of tree resources will be coordinated with the Public Works Director - Rich Landreth

	ACTIVITIES	DATES TO BE ACCOMPLISHED	RESPONSIBLE FOR ACCOMPLISHMENT
	Designate trees for removal and pruning	July	Tree Board / Public Works
	2. Bid/contract for pruning and removal	August	Public Works
	3. Start pruning and removal	Sept./Oct./Nov.	Contractor
	4 Administer progress of pruning/removal	Sept./Oct./Nov.	Public Works
	5. Stump grinding	On-going	Contractor
	6. Update Planting Guide, pruning requirement and license process	March	Tree Board / Public Works
	Town-wide Tree Inventory – Review and update , inspection of Town Parks, including River Park.	On-going	Tree Board / Public Works
	8. Tree City USA Renewal	December	Public Works
	9. Inspect Ash Tree plantings	July	Tree Board
B.	ARBOR DAY CELEBRATION		Tree Board
	Set date and project scope	April 25	
	Advertisements & proclamation	April 2-23	
	Prepare materials & complete	April 21-25	
C.	TREE PLANTING - REPLACEMENT TREES AND PLANT NEW LOCATIONS	S	
	1. Plant experimental trees , according to approved sites	April	Tree Board / Public Works
	 Street Bond Project Trees Review planting sites, species selection & irrigation, utilize trees already Soil improvement specifications 	y purchased March	Tree Board
	Select qualified contractor for planting & irrigation installation Stake planting sites Planting schedule	April April May	Public Works Tree Board Contractor

3. Adopt-a-Tree Program

	a. Advertisements for public involvement	On-going	Tree Board / Public Works
	 b. Plant trees in street right-of-ways, Adopt-A-Tree projects, and River Park plantings c. Review Adopt-A-Tree applications 	May-September	Tree Board / Public Works / Volunteers
	 Determine appropriate species Prepare for permanent planting 		Tree Board
4	Check trees planted with previous tree grants, or Adopt-A-Trees	June-July	Tree Board / CSFS
5.	Pruning young street trees/adopted trees	On-going	Tree Board / Volunteers
6.	Subdivision Plantings a. Review new subdivision tree planting plans b. Review and inspect subdivision replacement plantings c. Inspection of new subdivision plantings	On-going	Contractor & Planner Tree Board Tree Board
7.	Prepare tree planting program for 2016	July	Tree Board

PUBLIC RELATIONS D.

1.	Membership Drive	On-going	Tree Board
2.	Monthly Publicity a. Newspaper Articles (Tree Tips) b. Radio spots/interviews	On-going	Tree Board
3. 4.	Trade show participation BV TV videos & programs	April 11	Tree Board

- 5. Educational materials to schools & Library etc.
- 6. Update & docurrent issues on website

TREE BOARD MEETINGS E.

- 1. Tree Advisory Board meetings will be held monthly on the 1st Thursday at 6:30 p.m. at the Public Works Shop - 755 Gregg Drive.
- 2. Election of officers will be held at the <u>January</u> meeting.
- 3. A representative from CSFS will provide technical assistance and make recommendations as needed.
- Development of 2015 Annual Work Plan should begin at the November 2015 meeting. Presented to Board of Trustees in January 2016. 4.

Where CSFS is responsible, contact Kathryn Hardgrave, Forester, 539-2579.

Accomplishment dates should be determined at the earliest opportunity, during a Tree Board meeting.

Buena Vista Water Advisory Board

Minutes of November 19, 2014 Buena Vista Community Center, Aspen Room

Call to Order

Meeting called to order by Chairman Hamilton at 6:35p.m.

Attendance and Introductions

In attendance were: Harley Hamilton, Reed Dils, Rich Landreth, David Kelly, Andrew Rice, Jerry Steinauer, Gary Ludwig and Keith Baker.

Agenda Adoption

Chairman Hamilton called for a motion to approve the agenda as presented.

Motion #1 by Reed Dils, second by Gary Ludwig to approve the agenda as presented. Motion carried

Approval of Minutes

Chairman Hamilton called for a motion to approve the minutes of the October 15, 2014 meeting as presented.

Motion #2 by Jerry Steinauer, second by Dave Kelly to approve the minutes of October 15, 2014 as presented. Motion carried.

Public Comment

Chairman Hamilton called for public comments. There were none.

Business Items

A. Discussion Re: Yale Lakes

The Board had a long discussion regarding Yale Lakes. Yale Lake #1 will be drained. UAWCD (Upper Ark) will install several monitoring wells to monitor the water level around the lake. Upper Ark will cover augmentation during this period. Ice Lake also needs to be drained. There is an existing outlet structure. They have until April 1, 2015 to accomplish the draining. The Board recommended waiting to see what happens during this project.

B. Ongoing Discussion Re: Cottonwood Lake

Rich Landreth reported that he and Brandy Reitter had a meeting with Upper Ark on October 23, 2014 to discuss the evaluation of Cottonwood Lake. The Forest Service was scheduled to attend but did not. Although not all parties attended, the meeting was a good one and a good game plan was developed. Upper Ark will develop the language for the new Cottonwood Lake Permit with the USFS and the Town staff will review it. The Board asked Rich Landreth to send a copy of the completed Cottonwood Lake Agreement with Upper Ark to all members.

C. Update Re: Arkansas Well in River Park

Town of Buena Vista Water Advisory Board Minutes – November 19, 2014 Rich Landreth reported that the engineering for Well #3 has been completed and that the RFP for well construction has gone out. The bid opening date is December 5, 2014.

D. Other Water Issues

The Board discussed the idea of obtaining additional water rights. Should we consider buying Twin Lakes shares? Should we look for other opportunities to purchase rights? Jerry Steinauer suggested we consider using a water rights broker. The Board decided to continue this discussion at a later meeting.

Staff/Counsel Reports

A. Town Administrator – Brandy Reitter No report.

B. Public Works Director – Rich Landreth

Rich Landreth reported that the Well Permit for Well #3 has been obtained. The permit application had to be resubmitted because of an error in the anticipated yield. The first permit had a flow rate of 15 gpm; it should have been 150 gpm. Rich also gave a report of the Upper Ark meeting he attended.

C. Water Counsel – Cynthia Covell No report.

Board/Staff Interaction

The staff and Board discussed cancelling the meeting in December and it was decided to do so.

The next Water Advisory Board meeting will be held on Wednesday, January 21, 2015.

<u>Adjournment</u>

Seeing that there was no further business, Chairman Hamilton called for a motion to adjourn.

Motion #4 by Reed Dils, second by Andrew Rice to adjourn the meeting. Motion carried. The meeting was adjourned at 7:48p.m.

Respectfully submitted,

Rich Landreth Public Works Director

TOWN OF BUENA VISTA, COLORADO

RESOLUTION NO. 4 (Series of 2015)

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, RE-APPOINTING TREY SHELTON AND MARK JENKINS AS VOTING MEMBERS OF THE PLANNING AND ZONING COMMISSION.

Whereas, Sec. 2-182 of the Municipal Code authorizes and directs the Board of Trustees to appoint Planning and Zoning Commission members by a majority vote of all members of the Board; and

Whereas, Trey Shelton and Mark Jenkins have applied for re-appointment to the Planning and Zoning Commission on January 22, 2015; and

Whereas, staff has made recommendation to re-appoint Trey Shelton and Mark Jenkins as voting members to the Commission until January 1, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, that Trey Shelton and Mark Jenkins are hereby re-appointed as members of the Planning and Zoning Commission, and shall hold such until January 1, 2018, in accordance with the ordinances of the Town of Buena Vista.

RESOLVED, APPROVED, AND ADOPTED this 27th day of January, 2015.

	TOWN OF BUENA VISTA
	BY: Mayor, Joel Benson
ATTEST:	
Town Clerk, Mary Jo Bennetts	



Application for Appointment to a Town Advisory Board Position

submit to: Town Hall
Attn: Town Clerk
210 East Main Street
P.O. Box 2002
Buena Vista, CO 81211

Date of Application: October 30th 2012	bvclerk@buenavist
Name Trey Shelton	
Street Address 213 Short Street, Buena Vista, CO	or and the state of the state o
Mailing Address PO Box 1128, Buena Vista, CO	
Telephone # (home) Same as Cell (cell) 512-663-0531	and the state of t
Email treydshelton@gmail.com	MARINE SIA SIA SIA SIA
Applying for appointment to: Planning and Zoning	
Local resident since: 1985 with a recent 6 years absence returning in December of 2	010
Background and relevant experience:	
My background and education are in geography, strategic planning, and mountain/outdoof familiar with planning and zoning and have a basic knowledge of Geographic Information S	
Why I am interested in a volunteer appointment to this Advisory Board I have lived in town much of my life and have a deep interest in its thoughtful and creative grown as an invested homeowner, I feel that through serving on this committee I will contribute to that will continue to positively guide local development.	th. Additionally,
Other Information: Thank you for your time.	
Please feel free to include a cover letter or attach extra sheets if necessar. Thank you for your interest in applying for this position.	nty.
Board of Trustees.	

*The respective advisory board will review your application and make a recommendation regarding appointment to the Board of Trustees.

To: Town of Buena Vista, Colorado

From: Trey Shelton

Regarding: Planning and Zoning Committee

October 30, 2012

Good Morning,

I am writing to express my interest in serving on the Planning and Zoning Committee here in Buena Vista, Colorado. I have lived in town much of my life and have a deep interest in its thoughtful and creative growth.

With a background and education in geography, mountain recreation, and strategic planning, I am confident I will bring fresh ideas and opinions to the planning and zoning table. Additionally, as an invested homeowner, I feel that through serving on this committee I will contribute to the quality plans that will continue to positively guide local development.

Thank you for your time and consideration and please do not hesitate to contact me with any questions you may have.

I look forward to hearing from you.

Sincerely,

Trey Shelton

Cell: 512-663-0531

treydshelton@gmail.com



Application for Appointment to a **Town Advisory Board Position**



FEB 0 3 2014

submit to: Town Hall **Attn: Town Clerk** 210 East Main Street P.O. Box 2002 Buena Vista, CO 81211

Date of Application: 2/2/14 b	Buena Vista, CO 81211 clerk@buenavistaco.go
Name Mark Jenkins	
Street Address 314 S, San Jran Are.	<u> </u>
Mailing Address TO Box 1494, Buena Vista, Co	81211
Telephone # (home) $719 - 207 - 0483$ (cell) $719 - 293 - 441)$	<u>.</u>
Email telemark 57 @gmail, com	· ·
Applying for appointment to: Panwa + Zowng Coww Local resident since: 200 7	ussión -
Background and relevant experience: Lifetime in Construction, Mountenance Handywan businesses. Worked in reside constructions surjects. Fan general building codes. Worked for CMC +	i
which love + see it gives in a positi would like to get to know fellow commu	re dérealion.
Other Information: 1 have really seen this community are nowing here from a nother mountain four very positive about our future.	w Since

Please feel free to include a cover letter or attach extra sheets it necessary.

Thank you for your interest in applying for this position. Board of Trustees.

*The respective advisory board will review your application and make a recommendation regarding appointment to the Board of Trustees.

PO Box 1494, Buena Vista, CO 81211 Ph: 719-293-4419 Email: telemark57@gmail.com

Objective

To use my varied skills and life experiences as a springboard into 21st century challenges and add value to a collaborative team.

Experience

Maintenance Engineer, Best Western Vista Inn, Buena Vista, CO September 2013 – present

General interior and exterior maintenance on building, pool, and spa

Business Owner: All Valley Handyman, serving Upper Arkansas Valley

Sept 2012 - present

- Digital estimates, invoices, customer contact, bookkeeping (Quickbooks, email)
- Plumbing, electrical, dry wall, painting, tile, carpentry, landscaping, etc.

Facilities Department: Colorado Mountain College, Timberline Campus 901 S HWY 24 Leadville, 80461

April 2010 - Sept. 2012 Leadville & Chaffee County, CO

- Maintenance Manager, on-call at Chaffee Campus
 - o Monitor heating systems & air handlers
 - o General maintenance, as needed
 - Skid steer operation & snow removal equipment
 - o On call for Chaffee Campus
- Groundskeeper/Custodian, Timberline Campus
 - o Building & Landscaping projects
 - Oversee daily operations of new outdoor leadership building including: gym, climbing wall, offices & classrooms
 - Sprinkler maintenance & repair, including winterizing
 - Supervise workers
 - o Misc. maintenance, as requested
 - Winter custodial duties

Business owner: Arkansas Valley Handyman Service

Nov. 2007 - March 2010. Buena Vista, CO

- Digital estimates, invoices, customer contact, book keeping (Quickbooks, email)
- Plumbing, electrical, dry wall, painting, tile, carpentry, landscaping, etc.

Business owner: Gunnison Valley Handyman Service

Sept. 2005 - Nov. 2007. Gunnison Valley, CO

- Digital estimates, invoices, customer contact, book keeping (Quickbooks, email)
- Plumbing, electrical, dry wall, painting, tile, carpentry, landscaping, etc

Maintenance Technician

Sept. 2002 - Sept. 2005. Mountain Property Management, Crested Butte, CO Bill Mog

- Monitor mechanical systems in vacation homes
- On-call 24/7 for customer service

- Maintain vacation and second homeowners' properties
- Snow removal, winterizing
- Supervise seasonal employees

Maintenance Technician

Sept. 2001 —Sept. 2002. Crested Butte Property Management, Elk Avenue, Crested Butte, CO 81224

- Monitor mechanical systems in vacation homes
- On-call 24/7 for customer service
- Maintain vacation and second homeowners' properties
- Snow removal, winterizing
- Supervise seasonal employees

Tool & Parts Runner/Pipe Cutter, Heating & Plumbing Engineers (HPE)

5/1995 - 8/1995, Western State College, Dorm, Boiler renovation

Education

Western State College, Gunnison, CO

Fall, 1991 - May 1993

Bachelors degree in History & Minor in Business Administration

Colorado Mountain College, Leadville, CO

Fall 1988 - May 1991

Associate of Science Degree

Interests

Snow skiing, biking, gardening, camping, golf, tennis, reading

References

Professional: Brent Jewell

Owner & General Manager, Best Western Vista Inn

Buena Vista, CO 81211

719-207-0578

vistainn@vtinet.com

Professional: Odom, Rick

Carpenter Shop Foreman, Western State Colorado University

600 North Adams Street

Gunnison, CO 81231

(970) 943-7029

rodom@western.edu

Personal: McGinnis, Jeff

US Forest Service Timber Crew Boss

16465 Mt. Princeton Rd.

Buena Vista, Colorado 81211

(719) 221-0520

lostcreek4@rockymountains.net

TOWN OF BUENA VISTA

RESOLUTION NO. 9 SERIES 2015

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO GRANTING A VARIANCE TO COLLEGIATE PEAKS EYECARE ALLOWING FOR THE TEMPORARY PLACEMENT OF A PROPANE TANK AT 421 HWY 24 S.

WHEREAS, the owner (the "Applicant") of property located at 421 Hwy. 24 S. in the Town of Buena Vista, which is zoned B-2 APO (the "Property"), is seeking a variance to allow for the temporary placement of a propane tank at the Property to power the HVAC system for the structure located on the Property;

WHEREAS, propane tanks are not a permitted or special use in the B-2 APO Zone District, and therefore, a variance is required for Applicant to install a propane take as Applicant proposes;

WHEREAS, the Applicant seeks the variance, because the provider of natural gas service to the Property is unable to install a permanent gas service line to the structure due to the frozen ground, and Applicant will be unable to operate its business without a functioning HVAC system;

WHEREAS, on January 21, 2015, the Planning and Zoning Commission recommended approval of the variance requested by the Applicant with certain conditions;

WHEREAS, notice of the public hearing before the Board of Trustees was properly posted and published; and

WHEREAS, the Board of Trustees, upon reviewing the recommendation by the Planning and Zoning Commission, hearing the statements of staff and the public, and giving due consideration to the matter, determines as provided below.

BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, as follows:

<u>Section 1</u>. Pursuant to Section 16-62 of the Town of Buena Vista Municipal Code, and subject to the conditions set forth in Section 2 of this Resolution, the Board of Trustees finds that:

- 1. The variance is the minimum variance needed to make possible the reasonable use of the subject land, building or structure;
- 2. The variance is necessary to relieve hardship or practical difficulty imposed by the strict application of the subject regulation;

- 3. The variance is not a request to permit a use of land, building or structure that is not permitted by right or by special use permit in the district involved; and
- 4. Two of the following three standards have been substantially met:
 - a. There are extraordinary or exceptional conditions pertaining to the particular structure, place or property in question that are not applicable to other lands or structures in the same district;
 - b. The requested variance will be in harmony with the purpose and intent of this Chapter and will not adversely impact adjacent properties, the neighborhood or the general welfare; and
 - c. The extraordinary and exceptional circumstances are not the result of the actions of the applicant.

Section 2. The requested variance is hereby approved, subject to the following conditions:

- 1. The propane tank shall be removed on or before July 1, 2015;
- 2. The propane tank shall be installed in compliance with all applicable laws, rules and regulations, including without limitation Federal Aviation Administration requirements governing the placement of propane tanks in the APO zone, and the applicant shall provide the Town Planning Department with evidence (which may be in the form of confirmation from the FAA) that it is in compliance with FAA regulations; and
- 3. Subject to approval of the Town's Director of Public Works, the propane tank shall be securely anchored with jersey barriers, which shall be securely fastened to the ground.

ADOPTED this 27th day of January, 2015.

ATTEST:	Joel Benson, Mayor
Mary Jo Bennetts, Town Clerk	

Memo

To: Board of Trustees

From: Dee Miller, Planning Director

Date: January 27, 2015

Re: Variance to temporarily locate a propane tank at Collegiate Peaks

Eyecare, 421 S. Hwy 24

The applicant, Dr. and Mrs. Matthew Scott, submitted a Variance Application to request approval for a propane tank to temporarily be located in the southeast corner of the lot as follows:

1. The existing structure does not have a natural gas line in place.

- 2. The applicant is installing a gas heating unit for more efficiency. The property will be unusable if the propane tank cannot be installed temporarily.
- 3. A gas line cannot be installed in frozen ground, and a propane tank can be used in the interim until a gas line can be safely installed.

Staff Comments:

The proposed propane tank does not fit within the applicable Zoning uses. Per Code, a Variance is the minimum process required to approve temporary use of a propane tank.

- Land Use Code Sec. 16-154 through 16-159 do not permit a propane tank as a use by right in the B-2 zone.
 - 16-158 permits gasoline and filling stations.
 - 16-159 (9) permits as Special Use, above-ground bulk storage tanks for 'nonflammable' and/or 'noncombustible' gases or liquids which are constructed and sited in compliance with fire code, and (10) screened storage. Unenclosed storage is not permitted.
- II) If a propane tank is approved, a deadline for removal of the tank should be determined.
- III) Review Agencies have not cited adverse impacts to adjacent properties, or jeopardy to the health or safety of the community.
- IV) The use is compatible with the Comprehensive Plan, Goals 1.A and 1.D

Planning Commission Recommendation to the Board – Approval with the following conditions:

- 1) Remove the propane tank by July 1, 2015,
- 2) The requested phone call has to be made to the FAA,
- 3) Barriers are required to be installed and the tank must be anchored to the barriers,
- 4) No extra screening (other than that provided by the Jersey barriers) be required since it is a temporary use.



Variance - Collegiate Peaks Eyecare, 421 S. Hwy 24

Planning Commission: Jan. 21, 2015 Board of Trustees hearing: Jan. 27, 2015

Applicant	Dr. Matthew and Jennifer Scott
Project location	421 S. Hwy 24
Zone	B2 - APO Zone (Highway Business, Airport Protection Overlay), and in the Floodplain

Variance Request:

A variance request pursuant to Municipal Code Sec. 16-62, to temporarily locate and connect to a propane tank to an existing structure to run the HVAC system. The tank is proposed to be located along the southeast corner of the existing building.

Variance Review Criteria: Sec. 16-62. Variances

- (a) The Board of Trustees shall have the power to authorize variances from the terms of this Chapter as will not be contrary to the public interest when, owing to special conditions, a literal enforcement of the provisions of this Chapter will in an individual case result in practical difficulty or unnecessary hardship.
- (e) Variances shall be granted by written resolution, but only to the extent that the variance requested:
- (i) Is the minimum variance needed to make possible the reasonable use of the subject land, building or structure;
- (ii) Is necessary to relieve hardship or practical difficulty imposed by the strict application of the subject regulation;
- (iii) Is not a request to permit a use of land, building or structure that is not permitted by right or by special use permit in the district involved; and
- (iv) two (2) of the following three (3) standards have been substantially met:

Staff Comment: The proposed propane tank does not fit within any of the applicable Zoning uses.

- I) Land Use Code Sec. 16-154 through 16-159 do not permit a propane tank as a use by right in the B-2 zone. 16-158 permits gasoline and filling stations. 16-159 (9) permits as Special Use, above-ground bulk storage tanks for 'nonflammable' and/or 'noncombustible' gases or liquids which are constructed and sited in compliance with fire code, and (10) screened storage. Unenclosed storage is not permitted. Per Code, a variance is the process needed for temporary use of a propane tank.
- II) If a propane tank is approved, a deadline for removal of the tank should be determined.
- (1) There are extraordinary or exceptional conditions pertaining to the particular structure, place or property in question that are not applicable to other lands or structures in the same district;

Staff Comment: The Applicant installed a heating unit for the building that runs on natural gas (and propane), he expressed that the property will be unusable if the propane tank cannot be installed temporarily prior to the ground thawing for the gas line to be installed because there is no existing gas service to the building.

(2) The requested variance will be in harmony with the purpose and intent of this Chapter and will not adversely impact adjacent properties, the neighborhood or the general welfare; and

Staff Comment: The proposed propane tank will be located in the Highway Business District Zone B2-APO Zone with businesses located on either side to the north and south, the railroad is located to the east, and Highway 24 to the west. Buena Vista Land Use Code Sec. 16-170 Structures in the Town's Airport Overlay Zone (APO) requires FAA determination on impact to the navigable airspace of the propane tank. See Review Agencies provided below.

This Chapter has been adopted pursuant to the authority vested in the Town under Article 23, Part 3, of Title 31, C.R.S., and is intended to promote and protect the health, safety and welfare of the citizens and territory of the Town. The provisions of this Chapter shall apply to all land within the Town and shall be liberally construed in order to implement and serve the purposes and goals set forth herein. Unless specifically exempted from its terms, all regulations contained in this Chapter shall apply to the lands and activities of all governmental agencies, whether federal, state, county or municipal, to the extent permitted by law.

(3) The extraordinary and exceptional circumstances are not the result of the actions of the applicant.

Staff Comment: Review Agencies have not cited adverse impacts to adjacent properties or to jeopardize the health or safety of the community.

(f) In granting a variance, the Board of Trustees may prescribe appropriate conditions and safeguards in conformity with this Chapter. Violations of conditions and safeguards made part of the terms under which a variance is granted shall be deemed violations of this Section and shall be punishable under the general penalty provisions of this Code.



Review Agency comments:

Jamie Prochno, PE, CFM, National Floodplain Insurance Mgmt.: Completion of the Town's floodplain permit is required, the propane tank will need sturdy anchoring such as a cement pad or posts with tiedowns.

Dan Swallow, Chaffee County Building Dept.: The installation must comply with the Fuel Gas and Fire Codes.

Rich Landreth, BV Public Works.: Should have proper bollards and screening.

Jill VanDeel, Airport Manager: FAA compliance is required. The FAA requested the applicant's construction company to call Mary at <u>303-342-1251</u> directly, and provide the latitude and longitude of the propane tank location. The propane tank location is far enough away from the runway centerline, and because of the (low) height of the propane tank and location, the contact felt the phone call was fine w/no need to file with the FAA.

Comprehensive Plan Compatibility:

- GOAL 1.A Buena Vista desires to maintain, expand and promote local businesses and entrepreneurs.
- GOAL 1.D Buena Vista will support the continuing development of businesses that provide products and services for day-to-day

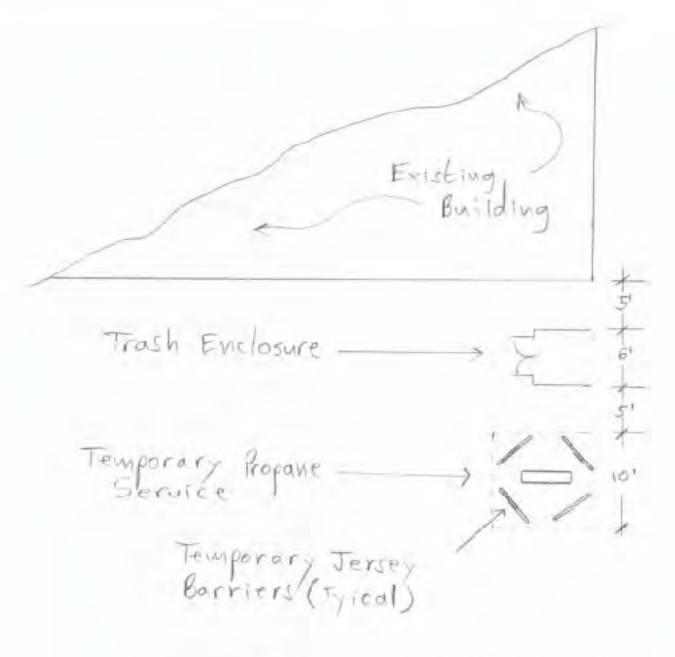
shopping needs.

Staff recommendation to the Board - Approval with conditions:

- 1) A deadline for removal of the propane tank be scheduled
- 2) Compliance with FAA requirements for a propane tank/structure in the APO zone
- 3) Anchoring of the propane tank be required due to the floodplain either a cement slab or bollards with tie-downs
- 4) Bollards and screening be required per Public Works comment and the Code.

Planning Commission recommendation to the Board – Approval with Conditions:

- 1) Remove the propane tank by July 1, 2015,
- 2) The requested phone call has to be made to the FAA,
- 3) Barriers are required to be installed and the tank must be anchored to the barriers,
- 4) No extra screening (other than that provided by the Jersey barriers) be required since it is a temporary use.



until Atmos can install natural gas service as soon as frost is out of the ground, spring of 2015

15

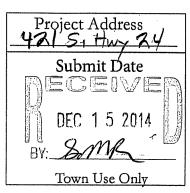
Temporary Propane Service



Town Of Buena Vista Variance, Exceptions & Waivers of Conditions

APPLICATION

P.O. Box 2002 Buena Vista, CO 81211 719-395-8643 www.buenavistaco.gov



It is the applicant's responsibility to obtain, read and understand all of the relevant sections of the Buena Vista Municipal Code applicable to this procedure. Please keep in mind that more than one section of the code may apply to your application. These regulations are available through the Town of Buena Vista municipal offices at a nominal cost or free on our website. If you do not understand portions of the Code concerning your application, please ask questions. Failure to complete the application, submit all of the required materials or answer completely and accurately may result in a delay and processing or a rejection of the application as incomplete. All fees must be paid in full at the time of application. Each applicant should take the time necessary to submit a complete and comprehensive application. Town staff is available to direct the applicant to appropriate sources of information.

Basic Information	
1) Surrounding Zoning - Please choose for North South	tom (B-2)R-1, R-2, R-3, I-1, S-1) and Overlay (Airport, Crossman, Old Town) East West-
2) Surrounding Uses - Please choose from North South	Commercial Residential Single Fam., Residential, Multi fam., Industrial, Park, Vacant) East West
Variance Information: 16-6 The Application Shall Completely Address Each of	
the subject land, building or structure.	Pariance is the minimum needed to make possible the reasonable use of Natural gas service cannot be pund is trost free per Atmos service proposed.
by the strict application of the subject reg	variance is necessary to relieve a hardship or practical difficulty imposed gulation(s). Approval will make property gailline can be installed.
right or by special use permit in the appli	ix and will only be in use through

The Applica	tion Shall Describe How 2 of	the 3-Standards IA	ave Been Firmly	Met:
l) Describe in o	letail the extraordinary or exceptiona	l conditions pertainin	g to the particular str	ucture, place or
	stion that are not applicable to other		the second secon	
-invera	is no existing i	n a Foiral a a	S SEVULCE	to the
_0x&i	V191	V		
		7 (2 (2 (2 (2 (2 (2 (2 (2 (2 (2 (2 (2 (2	(Attac	h additional sheets if necessary)
2) Explain and	describe how the requested variance	will <mark>be in harmony w</mark> i	th the purpose and in	tent of this
Chapter and wi	ll not adversely impact adjacent prop	erties, the neighborho	ood or the general wel	fare of the Town
of B <u>uena Vista</u> .				
	a request for a	temporacy	solvition a	ud m no
M/asz s	mpactul any other			
- 7 '				
	the extraordinary and exceptional ci	rcumstances pertainii	ig to the variance ARI	ENOT the result
of the actions o	f the applicant.			
4981	eant is not byt	- ENPLY	skat ond	NO THATA
hd 160	cantis not the	our diva		
		\mathbf{V}'		
		10000000200		
	e that I have read this application and the information i			
restrictions which ap the building(s)	pply to the project. I understand that failure to comply s	shall result in legal action, which	may include but not necessarily	be limited to non-use of
	D. D. D. SH	,	10/10/14	20
Applicant Significant is not the p	nature Council of the owner cannot sign this form, please attach a letter of	Date If authorization from the property owner, A	pplication with not be processed with out th	e owners signature or this form.
Owners Signa	ture	Date		20
Additional Own		Date		20
Planning Revi	ew By: oning Meeting	Date	1171	20 20 15
. •		Date	! / = !	
	adation		1/	20.15
Board of Tru	stees Meeting earing sent to applicant on:	Date Date	7	20 / 5
	e provided on (Affidavit Of Posting):	Date		20
	e sent on (Certificate Of Mailing):	Date		. 20
	shed in newspaper on:	Date		20
	ice to mineral estate owners (if applicable):			20 20
Date of decis Decision	ion of Board of Trustees Meeting Approved Denied	Conditions		
Decision	☐Approved ☐ Denied			
Initial of				
Applicant	Re	quired Item		Initial of Staff
		· · · · · · · · · · · · · · · · · · ·	The steer to see	
\$10.	Town Cover Sheet		•	
20.	Variance Application			
500	Variance Fee			
Do.	Vicinity Map			
Do.	Warranty Deed	norma Anti-Arabiga a casa da karaba a desarro de la casa de la cas		
	List of owners of all property that abu	ut or adjoin the subject	property (excluding	
201	public rights-of-way) including name		I I 7 (
	ÇVA DI	D		

0.0.	Property lines with Dimensions	
0.0.	Setbacks (Front, Side, Rear) to all structures	
Do.	Utility Locations and all Easement(s)	
00.	Distance Buildings are located from property line	
D.J.	Existing Buildings with Dimensions	
3.00	Clear Sight Triangle (16-4)	
D) 0	Proposed Variance Area	



Town Of Buena Vista FLOODPLAIN

DEVELOPMENT APPLICATION

P.O. Box 2002 Buena Vista, CO 81211 719-395-8643 www.buenavistaco.gov

Project Address
DEC 1 5 7014 By: Submit Date By: Submit Date
Town Use Only

It is the applicant's responsibility to obtain, read and understand all of the relevant sections of the Buena Vista Municipal Code applicable to this procedure. Please keep in mind that more than one section of the code may apply to your application. These regulations are available through the Town of Buena Vista municipal offices at a nominal cost or free on our website. If you do not understand portions of the Code concerning your application, please ask questions. Failure to complete the application, submit all of the required materials or answer completely and accurately may result in a delay and processing or a rejection of the application as incomplete. All fees must be paid in full at the time of application. Each applicant should take the time necessary to submit a complete and comprehensive application. Town staff is available to direct the applicant to appropriate sources of information.

Project Description: Allas	pects of the property and prop	oosea use, (Identif	y all that will be done on th	eproperty)
Attach additional information as needed,			na shell and	
Carries and the Company of the Compa	EN-FRA HAMIN	glannya.	areas, provided the supplementation of the su	with a companies to the control of the control of the
wall and a tempo	Meiny Properince			
General Information	/			
1) Mark all that apply		_		
New Structure (Building)			Addition	Surala
Manufactured HomeNon-structural Project	☐ Accessory Strue	cture X	Other Tenant	LINIZN
	idential 🛛 Non-Resider	ntial 🔲 N/A		
3) Critical Facility Yes	🔀 No			- . 1 .
4) Type of Foundation 🛛 Slab		de Basement	☐ Crawlspace ☐ O	ther Existiv
5) Is the Base Floor Elevation of	namarantanika:rimaririterikanganirikanganiriterikanganganangan	l elevation?	Yes Do	
Remodels and/or Damaged				
1) Value of Project (labor and mat The Value is above 50% of the tot.	enals) al spucture cost then full floor	plain conformanc	86.000000	
2) Value of Existing Structure (tax		*11. THE RESERVE OF THE PARTY O	468 279,00	
I hereby certify this application is true and correct and				
to comply with local ordinances, state and federal law for this permit. Additionally, I UNDERSTAND THAT	Γ I AM RESPONSIBLE FOR ANY FE			
INSPECTIONS AND OTHER FEES ASSOCIATED V Signature Engineer Architect	WITH THIS APPLICATION.			
Print Name	Den Quens	 Date	12/15/14	20
Planning Approval		Date		20
Official Use Only				
The proposed development is located FEMA Zone: A AE	uk alanggan danggan danggan kalanggan katanggan da kalanggan kalanggan kalanggan kalanggan kalanggan kalanggan	ood-fringe		
HEMA Zone: A AE The Base Flood Elevation(s) of the bi	X 500-year	fe	100 C	
Source				
Profile(s)				
Elevation to which structures are to b	e Blevated Bloodbroo	fed	AVD88	
Required defeured submittal! Elevation Certificate on FEMA form	by Colorado Irensed surveyor	nijetorijas diseleti kaltikali taliji kai istol Savat kai istolijas kaltika kai Savat kai		
Certificate of flood-proofing by Golo				
No-Rise Geruff cation, if flood-way				
Date Revised: 10/24/14	Page 1			•

Imitial of Applicant	Required Irem	Initial of Staff
ρ.0.	Town Cover Sheet	
0.0.	Floodplain Development Application	
0.0.	18-163 (a) (1) Plans drawn to scale showing the location, dimensions, and elevation of proposed landscaped alterations, existing and proposed structures, including the placement of manufactured homes, and the location of foregoing in relations to (SFHA) Special Flood Hazard Area.	
P.O.	18-163 (a)(2) Elevation (in relation to mean sea level), of the lowest floor of all new and substantially improved structures	
0.0.	18-169 (a)(3) Nonresidential - Elevation in relation to mean sea level in which any non-residential structure shall be flood proofed.	
7	18-169 (a)(4) Nonresidential -A certificate from a registered Colorado Professional Engineer or architect that the nonresidential flood proofed structure meets the flood proofing criteria of Section 18-172(2)	
	18-169 (a)(5) Description of the extent to which any watercourse or natural drainage will be altered or relocated as a result of proposed development.	
	Requirements for Requestifor Permit	
	Copies of the applicable (FIRM) Flood Insurance Rate Map(s) with the reach of the proposed project indicate.	
	Copies of the applicable profiles(s) form the (FIS) Flood Insurance Study, with the location of the project indicated.	
	Specify if the proposed project will include activity within the regulatory flood-way.	
	Site plans/aerials of the property on which the project will occur; indicating all exiting and proposed structures and the limits of the floodplain.	
P.O.	If applicable, the lowest floor elevation of all structures on the property within the flood- plain	



Town of Buena Vista

P.O. Box 2002 Buena Vista CO 81211 Phone: (719)395-8643

Fax: (719)395-8644

DATE: January 23, 2015

TO: Board of Trustees

FROM: Rich Landreth, Public Works Director

SUBJECT: Well #3 Drilling Contract

BACKGROUND

The Public Works Department advertised and requested bids for the Well #3 Drilling Project. We received two bids for the Project:

Layne Water Resources \$92,140.00 Golden Eagle Drilling Corp. \$76,400.00

Both of these bids were above the engineers estimate for the project. Through discussions with the engineers, Wright Water Engineers Inc., it was decided to accept the low bid. The engineers, through value engineering, then negotiated a scope that would save the town money and still maintain the intent of the project. This negotiation yielded a savings of \$20,400 and a new project cost of \$56,000. Several items were deleted from the Project in order to lower costs and will need to be completed by another contractor. These deleted items will be moved to the pump installation contractor and will result in substantial savings.

ACTION

Public Works recommends granting the award and approving the execution of a contract with Golden Eagle Drilling Corp. for the Well #3 Drilling Project.

TOWN OF BUENA VISTA, COLORADO

RESOLUTION NO. 10 Series of 2015

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ENTERING INTO A CONTRACT FOR THE WELL #3 DRILLING PROJECT WITH GOLDEN EAGLE DRILLING CORPORATION OF FRISCO, COLORADO

WHEREAS, The Town of Buena Vista advertised by means of public bid process to secure a contractor to drill Well #3 located in the Town of Buena Vista River Park; and

WHEREAS, Golden Eagle Drilling Corp., Frisco, Colorado submitted the low bid for the project in the amount of \$76,400.00; and

WHEREAS, the Town of Buena Vista after reviewing the submitted bids with Wright Water Engineers, has accepted the low bid submitted by Golden Eagle Drilling Corp., Frisco, Colorado; and

WHEREAS, the scope of the project has been modified through value engineering to reduce the cost yet maintain the well yield resulting in cost savings of \$20,400, and

WHEREAS, the Town of Buena Vista and Golden Eagle Drilling Corp. have agreed upon the scope and terms of professional services to be provided.

NOW THEREFORE, BE IT RESOLVED THAT THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, that the Town of Buena Vista enter into a contract with Golden Eagle Drilling Corporation, Frisco, Colorado for professional services as described, a copy of which is attached hereto and incorporated herein as Exhibit "A" and is hereby authorized and approved and the Mayor or the Town Administrator is authorized to execute same on behalf of the Town.

RESOLVED, APPROVED, and ADOPTED this 27th day of January, 2015.

	TOWN OF BUENA VISTA, COLORADO					
	By: Mayor, Joel Benson					
ATTEST:						
		(Seal)				
Mary Jo Bennetts, Town Clerk						

Town of Buena Vista Well No. 3

SECTION 00510 **AGREEMENT**

Job No. 841-068.000

THE AGREEMENT, made this _		day of		, 2015, by and between the Town				n of			
Buena	Vista,	hereinafter	called	"OWNER"	and	Golden	Eagle	Drilling	Corporation	<u>1</u> as	(ar
individu	al ,) or	(a partnersh	iip ,) or (a corporati	<i>on</i>) h	ereinafte	r called	"CONTR	ACTOR."	_	•

WITNESSETH: That for and in consideration of the payments and agreements hereinafter mentioned:

- The CONTRACTOR will commence and complete the drilling and construction of 1. Well No. 3.
- The CONTRACTOR will furnish all of the material, supplies, tools, equipment, labor and other services necessary for the construction and completion of the PROJECT described herein.
- The CONTRACTOR will commence the work required by the CONTRACT DOCUMENTS 3. within 10 calendar days after the date of the NOTICE TO PROCEED and will fully complete the project within 60 calendar days unless the period for completion is extended otherwise by the CONTRACT DOCUMENTS. Liquidated damages in the amount of \$500/day will be accessed for each additional day, excluding Sundays and holidays, required to complete the work.
- The CONTRACTOR agrees to perform all of the WORK described in the CONTRACT DOCUMENTS and comply with the terms therein for the sum of \$56,000 *, or as shown in the BID Schedule.
- The term "CONTRACT DOCUMENTS" means and includes the following: 5.
 - 1. Invitation to Bid
 - 2. Instructions to Bidders
 - 3. Bid Bond
 - 4. Bid Form and Bid Schedule
 - 5. Notice of Award
 - 6. Agreement
 - 7. Payment Bond
 - Performance Bond 8.
 - Certificate of Insurance 9.
 - 10. Notice to Proceed
 - 11. Change Order
 - Evidence of Payment and Release of Liens 12.
 - Standard General Conditions 13.
 - **Supplementary Conditions** 14.
 - 15. Submittals
 - **Technical Specifications** 16.
 - 17. Drawings, including supplemental drawings and schedules, if any, and addenda, if any.

841-068.000 Agreement: 00510-1 October, 2014

^{*} Per Change Order No. 1

Town of Buena Vista Well No. 3

ADDENDA:			
	_ dated		
	_ dated		
	ualeu		·
6. The OWNER will pay to the CON in the General Conditions such amounts a			
7. This Agreement shall be bindin executors, administrators, successors, and		ll parties he	reto and their respective heirs,
IN WITNESS WHEREOF, the parties he duly authorized officials, this Agreement in the date first above written.			
(SEAL)	OWNE	R:	
ATTEST:		TOWN OF E	BUENA VISTA
	_	Ву	Town of Buena Vista
Name(Please type)	-	Name:	Town of Buena Vista
Title		Address:	P.O. Box 2002 Buena Vista, CO 81211
		Telephone:	(719) 395-6898
(SEAL)	CONT	RACTOR:	
ATTEST:			
Name		By Name	_
		Name	
(Please type) Title		Title	(Please type)
		Address: Telephone	

END OF SECTION

Change Order No. 1

Date of Issuance:	Effective Date:		
	Town of Buena Vista	Owner's Contract No.:	
Contract:		Date of Contract:	
Golden Eagle Drilling Corpo		Engineer's Project No.: 841-068.000	
The Contract Documents are modified as follows up	on execution of this Change Order:	:	
Value engineering and discu	ssion with the contractor	identified several areas	
where costs could be reduced. The	ere are outlined in the atta	ached memorandum.	
Attachments: (List documents supporting change):	(see attached memorano	dum)	
CHANGE IN CONTRACT PRICE:	CHANGE IN C	ONTRACT TIMES:	
Original Contract Price:	Original Contract Times: World Substantial completion (days or days)		
_{\$} 76,400	Ready for final payment (days or	date):	
[Increase] [Decrease] from previously approved Change Orders No:	Noto No		
<u> </u>			
Contract Price prior to this Change Order: \$	Contract Times prior to this Change Substantial completion (days or days) Ready for final payment (days or days)	ate):	
[Increase] [Decrease] of this Change Order:	[Increase] [Decrease] of this Chang Substantial completion (days or days) Ready for final payment (days or days)	ate):	
Contract Price incorporating this Change Order: \$ 56,000	Contract Times with all approved C Substantial completion (days or days) Ready for final payment (days or days)	ate):	
RECOMMENDED: ACCEPTED	: AC	CEPTED:	
By:By:	Ву:		
	vner (Authorized Signature)	Contractor (Authorized Signature)	
Date:Date:	Date:		
Approved by Funding Agency (if applicable):	Date: _		
EJCDC No. C-941 (2002 Edition) Prepared by the Engineers' Joint Contract Documents Cot Associated General Contractors of America and the Const		Page 1 of 1	



To: Rich Landreth

Public Works Director Town of Buena Vista

From: Wright Water Engineers, Inc.

Patricia K. Flood, P.E., and Gary D. Witt, P.G.

Date: January 8, 2015

Re: Value Engineering for Construction Cost Reduction - Well No. 3

In early December, 2014, bids were received for the drilling, construction and testing of an 8-inch (with 10-inch alternate) Well No. 3 for the Town of Buena Vista (Town). Two bids were submitted; one from Layne Christensen (Layne) and one from Golden Eagle Drilling Corporation (Golden Eagle). Golden Eagle was the lowest bid for both the 8-inch and 10-inch options. Golden Eagle's bid of \$76,400 for the 8-inch completion was \$15,740 less than Layne's bid of \$92,140.

Both bids were higher than anticipated for this project. Wright Water Engineers, Inc. (WWE) considered several value engineering options to reduce the cost yet largely maintain the yield capability. These options were discussed with Golden Eagle along with other options forwarded by them. The following represents changes to the original bid that are acceptable to WWE and Golden Eagle:

1. Bid Item 6. Reduce the amount of 8-inch I.D. Johnson (U.S. Filter) or equivalent, 40-slot stainless steel well screen from 25 feet to 15 feet.

CONTRACT COST SAVINGS - \$3,000

2. Bid Items 9 and 10. Remove these items from the contract. It is expected that using a local pump installation contractor (e.g., White Water Systems) will save the Town money.

CONTRACT COST SAVINGS - \$11,400

3. Bid Item 12. Remove this item from the contract. The specified pitless unit is much more than necessary for this application. A pitless adapter can be successfully used in its place. This item will be included in the contract with the local pump installation contractor.

CONTRACT COST SAVINGS - \$6.000

Rich Landreth Memorandum January 8, 2015 Page 2

Modification of the Golden Eagle bid to accommodate these changes results in a contract cost savings of \$20,400 (revised total bid cost of \$56,000).

WWE is currently in discussion with White Water Systems regarding a proposal for the following:

- 1. Supply and install a 3-inch pitless adapter.
- 2. Supply and install a 6-inch submersible turbine pump, motor, 3-inch drop pipe, cable and other appurtenances. A substantial cost savings can be realized if the equipment to be used for testing can be specified and agreed to as the permanent equipment for the well (i.e. no equipment removal cost).
- 3. Performing a modified stepped- and constant-discharge pumping test lasting a total of 24-hours.

Town of Buena Vista Well No. 3

		SECTION 00500 DTICE OF AWAF	
To:	Golden Eagle	Drilling Corporati	on
	-	ontractor)	<u></u>
		Frisco, CO 804	43
	(A	Address)	
	a a seig tia ga Mall Na O		
PROJECT DE	escription: Well No. 3		
			as considered the BID submitted by you ation to Bid and Instruction to Bidders.
You are her \$ 56,000 *.	reby notified that your B	ID has been a	ccepted for items in the amount of
required OW		D, Payment BOI	kecute the Agreement and furnish the ND, and certificates of insurance within I.
date of this N		e entitled to cor	d BONDS within ten (10) days from the sider all your rights arising out of said
Dated this	day of,	2015.	
	(Town Represent	ative)	
		By Address	Town of Buena Vista. P.O. Box 2002

Telephone

N. (A. J. 100700 A.

Buena Vista, CO 81211

(719) 395-3898

^{*}Amount represented by original 8-inch diameter well option minus changes noted in Change Order No. 1

Town of Buena Vista Well No. 3

ACCEPTANCE OF NOTICE

Receipt of th	e above	NOTICE OF A	WARD is hereby ac	knowledged by
				on
		(Contractor)		
thisc	day of		, 2015.	
Ву				
Title				
Telephone				

END OF SECTION

TOWN OF BUENA VISTA, COLORADO

RESOLUTION NO. 11

(Series of 2015)

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING RENEWAL OF AN AGREEMENT WITH AVIONICS SPECIALISTS, LLC FOR AWOS MAINTENANCE AT THE CENTRAL COLORADO REGIONAL AIRPORT.

WHEREAS, the Town of Buena Vista first entered into an AWOS Maintenance Agreement with Avionics Specialists, LLC ("AVSPEC") on February 9, 2010 following review of two bids submitted for this purpose; and

WHEREAS, AVSPEC has fulfilled its obligations under that agreement and continues to provide quality service according to provisions of that agreement; and

WHEREAS, the Town of Buena Vista entered into a License Agreement with AVSPEC on September 28, 2010 to install web-based cameras at the Airport to be used for marketing purposes; and

WHEREAS, the Town of Buena Vista desires to renew the primary AWOS maintenance agreement with AVSPEC; and

WHEREAS, the Board of Trustees at its regular scheduled meeting on September 24, 2013, renewed an agreement for the AWOS maintenance services at the airport and finds and determines that it would be in the best interests of the Town and its residents for the Town to renew the agreement.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO THAT:

The Agreement between the Town of Buena Vista and Avionics Specialists, LLC, a copy of which is attached hereto as **Exhibit A**, is approved and the Mayor or Town Administrator is authorized and directed to execute such agreement for and on behalf of the Town of Buena Vista.

TOWN OF BUENA VISTA COLORADO

RESOLVED, APPROVED, and ADOPTED this <u>27th</u> day of <u>January</u>, 2015.

(Seal)	10 (11 (01 2021 11 (12 11), 00 20 11)
ATTEST:	Joel Benson, Mayor
Mary Jo Bennetts, Town Clerk	<u></u>

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT is made and entered into this 27th day of January, 2015, by and between the Town of Buena Vista, a Colorado statutory municipality (the "Town") and Avionics Specialists, LLC, an independent contractor ("Consultant").

WHEREAS, the Town requires professional services; and

WHEREAS, Consultant has held itself out to the Town as having the requisite expertise and experience to perform the required services.

NOW, THEREFORE, for the consideration hereinafter set forth, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

I. SCOPE OF SERVICES

- A. Consultant shall furnish all labor and materials required for the complete and prompt execution and performance of all duties, obligations, and responsibilities which are described or reasonably implied from **Exhibit A**, attached hereto and incorporated herein by this reference.
- B. A change in the Scope of Services shall constitute a material change or amendment of services or work which is different from or additional to the Scope of Services. No such change, including any additional compensation, shall be effective or paid unless authorized by written amendment executed by the Town. If Consultant proceeds without such written authorization, then Consultant shall be deemed to have waived any claim for additional compensation, including a claim based on the theory of unjust enrichment, quantum meruit or implied contract.

II. REPORTS, DATA AND WORK PRODUCT

- A. The Town shall provide Consultant with reports and such other data as may be available to the Town and reasonably required by Consultant to perform the Scope of Services. All documents provided by the Town to Consultant shall be returned to the Town. Consultant is authorized by the Town to retain copies of such data and materials at Consultant's expense.
- B. Other than sharing information with designated third parties as previously directed by the Town, no project information shall be disclosed by Consultant to third parties without prior written consent of the Town or pursuant to a lawful court order directing such disclosure.
- C. The Town acknowledges that the Consultant's work product is an instrument of professional service. Nevertheless, all work product prepared under this Agreement shall become the property of the Town upon completion of the work. Consultant shall retain its rights in its standard drawing details, designs, specifications, databases, computer software and any other proprietary property. Rights to intellectual property developed, utilized, or modified in the performance of the Scope Services shall remain the property of Consultant.

D. Upon request, Consultant shall provide to the Town electronic versions of all work product, in the format directed by the Town.

III. <u>COMPENSATION</u>

- A. In consideration for the completion of the Scope of Services by Consultant, the Town shall pay Consultant an amount not to exceed four thousand eight hundred dollars (\$3,750.00), except in the case where the Consultant is specifically requested and pre-authorized by the Town to provide unscheduled or emergency service as contemplated in **Exhibit A**. The method and manner of payment shall be that the Consultant sends an invoice to the Town of Buena Vista, PO Box 2002, Buena Vista, CO 81211 following each scheduled or pre-authorized unscheduled service. The Town shall issue a check within 30 days of receiving an invoice. The maximum amount specified herein shall include all fees and expenses incurred by Consultant in performing all services hereunder.
- B. Notwithstanding the maximum amount specified in subsection A hereof, Consultant shall only be paid for work performed. If Consultant completes the Scope of Services for a lesser amount than the maximum amount, Consultant shall be paid the lesser amount, not the maximum amount.

IV. COMMENCEMENT AND COMPLETION OF WORK

Within seven (7) days of receipt of a Notice to Proceed, Consultant shall commence work as set forth in the Scope of Services or that portion of such work as is specified in said Notice. Except as may be changed in writing by the Town, the Scope of Services shall be complete and Consultant shall furnish the Town the specified deliverables as provided in Exhibit A.

V. PROFESSIONAL RESPONSIBILITY

- A. Consultant hereby warrants that it is qualified to assume the responsibilities and render the services described herein and has all requisite corporate authority and professional licenses in good standing, required by law.
- B. The work performed by Consultant shall be in accordance with generally accepted professional practices and the level of competency presently maintained by other practicing professional firms in the same or similar type of work in the applicable community. The work and services to be performed by Consultant hereunder shall be done in compliance with applicable laws, ordinances, rules and regulations.
- C. Consultant shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all designs, drawings, specifications, reports, and other services furnished by Consultant under this Agreement. Consultant shall, without additional compensation, correct or resolve any errors or deficiencies in his designs, drawings, specifications, reports, and other services, which fall below the standard of professional practice, and reimburse the Town for construction costs caused by errors and omissions which fall below the standard of professional practice.

- D. Approval by the Town of drawings, designs, specifications, reports, and incidental work or materials furnished hereunder shall not in any way relieve Consultant of responsibility for technical adequacy of the work. Neither the Town's review, approval or acceptance of, nor payment for, any of the services shall be construed to operate as a waiver of any rights under this Agreement or of any cause of action arising out of the performance of this Agreement.
- E. Because the Town has hired Consultant for its professional expertise, Consultant agrees not to employ subcontractors to perform more than ten percent (10%) of the work required under the Scope of Services. Upon execution of this Agreement, Consultant shall furnish to the Town a list of proposed subcontractors, and Consultant shall not employ a subcontractor to whose employment the Town reasonably objects. All contracts between Consultant and subcontractors shall conform to this Agreement.

VI. <u>INSURANCE</u>

- A. Consultant agrees to procure and maintain, at its own cost, a policy or policies of insurance sufficient to insure against all liability, claims, demands, and other obligations assumed by Consultant pursuant to this Agreement. Such insurance shall be in addition to any other insurance requirements imposed by law.
- B. Consultant shall procure and maintain, and shall cause any subcontractor of Consultant to procure and maintain, the minimum insurance coverages listed below. Such coverages shall be procured and maintained with forms and insurers acceptable to the Town. In the case of any claims-made policy, the necessary retroactive dates and extended reporting periods shall be procured to maintain such continuous coverage.
 - 1. Worker's compensation insurance to cover obligations imposed by applicable law for any employee engaged in the performance of work under this Agreement, and Employer's Liability insurance with minimum limits of five hundred thousand dollars (\$500,000) each accident, two million dollars (\$2,000,000) disease policy limit, and two million dollars (\$2,000,000) disease each employee. Evidence of qualified self-insured status may be substituted for the worker's compensation requirements of this paragraph.
 - 2. Commercial general liability insurance with minimum combined single limits of six hundred thousand (\$600,000) each occurrence and two million dollars (\$2,000,000) general aggregate. The policy shall be applicable to all premises and operations. The policy shall include coverage for bodily injury, broad form property damage (including completed operations), personal injury (including coverage for contractual and employee acts), blanket contractual, products, and completed operations. The policy shall contain a severability of interests provision, and shall be endorsed to include the Town and the Town's officers, employees, and consultants as additional insureds. No additional insured endorsement shall contain any exclusion for bodily injury or property damage arising from completed operations.

- 3. Professional liability insurance with minimum limits of six hundred thousand dollars (\$600,000) each claim and two million dollars (\$2,000,000) general aggregate.
- C. Any insurance carried by the Town, its officers, its employees, or its consultants shall be excess and not contributory insurance to that provided by Consultant. Consultant shall be solely responsible for any deductible losses under any policy.
- D. Consultant shall provide to the Town a certificate of insurance, completed by Consultant's insurance agent, as evidence that policies providing the required coverages, conditions, and minimum limits are in full force and effect. The certificate shall identify this Agreement and shall provide that the coverages afforded under the policies shall not be cancelled, terminated or materially changed until at least thirty (30) days prior written notice has been given to the Town. The Town reserves the right to request and receive a certified copy of any policy and any endorsement thereto.
- E. Failure on the part of Consultant to procure or maintain the insurance required herein shall constitute a material breach of this Agreement upon which the Town may immediately terminate this Agreement, or at its discretion, the Town may procure or renew any such policy or any extended reporting period thereto and may pay any and all premiums in connection therewith, and all monies so paid by the Town shall be repaid by Consultant to the Town upon demand, or the Town may offset the cost of the premiums against any monies due to Consultant from the Town.

VII. <u>INDEMNIFICATION</u>

Consultant agrees to indemnify and hold harmless the Town and its officers, insurers, volunteers, representative, agents, employees, heirs and assigns from and against all claims, liability, damages, losses, expenses and demands, including attorney's fees, on account of injury, loss, or damage, including, without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever, which arise out of or are in any manner connected with this Agreement or the Scope of Services if such injury, loss, or damage is caused in whole or in part by, the act, omission, error, professional error, mistake, negligence, or other fault of Consultant, any subcontractor of Consultant, or any officer, employee, representative, or agent of Consultant or of any subcontractor of Consultant, or which arise out of any workmen's compensation claim of any employee of Consultant or of any employee of any subcontractor of Consultant.

VIII. TERMINATION

This Agreement shall terminate at such time as the work described in the Scope of Services is completed and the requirements of this Agreement are satisfied, or upon the Town's providing Consultant with seven (7) days advance written notice, whichever occurs first. If the Agreement is terminated by the Town's issuance of written notice of intent to terminate, the Town shall pay Consultant for all work previously authorized and completed prior to the date of termination. If, however, Consultant has substantially or materially breached this Agreement, the Town shall have any remedy or right of set-off available at law and equity. If the Agreement

is terminated for any reason other than cause prior to completion of the Scope of Services, any use of documents by the Town thereafter shall be at the Town's sole risk, unless otherwise consented to by Consultant.

IX. CONFLICT OF INTEREST

Consultant shall disclose any personal or private interest related to property or business within the Town. Upon disclosure of any such interest, the Town shall determine if the interest constitutes a conflict of interest. If the Town determines that a conflict of interest exists, the Town may treat such conflict of interest as a default and terminate this Agreement.

X. <u>INDEPENDENT CONTRACTOR</u>

Consultant is an independent contractor. Notwithstanding any other provision of this Agreement, all personnel assigned by Consultant to perform work under the terms of this Agreement shall be, and remain at all times, employees or agents of Consultant for all purposes. Consultant shall make no representation that it is a Town employee for any purposes.

XI. <u>ILLEGAL ALIENS</u>

A. Certification. Consultant hereby certifies that, at the time of this certification, it does not knowingly employ or contract with an illegal alien who will perform work under the Agreement and that the Consultant will participate in either the E-Verify Program administered by the United States Department of Homeland Security and Social Security Administration or the Department Program administered by the Colorado Department of Labor and Employment in order to confirm the employment eligibility of all employees who are newly hired for employment to perform work under the Agreement.

B. Prohibited Acts. Consultant shall not:

- (1) Knowingly employ or contract with an illegal alien to perform work under this Agreement; or
- (2) Enter into a contract with a subcontractor that fails to certify to Consultant that the subcontractor shall not knowingly employ or contract with an illegal alien to perform work under this Agreement.

C. Verification.

- (1) If Consultant has employees, Consultant has confirmed the employment eligibility of all employees who are newly hired for employment to perform work under this Agreement through participation in either the E-Verify Program or the Department Program.
- (2) Consultant shall not use the E-Verify Program or the Department Program procedures to undertake pre-employment screening of job applicants while this Agreement is being performed.

- (3) If Consultant obtains actual knowledge that a subcontractor performing work under this Agreement knowingly employs or contracts with an illegal alien who is performing work under the Agreement, Consultant shall:
 - a. Notify the subcontractor and the Town within three (3) days that Consultant has actual knowledge that the subcontractor is employing or contracting with an illegal alien who is performing work under the Agreement; and
 - b. Terminate the subcontract with the subcontractor if within three (3) days of receiving the notice required pursuant to subparagraph (a) hereof, the subcontractor does not stop employing or contracting with the illegal alien who is performing work under the Agreement; except that Consultant shall not terminate the contract with the subcontractor if during such three (3) days the subcontractor provides information to establish that the subcontractor has not knowingly employed or contracted with an illegal alien who is performing work under the Agreement.
- D. Consultant shall comply with any reasonable request by the Colorado Department of Labor and Employment made in the course of an investigation conducted pursuant to C.R.S. § 8-17.5-102(5)(a) to ensure that Consultant is complying with this Agreement.
- E. If Consultant does not have employees, Consultant shall sign the "No Employee Affidavit" attached hereto.
- F. If Consultant wishes to verify the lawful presence of newly hired employees who perform work under the Agreement via the Department Program, Consultant shall sign the "Department Program Affidavit" attached hereto.

XII. MISCELLANEOUS

- A. <u>Governing Law and Venue</u>. This Agreement shall be governed by the laws of the State of Colorado, and any legal action concerning the provisions hereof shall be brought in Arapahoe County, Colorado.
- B. <u>No Waiver</u>. Delays in enforcement or the waiver of any one or more defaults or breaches of this Agreement by the Town shall not constitute a waiver of any of the other terms or obligation of this Agreement.
- C. <u>Integration</u>. This Agreement and any attached exhibits constitute the entire Agreement between Consultant and the Town, superseding all prior oral or written communications.
 - D. <u>Third Parties</u>. There are no intended third-party beneficiaries to this Agreement.
- E. <u>Notice</u>. Any notice under this Agreement shall be in writing, and shall be deemed sufficient when directly presented or sent pre-paid, first class United States Mail, addressed as follows:

The Town: Brandy Reitter, Town Administrator

Town of Buena Vista

PO Box 2002

Buena Vista, CO 81211

Consultant: Jerry Stooksbury, President

Avionics Specialists, LLC 5297 Gulfstream Court Loveland, CO 80538

- F. <u>Severability</u>. If any provision of this Agreement is found by a court of competent jurisdiction to be unlawful or unenforceable for any reason, the remaining provisions hereof shall remain in full force and effect.
- G. <u>Modification</u>. This Agreement may only be modified upon written agreement of the parties.
- H. <u>Assignment</u>. Neither this Agreement nor any of the rights or obligations of the parties hereto, shall be assigned by either party without the written consent of the other.
- I. <u>Governmental Immunity</u>. The Town, its officers, and its employees, are relying on, and do not waive or intend to waive by any provision of this Agreement, the monetary limitations (presently one hundred fifty thousand dollars (\$150,000) per person and six hundred thousand dollars (\$600,000) per occurrence) or any other rights, immunities, and protections provided by the Colorado Governmental Immunity Act, C.R.S. § 24-10-101, *et seq.*, as amended, or otherwise available to the Town and its officers or employees.
- J. <u>Rights and Remedies</u>. The rights and remedies of the Town under this Agreement are in addition to any other rights and remedies provided by law. The expiration of this Agreement shall in no way limit the Town's legal or equitable remedies, or the period in which such remedies may be asserted, for work negligently or defectively performed.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first set forth above.

	TOWN OF BULLINE VISIN	
ATTEST:	Joel Benson, Mayor	_
Mary Jo Bennet, Town Clerk		
APPROVED AS TO FORM:		

TOWN OF RUFNA VISTA

CONSULTANT

В	y:
STATE OF COLORADO)	
COUNTY OF) ss.	
The foregoing instrument was subscrib	ed, sworn to and acknowledged before me this, as of
My commission expires:	
(SEAL)	
	Notary Public

NO EMPLOYEE AFFIDAVIT

[To be completed only if Consultant does not have any employees]

1.	Check and complete one:	
	I, I do not	, am a sole proprietor doing business as currently employ any individuals. Should I employ
any with	individuals during the term of my Ag the lawful presence verification requir	greement with the Town, I certify that I will comply
OR		
		, am the sole owner/member/shareholder of [specify type of entity
Shou	uld I employ any individuals during tl	[specify type of entity ny], that does not currently employ any individuals. ne course of my Agreement with the Town, I certify verification requirements outlined in that Agreement.
2.	Check one.	
	I am a United States citizen or legal per	rmanent resident.
OR	 A United States military care A United States Coast Guard A Native American tribal do In the case of a resident of issued identification card from the applicant to prove law identification card; or Any other documents or comprove both the contractor's 	cument; f another state, the driver's license or state- om the state of residence, if that state requires vful presence prior to the issuance of the mbination of documents listed in the Town's r Lawful Presence Verification" chart that citizenship/lawful presence and identity.
	I am otherwise lawfully present in the U	United States pursuant to federal law.
		ent through the Federal Systematic Alien Verification "program, and provide such verification to the Town.
	Signature	Date

DEPARTMENT PROGRAM AFFIDAVIT

[To be completed if Consultant participates in the Department of Labor Lawful Presence Verification Program]

I,	, as a public contractor under contract with the Town of ffirm that:
	will examine the legal work status of all employees who are form work under this public contract for services ("Contract") ays after such hiring date;
	ill retain file copies of all documents required by 8 U.S.C. § ent eligibility and identity of newly hired employees who nd
3. I have not and will n hired employees who perform work	not alter or falsify the identification documents for my newly under this Contract.
Consultant Signature	Date
STATE OF COLORADO COUNTY OF)) ss.)
The foregoing instrument wa day of, 2009, by	as subscribed, sworn to and acknowledged before me this of
My commission expires:	
(SEAL)	Notary Public

RESOLUTION NO. 12 (Series 2015)

A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A LICENSE AGREEMENT WITH COLORADO STATE UNIVERSITY FOR THE USE OF A PORTION OF CENTRAL COLORADO REGIONAL AIRPORT FOR A CLIMATOLOGY MONITORING STATION

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO:

The License to Enter Upon Land and Release of Liability Agreement attached hereto as **Exhibit A** is hereby approved and the Mayor or Town Administrator is authorized to execute the same.

RESOLVED, APPROVED AND ADOPTED this 27th day of January, 2015.

	TOWN OF BUENA VISTA, COLORADO
	BY:
ATTEST:	Mayor, Joel Benson
Town Clerk Mary Io Bennetts	

LICENSE TO ENTER UPON LAND AND RELEASE OF LIABILITY

THIS LICENSE TO ENTER UPON LAND AND RELEASE OF LIABILITY is an agreement entered into by and between the Town of Buena Vista, CO (Licensor) and the Board of Governors of the Colorado State University System, acting by and through Colorado State University for the benefit of the Department of Atmospheric Science/Colorado Climate Center (hereinafter referred to as "CSU").

WHEREAS, CSU has requested access to and the right to enter upon the land described herein below (the "Property"), for the purposes described below that are related to CSU's mission; and

WHEREAS, Licensor is the owner of the Property, or of the current right to occupancy thereof, and has the right to grant a license to enter upon the Property for the purposes described herein, and desires to grant such right to CSU upon the terms and conditions set forth in this Agreement;

NOW, therefore, in consideration of the mutual promises and covenants contained herein, receipt and sufficiency of which is hereby acknowledged, the Parties agree as follows.

- A. <u>License Grant</u>. The Licensor grants to CSU, its employees and authorized volunteers, contractors and subcontractors, acting within the scope of their employment or contract (collectively, the "Licensees"), a non-exclusive, no-cost license to enter upon the Property during the term hereof, without prior notice, for the purposes described below. Licensor may revoke such license at any time by written notice to CSU in accordance with the Notice and Termination provisions herein. Said license is subject to the following terms and conditions:
 - 1. <u>Description of Property</u>. This License concerns the following Property:

A portion of the Central Colorado Regional Airport, 27960 County Road 319, Buena Vista, CO 81211, as shown on the diagram attached hereto as Exhibit A (the "Property").

County where Property is located: Chaffee County

- 2. <u>License Period</u>. This License shall be in effect from January 27, 2015 ("Effective Date") to January 27, 2018, inclusive (the "License Period"). Renewals and modifications to the License may be affected by mutual written agreement of the parties. The License period may be terminated, without penalty or further liability, by either party with 60 days prior written notice. Upon termination, and with exception to the concrete pad, CSU will remove the Equipment within 30 days of termination of this License Agreement.
- 3. Purpose. The purpose of this License is to grant CSU access and use of the Property for the operation and maintenance of a U.S. Historical Climatology Network Modernization (USHCN-M) monitoring station, including, but not limited to the equipment described on Exhibit B attached hereto, ("Equipment") for collecting and analyzing high quality climate data. CSU is responsible for the management, maintenance and repair of Equipment under this License and for the conduct of its personnel and contractors that will have access to the site. Licensor agrees that no part of the Equipment will become, or be considered as being affixed to or a part of the Property. It is the specific intention of Licensor that all improvements erected or placed by CSU will be and shall remain the property of CSU.

- 4. <u>Access.</u> The Property shall be readily and conveniently accessible to CSU at all times during the License Period. At a minimum an access road to the Property must be able to accommodate a large SUV vehicle. The Licensor shall be responsible for access road maintenance that includes, but is not limited to, snow removal and the removal of any obstruction to the Property. Licensor will provide ground maintenance during the growing season on the Property to include bimonthly grass mowing and general weed control within both the Property and a 5' radius of its perimeter.
- 5. <u>Security.</u> CSU reserves the right, at any time during the License Period, to take appropriate means to secure the Property for purposes of limiting access or protecting the Equipment.
- B. <u>Release of Liability</u>. CSU hereby releases the Licensor from all liability or responsibility for injury that the Licensees, or any of them, may suffer as a result of or in connection with entering upon the Property (except for injuries caused by the negligent or intentional acts of the Licensor).
- C. <u>Liability of Licensee</u>. The Parties understand and agree that the liability of the State of Colorado, the Board of Governors of the Colorado State University System and CSU is at all times herein governed and controlled by the Colorado Governmental Immunity Act, C.R.S. sections 24-10-101, et seq. (as now or hereafter amended), and that contractors to CSU that are not themselves governmental entities may not be protected under said Act. Contractors shall be required to provide reasonable proof of general liability insurance, prior to undertaking work for CSU on the Property. Colorado State University shall at all times herein maintain general liability insurance in an amount not less than One Million Dollars (\$1,000,000) per occurrence. A certificate of insurance evidencing such coverage shall be provided to the Licensor together with this Agreement at the time of execution.

D. Additional Terms and Conditions.

1. **Notices.** All notices required to be given under this License shall be deemed given when actually delivered to the designated representative(s) of the party to be given notice by (i) certified mail, return receipt; or (ii) by hand delivery or courier service, if a signed receipt is obtained upon delivery; or (iii) by facsimile transmission, if confirmation of receipt of the transmission is obtained,. A party may change its designated representative(s) or address at any time by written notice in the same manner as for any other notice. The initial representatives of the parties shall be the persons whose names and addresses are:

Colorado Climate Center Atmospheric Science Department Attn: Wendy Ryan 1371 Campus Delivery Fort Collins, CO 80523-1371

With a copy to:

Contracting Services Office 6010 Campus Delivery Fort Collins, CO 80523-6010

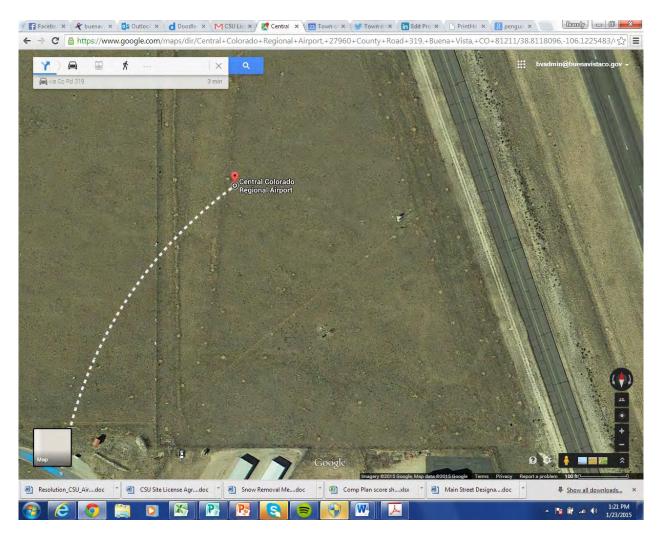
CSU:

LICENSOR:		
	-	

- 2. **Non-Assignment-CSU.** Except as specifically permitted under section A herein above, CSU shall not transfer, assign, or otherwise convey the rights granted in this agreement to any other person or party without the express prior written consent of the Licensor(s). Any such conveyance in violation of this paragraph shall be null and void.
- 3. **Legal Authority.** The Licensor warrants he/she/it possesses the legal authority to enter into this License Agreement and has taken all actions required by its procedures, bylaws, and/or applicable law to exercise that authority, and to lawfully authorize its undersigned signatory to execute this License and to bind the Licensor to its terms. The person(s) executing this License on behalf of the Licensor warrant(s) that such person(s) have full authorization to execute this License.
- 4. **Non-Assignment-Licensor**. Licensor shall not assign or sublicense any of its obligations under this License without the advance written consent of CSU. Any unauthorized assignment shall be void. CSU shall have the right, but not the obligation to terminate this License, without waiver of any other right or remedy, upon notice of Licensor's assignment or sublicense in violation of this section.
- 5. **Binding effect.** This License is binding upon the heirs, personal representatives, successors, and permitted assigns of both parties.
- 6. **Entire Agreement**. This License including the exhibits incorporated herein by reference constitutes the entire agreement between the parties, and supersedes any previous contracts, understandings, or agreements of the parties, whether verbal or written, concerning the subject matter of this License.
- 7. **Amendment**. No modification or amendment to this License shall be valid unless it is made in a writing signed by the authorized representatives of the parties.
- 8. **Waiver**. The waiver by either party of a breach or violation of any provision of this License shall not operate as or be construed to be a waiver of any subsequent breach of the same or other provision hereof.
- 9. **Choice of Law**. The laws of the State of Colorado, and rules and regulations issued pursuant thereto, shall be applied in the interpretation, execution, and enforcement of this contract.

Exhibit A

Weather Station Location



THE PARTIES HERETO HAVE EXECUTED THIS CONTRACT

LICENSOR: By:	Board of Governors of the Colorado State University System, acting by and through Colorado State University:
Print Name & Title:	D
	Amy I Parcone
Date:	Date:
	Approved:
	Ву:
	Nolan Doesken, State Climatologist
	Date:
	By:
	Donna W. Aurand, J.D. Director, Contracting Services
	Date:

Memo

To: Board of Trustees

From: Dee Miller, Planning Director

Date: January 27, 2015

Re: Main Street Designation Map

A designated 'Main Street District' area is being proposed for adoption in compliance with the Main Street USA program and in alignment with the DCI Assessment. Each of the Main Street Committees and the Downtown Revitalization Committee reviewed and revised the map at their respective meetings prior to determining the 'District' being proposed for adoption by the Board of Trustees.

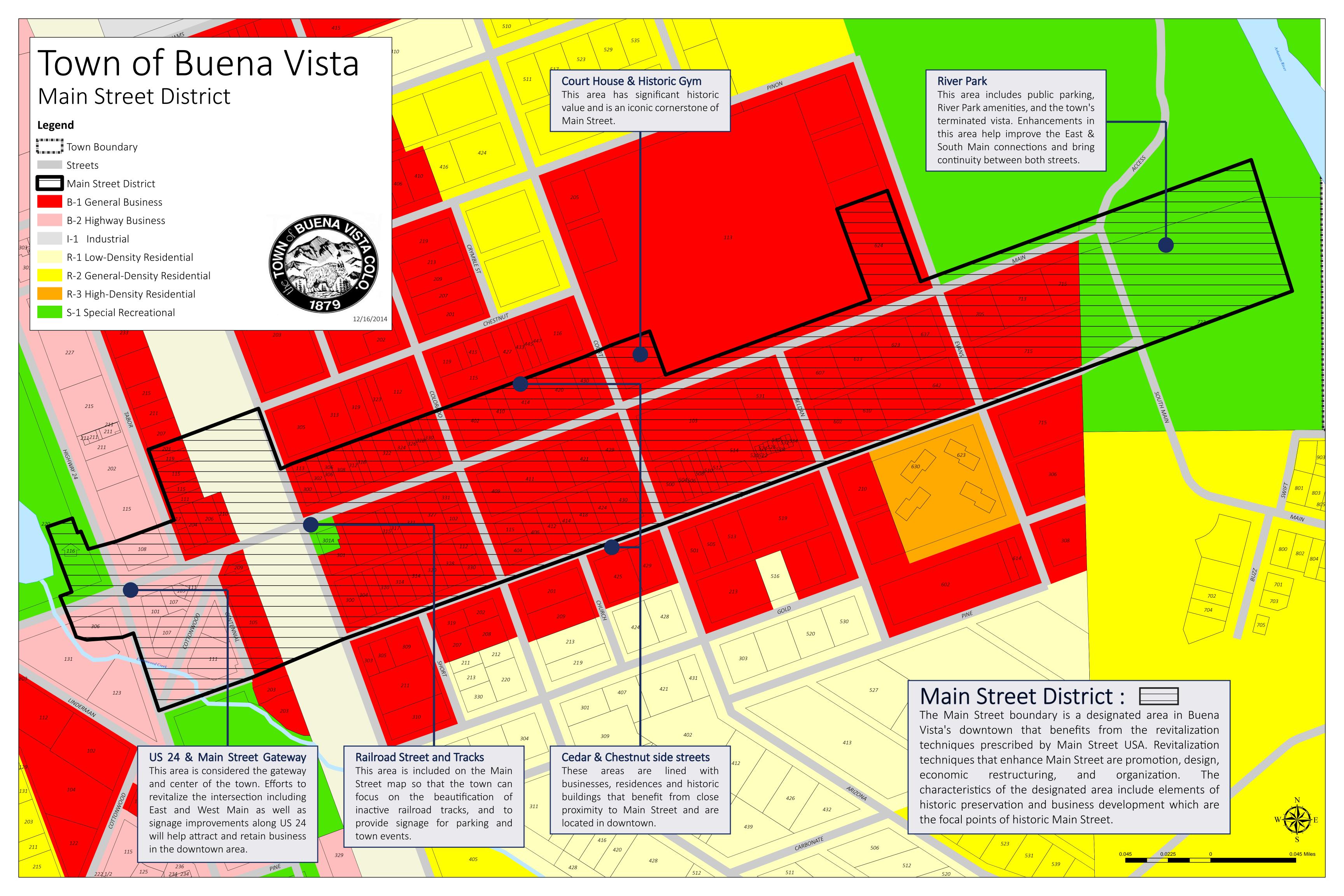
The 'Main Street District' boundary is a designated area within Buena Vista's downtown that benefits from the revitalization techniques prescribed by Main Street USA. Revitalization techniques that enhance Main Street are promotion, design, economic restructuring, and organization. The characteristics of the 'District' include elements of historic preservation and business development which are the focal points of historic Main Street.

The Main Street program recommends the 'Main Street District' be kept small enough for the committees to maintain a general focus of projects related to the overall goal of creating a vibrant Main Street, and to allow for the goals to be achievable without overcommitting the participants, funding, or the community. The committees are each working on projects specific to the area. Once the current goals are accomplished, and it is favorable, the District may be extended to include a greater portion of Main Street (e.g. West Main, and/or South Main, etc.) based on where the next focus and/or goals are placed.

At the January 21, 2015 Planning Commission meeting, Commissioners made a recommendation for approval of the Main Street District.

BOT Action:

Motion to approve the Main Street Designation Map as presented





Buena Vista Public Works

755 Gregg Drive Buena Vista CO 81211 Phone: (719)395-6898

Fax: (719)395-6713

DATE: January 22, 2015

TO: Board of Trustees

FROM: Rich Landreth, PW Director

SUBJECT: Sidewalk Snow Removal

Discussion

The topic of snow removal on sidewalks has been brought up many times over the last couple of snow seasons. The Town Code assigns this responsibility to the owner or occupant of properties. The specific reference is in Chapter 7, Sec. 7-56 (b) and states:

(b) The owners or occupants of property abutting upon or adjacent to sidewalks within the corporate limits of the Town shall at all times keep such sidewalks free and clear of snow and ice. In the event such owners or occupants fail to remove snow and ice from such sidewalks within twenty four (24) hours after the accumulation of snow and ice thereon, the Town may have the sidewalks cleaned and cleared of snow and ice, and the cost thereof, including inspection and other incidental costs and an additional cost for administration not to exceed ten percent (10%), shall be assessed against the property in accordance with the assessment provisions hereinafter set forth. (Prior code 9.40.060; Ord. 26-1992 §1)

This section is also referenced in the Town Snow Removal Policy document and on the Town website under Departments – Public Works – Street Department – Snow Removal Policy.

Owners/tenants on corner lots are responsible for snow removal along both sided of the lot. This responsibility would also include any pedestrian ramp that might be on the corner.

The issues we have are; the lack of compliance, the lack of understanding of the Code, dealing with the East Main business area, empty lots and timeliness of removal. Several solutions are clear; we need to better educate our citizens regarding snow removal policies. We could also amend the Ordinance as necessary. Finally, we need clear direction on snow removal responsibilities and ultimately enforcement of the policy. BOT considerations:

- Amend ordinance to: (a) clarify roles and responsibilities in designated areas if town is responsible, and (b) include language about the responsibility for bump outs i.e. town or property owners/tenants.
- Keep the code as is but enforce the code and educate property owners.



Town of Buena Vista

P.O. Box 2002 Buena Vista CO 81211 Phone: (719)395-8643

Fax: (719)395-8644

DATE: January 27, 2015

TO: Mayor and Board of Trustees

FROM: Brandy Reitter, Town Administrator

SUBJECT: TOWN ADMINISTRATOR REPORT

Administration

Reminders:

- January 28th: Intergovernmental Meeting hosted by Salida @ 6 PM, location: Steam Plant
- I will be on vacation February 2 5th and will be checking email.
- February 6th I am presenting Buena Vista's historic preservation initiatives at the Colorado Preservation, Inc. Conference in Denver.
- The comprehensive plan RFP closed January 9th and the land use code rewrite closes January 23rd. Staff has reviewed the comprehensive plan RFPs and has interviews scheduled for January 27th. We hope to award a contract at the February 10th BOT meeting.
- Department heads have submitted their 2015 work plans that identify strategic goals and associated tasks to accomplish for the year. We review these plans in February and in July to assess progress towards goal completion.
- Staff's next StradOps session is January 29th we will go over strategic planning initiatives that improve internal operations and communication.

Main Street & Creative District, Community/Economic Development Initiatives

- Downtown group revitalization initiatives are moving along. The agenda for January 20th was as follows:
 - Downtown Development Authority (DDA) First Steps
 - Finalize Main Street Map
 - o Texaco Station Assessment Complete attached to this report
 - Gateway Community Poll/Town Hall
 - Gateway Appraisal Update

- Main Street is moving along and is now a separate entity from the Downtown Revitalization group and the Board of Directors will meet every other Tuesday. The agenda for the meeting on January 27th is as follows:
 - Promotion, Design, Organization, Restructuring Committee work plans are due to the board January 30th
 - Board of Directors will develop bylaws, organizational chart, and explore making Main Street a non-profit which is similar to organizations across the country
 - Establish a work plan for the board
 - Prepare for DOLA to conduct a board orientation February 17th
- An advertisement went out in the paper and is posted on our website and Facebook page looking for individuals to serve on our Economic Vitality Committee. The purpose of this committee is to:
 - Include the voices of our industrial areas, airport, and Highway 24 businesses in the town's economic development strategies
 - The committee makes recommendations to the trustees on policy tools that will improve economic conditions in those areas
 - o Many communities have advisory boards that address economic development
- The next workforce housing working group meets February17th. The group will:
 - o Finalize policy tools to recommend to BOT
 - Determine presentation date to BOT

This concludes my report. If you have any questions please let me know.

Sincerely,

Brandy Reitter, Town Administrator



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CoPR • Center of Preservation Research College of Architecture and Planning University of Colorado Denver 1250 14th Street, Suite 300 p 303.315.5871 • f 303.315.5872 www.ucdenver.edu/preservation

JANUARY 9, 2015

BUENA VISTA TEXACO PRELIMINARY HISTORICAL EVALUATION





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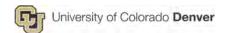
Project Summary

In fall 2014, the Colorado Center for Community Development (CCCD) requested assistance from the Center of Preservation Research (UCD) in determining the potential historical significance of the Buena Vista Texaco Station at the corner of Highway 24 and Main Street. The project involved verifying that the gas station was designed by Walter Dorwin Teague and providing recommendations concerning the potential for preserving and/or designating the building. Work began with background research on Teague's Texaco design and a search for photographs of Teague's Texaco design that could be compared to the gas station in Buena Vista. Next Abbey Christman, Survey Coordinator for CoPR, along with Sarah Rosenberg, Research Assistant for CoPR, visited the gas station on November 20, 2014. A comparison of historic photographs with the building revealed that the building was one of the Texaco stations designed by Teague. However, the station has been significantly altered over the years, though many of the original features seem to be intact beneath later alterations. The gas station appears to have a high potential for historic rehabilitation. The potential eligibility of the gas station needs further evaluation due to the alterations. If some of the later additions were removed (and the original materials found to be intact beneath), it would likely be eligible for National Register designation. In its current condition, it might be able to qualify for the Colorado State Register of Historic Properties. An evaluation of the building by a preservation architect to determine the feasibility of removing later alterations is needed. Additional research is also needed to more fully evaluate the designation potential including information on the history of the gas station and its relationship to the development of Highway 24 and information on how many Teague Texaco stations survive in Colorado.

Historical Background

Gas Stations are one of the most common types of roadside architecture. The term roadside architecture is used to describe buildings that are:

- Defined by their relationship to the road
- Designed to serve those arriving by automobile
- Designed for roadside visibility and recognition
- Designed to establish business or corporate identity



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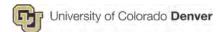
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Following General Motors introduction of the Ford Model T in 1909, automobile ownership in the United States expanded rapidly, with gas stations quickly established to serve them. Early gas pumps were often installed curbside in front of grocery, hardware, or other stores. These were followed by the Shed type station, the first off-street, drive-in type station. The simple, small sheds were built to hold little beyond lubricating oils, greases, and equipment. The Shed type was not standardized, and the Shed gas station differed little from the sheds associated with other commercial, industrial, or agricultural operations.

Around 1920, as autmobile ownership continued to grow, gas stations began moving from central business districts into residential neighborhoods. The House type station was developed to blend into residential areas. Designed to look like a small house, these gas stations utilized popular house styles such as Colonial Revival, English Cottage, and Mission Revival. The House type was also larger, generally including an office, storage area, and public restrooms. Additional bays could be added to accommodate grease pits. At this time gas stations were also becoming an important part of corporate identity for gasoline companies, with companies beginning to develop standardized designs to represent their brand.

The House type was replaced by the Oblong Box type in the 1930s. Key features were a rectangular floorplan, large display windows, and service bays. Canopies to shelter the pumps were also common. The design of this type was influenced by the popular Art Deco and Art Moderne/Streamline styles as well as by changing business needs. Key design elements included smooth wall surfaces of stucco, terra cotta, or porcelain enamel steel tiles, flat roofs, horizontal emphasis, and rounded corners. Ornamentation was minimal, consisting primarily of bands of color, ridging, or fluting. Illumination was also important, with the white wall surfaces and large amounts of glass, making the stations highly visible at night. As gas sales dropped during the Great Depression, gas station managers tried to increase profits by adding auxiliary product lines such as tires, batteries, and other automobile accessories. The additional products required larger display rooms and storage spaces which could be more easily accommodated in the Oblong Box type. With the Oblong Box type, there was a shift from gas station design working to soften the intrusion of the gas station in the American landscape to gas station design seeking to maximize gas station visibility. The box form was also easier to maintain and duplicate than the more elaborate revival style gas stations of the 1920s.



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In the 1930s, Texaco hired Walter Dorwin Teague, a pioneer in the new profession of industrial design, to create a standarized look for Texaco stations. The company wanted a building design that would be clearly associated with their brand and could easily replicated throughout the United States. The stations should also project an image of efficiency, modernity, cleanliness, and professionalism. Teague designed five varitations adapted to varying lot configurations:

- Type A: Oblong box with a detached island canopy and two service bays
- Type B: Triangular box with an attached canopy and two to three service bays (designed for corner lots)
- Type C: Oblong box with a single canopy projecting from the building and two service bays
- Type D: Oblong box with canopy flush with the building and one or two service bays
- Type E: A single-room oblong box

Constructed in 1948, the Buena Vista Texaco Station was a Type C, which was the most popular type, and cost \$10,000 to \$13,000 to construct.



Teague's Type C Texaco Station design

The key design features of Teague's design included:

- White porcelain enamel steel panels
- Rounded corners on the box and canopy





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- Raised bands of trim, sometimes in green
- Parallel rounded forms projecting across the canopy and serving as a space for signage
- Three green bands on wall surface above storefront windows and service bays
- Red stars placed on upper wall
- Large, metal-framed storefront windows
- Small metal columns supporting the canopy
- Large, glazed overhead garage doors

Texaco constructed 500 Teague-designed stations by 1940. Construction increased in the late 1940s, as the frugality of the Great Depression and World War II was replaced by post-war consumerism and a surge in travel. More than 20,000 of Teague's stations had been built worldwide by 1960. Teague's design became a roadside icon and was widely copied by other gas stations.





Advertising featuring Teague's Texaco design





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Toy featuring Teague's Texaco design

Building Survey

The site visit showed that while this gas station is clearly a Teague design, it has been substantially altered over time. However, many key features remain intact. The original form survives, with no additions made to the building.

Display Windows



The display windows are a key design feature. These windows may be replacements, but the configuration appears to match the original design.

they appear to match the original window configuration.



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Casement Windows



The building retains its original metal casement windows.

Floorplan



The floor plan also appears to be unaltered with two service bays, a front sales area, a rear storage room, and two restrooms on the side (accessed from the exterior). This view was taken in the service bays looking into the sales area.



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Alterations:

Replacement of the Canopy



The original canopy has been removed and replaced with a larger, slanted canopy. This was likely done to provide a larger sheltered area and to accommodate taller vehicles. Based on the design of the new canopy, this alteration appears to date to the 1980s. This canopy does not contribute to the historic character of the building and could be removed. The original canopy could be restored based on historic photographs of Teague's Texaco stations.



Holes in the tile above the display window show where the original canopy was likely attached.





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Addition of a mansard roof



A mansard roof has been added to the gas station, altering the original flat profile and modern character of the roof. This alteration was likely done in the 1970s when the addition of mansard roofs to commercial buildings was a popular alteration. The integrity of the building would be greatly improved if the mansard roof was removed.

Addition of stone veneer



Sections of stone veneer have been added to the Highway 24 and Main Street elevations of the building. This was also a popular building addition in the 1970s. The rustic style of the veneer clashes with the modern design of the building.



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Painting the tiles



The building's porcelain enamel tiles have been covered with gray paint. The shiny porcelain tiles were a key design feature of Teague's Texaco Stations. The common color scheme was white with green accents. Peeling paint at the bottom of the building shows that the original tiles (and color scheme) are still intact beneath the later paint. The tiles appear to be in good condition with a good potential for restoration.

Replacement of the garage doors



The original garage doors have been replaced, but the original openings appear to be intact. The original garage doors would have included more glazing.



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Building Evaluation

Evaluating the eligibility of buildings for historical designation generally involves a two part process, first determining whether a building is historically significant, and second evaluating whether a building has the physical integrity needed to convey that significance.

Significance

Under National Register guidelines, resources may be designated for their associative value, design value, or information value. Associative value (Criteria A and B) includes properties related to important events, broad patterns of our history or with the lives of noteworthy individuals. Design value (Criterion C) includes buildings significant for their aesthetic qualities, for demonstrating the distinctive characteristics of a building type, era, or method of construction, or for representing the work of a significant architect. Information value (Criterion D) includes sites that are important for their research potential or ability to provide information about prehistoric or historic cultures, most often through archaeological investigation.

The Buena Vista Texaco Station is significant under Criterion C as a good example of an Oblong Box type gas station constructed in 1948 following a design by prominent industrial designer Walter Dorwin Teague. The Buena Vista Texaco Station may also be eligible under Criterion A for its association with historical trends. More research is needed to determine eligibility, but potential areas of significance under Criterion A could include: association with transportation history in Chaffee County, specifically the development of Highway 24; association with the development of post-World War II tourism in Colorado; and association with the Texaco Company and the development of a corporate identify along America's highway system.

Integrity

For a property to have integrity, it must appear largely as it did during its period of significance. The National Register outlines seven aspects of integrity to be considered when evaluating integrity: location, design, setting, materials, workmanship, feeling, and association. An eligible property will retain integrity in the majority of these areas though the relative importance of these aspects depends on why the property is significant and when it was significant.



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The integrity of the Buena Vista Texaco Station has been diminished by alterations including painting the porcelain tiles, replacing the canopy, adding a stone veneer, replacing the garage doors, and adding a mansard roof. However, some of these alterations may be reversible, which would significantly improve the integrity of the building. The rarity of a resource type is also considered when evaluating integrity. A property must have the essential physical features that enable it to convey its historic character, but a greater degree of alteration is acceptable if there are few other surviving examples of the type. Once a common feature along America's highways, Teague's Texaco stations are becoming increasing rare. The roadside architecture of the midtwentieth century is an endangered resource that has only recently become the focus of preservation efforts. Factors resulting in the loss of historic roadside architecture include the routing of traffic away from historic highways onto the Interstate system, changing land use patterns, changes in corporate branding and a desire for a "new" image, and a trend towards larger buildings and lots. Due to the loss of integrity, the Buena Vista Texaco Station is likely ineligible for National Register designation in its current form. However, with the reversal of some alterations it might become eligible. The Buena Vista Texaco Station may have sufficient integrity for listing on the Colorado State Register of Historic Properties. More information is needed on the number of surviving Teaguedesigned Texaco Stations in Colorado in order to determine the rarity of the resource.

Resources

Designation

The National Register is the nation's official list of historic resources worthy of preservation. But it also has a larger role in preservation, providing the framework for the evaluation of all historic properties. The National Register also provides important historical documentation of the country's built environment. Nomination forms provide architectural descriptions, building histories, historic contexts, photographs, and site drawings that are invaluable to academic research as well as the development of heritage tourism, interpretation, and educational programs.

The National Register is managed at the state level by State Historic Preservation Offices and federally by the National Park Service. The National Register includes properties significant at the local, state, and national level. Properties generally are not evaluated for potential significance until they are at least fifty years old. In addition to National



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Register listing, many states, counties, and municipalities have established their own designations for historic properties. Though each entity can create its own criteria for listing, most generally follow the model created by the National Register. Moved buildings are generally ineligible for designation.

More information on designation can be found at:

http://www.historycolorado.org/archaeologists/national-and-state-registers

In Colorado, the State Historical Fund offers funding for the repair, rehabilitation, and restoration of designated properties:

http://www.historycolorado.org/grants/grants

Rehabilitation

Rehabilitation" is defined as "the process of returning a property to a state of utility, through repair or alteration, which makes possible an efficient contemporary use while preserving those portions and features of the property which are significant to its historic, architectural, and cultural values." The Buena Vista Texaco Station appears to be a great candidate for rehabilitation.

The Secretary of the Interior has established standards on rehabilitation:

http://www.nps.gov/tps/standards/rehabilitation/rehab/stand.htm

This National Park Service publication provides guidance on rehabilitating gas stations: http://www.nps.gov/tps/how-to-preserve/briefs/46-gas-stations.htm

Some examples of gas station rehabilitation:

http://www.mainstreetgeorgia.org/success/gasstations/index.aspx

http://inhabitat.com/tulsa-architecture-firm-turns-route-66-gas-station-into-their-office/

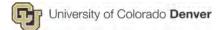
http://www.architexas.com/#/commercial/tower-station-&-u-drop-inn

 $\underline{http://magazine.umw.edu/spring2013/departments/alumni-profiles/ad-man-takes-station-art-deco/}$

http://blog.preservationnation.org/2014/12/26/filling-stations-restaurants-former-garages/#.VLAUAyvF9PM

http://seemidtn.blogspot.com/2012/03/vintage-cowan-tn-texaco.html





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http://www.dmarlin.com/pastprologue/blog/bethel-gas-station/

http://www.examiner.com/article/what-do-korean-bbq-and-a-historic-gas-station-on-alhambra-have-common-1

 $\underline{\text{http://www.ydr.com/ci_}22503863/\text{nonprofit-acquires-historic-rancho-cucamonga-gas-station-hopes}}$



Texaco station rehabbed as the Bakery Station in Salinas, CA



Museum, library, and tourist welcome center in Cowan, TN

Office of the Town Treasurer

Memorandum



To:

Board of Trustees, Town of Buena Vista, Colorado

From:

Michael J. Hickman, CPA and Town Treasurer

Date:

January 22, 2015

Subject:

Report Transmittal for January 27, 2015 Meeting

Town Expenditures

Since the January 8, 2015 report, the Town has issued:

- 65 Accounts Payable checks for Town expenditures for a total of \$161,128.32 (Attachment A1 A4 check registers).
- ACH withdrawals to the IRS, FPPA, and Colorado Department of Revenue for \$16,298.04 for 1 pay period. (attachment B1)
- Net payroll of \$42,026.85 for 1 pay period. (attachment C1 C2)

The breakdown by Fund for AP and payroll-related check disbursements plus the ACH payments is as follows: (Note that all expenditures are not expenses since some are reimbursed or are withholdings from employees' gross payroll) Attachments (D1 - D18) show the payments by fund with the accounting codes the checks were charged to.

•	General Fund -	\$ 97,190.64
•	Water Fund -	\$ 77,790.85
•	Capital Improvement Fund -	\$ 771.55
•	Airport Enterprise Fund -	\$ 13,553.91
•	Total all Funds -	\$ 189,306.95

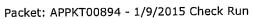
Sales tax for the month of December 2014 to be distributed on February 9th, 2015.

Large expenditures:

Wells Fargo \$43,013.13 – This is our semi-annual payment on our water note. This note will be paid off by 8/1/2018. We only have 7 payments left. The interest rate on this loan is 4.01%.

Wright Water Engineers \$19,934.44 – This was for services rendered in August through November 2014, Cottonwood Lake feasibility (\$3,588.63), and Arkansas well(\$12,241.56), Yale Lakes and Ice Lakes related to Thompson Ditch (\$3,992.00), and UAWCD (\$113.25).

Check Register





Town of Buena Vista

By Check Number

Manadan Manadan	Manadan Nama	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Vendor Number	Vendor Name	rayment bate	r dyment Type	2,000	,	
Bank Code: POOL-Poole	ed Checking			0.00	3,590.66	17271
000055	CCOERA	01/09/2015	Regular	0.00	-,	
001255	CEBT	01/09/2015	Regular	0.00	• •	17272
00530	Chaffee County - LiveWell	01/09/2015	Regular	0.00	3,000.00	17273
000257	CHAFFEE COUNTY FIRE PROTECTION	01/09/2015	Regular	0.00	1,250.00	17274
000550	CIRSA	01/09/2015	Regular	0.00	16,214.00	17275
001234	CMCA	01/09/2015	Regular	0.00	150.00	17276
000023	CO. Department of Labor & Employr	01/09/2015	Regular	0.00	70.00	17277
000423	COLLEGIATE PEAKS BANK	01/09/2015	Regular	0.00	517.50	17278
00327	Connie Wright	01/09/2015	Regular	0.00	210.00	17279
00051	Delta Dental of Colorado	01/09/2015	Regular	0.00	2,007.67	17280
001088	Heart of the Rockies Regional Medic	01/09/2015	Regular	0.00	2,792.36	17281
00515	Kathy Keidel	01/09/2015	Regular	0.00	45.50	17282
00140	Liberty National Life Insurance Comp	01/09/2015	Regular	0.00	144.81	17283
00531	Mary Lee Bensman	01/09/2015	Regular	0.00	47.00	17284
001242	Matrix Internet	01/09/2015	Regular	0.00	344.95	17285
00315	Travelers	01/09/2015	Regular	0.00	298.00	17286
00339	UMB Bank	01/09/2015	Regular	0.00	250.00	17287
001254	VSP	01/09/2015	Regular	0.00	399.38	17288
00120-1	* J.	,,	-			

Bank Code POOL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	26	18	0.00	59,112.86
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
-	26	18	0.00	59.112.86

Check Register



Town of Buena Vista

Packet: APPKT00897 - 2014 Bills Paid/16/2015

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOL-Poole	ed Checking					
000587	AIRGAS USA, LLC	01/16/2015	Regular	0.00	28.22	17289
00535	All Valley Auto & Diesel	01/16/2015	Regular	0.00	200.00	17290
000733	ALPINE TOWING AND RECOVERY	01/16/2015	Regular	0.00	350.00	17291
00252	Ascent Aviation Group, Inc.	01/16/2015	Regular	0.00	92.00	17292
001080	Atmos Energy	01/16/2015	Regular	0.00	-,	17293
001487	Avionics Specialists, LLC	01/16/2015	Regular	0.00	2,070.00	17294
00536	Brian Welch	01/16/2015	Regular	0.00	120.00	17295
000027	BUENA VISTA SANITATION DISTRICT	01/16/2015	Regular .	0.00		17296
000191	CenturyLink	01/16/2015	Regular	0.00	487.72	17297
00118	CenturyLink -LD	01/16/2015	Regular	0.00	74.40	17298
000426	Collegiate Peaks Paint & Supply	01/16/2015	Regular	0.00	101.29	17299
000056	COMFURT GAS, INC.	01/16/2015	Regular	0.00	239.67	17300
001118	Dale R. Enck	01/16/2015	Regular	0.00	630.00	17301
000838	Gobin's Inc	01/16/2015	Regular	0.00	315.58	17302
001175	Hayes, Phillips, Hoffmann, &	01/16/2015	Regular	0.00	3,413.03	17303
00537	Joel & Marilyn Sheesley	01/16/2015	Regular	0.00	87.32	17304
00110	Metro Office Solutions	01/16/2015	Regular	0.00	474.20	17305
001309	Peak Performance Imaging Solutions	01/16/2015	Regular	0.00	125.57	17306
000160	Petty Cash	01/16/2015	Regular	0.00	161.73	17307
000161	PITNEY BOWES Global Financial Svcs	01/16/2015	Regular	0.00	111.00	17308
00122	RG and Associates, LLC	01/16/2015	Regular	0.00	3,014.50	17309
000178	SALIDA AUTO PARTS	01/16/2015	Regular	0.00	318.79	17310
000174	SANGRE DE CRISTO ELECTRIC ASS'N.	01/16/2015	Regular	0.00	10,013.23	17311
000202	TOWN OF BUENA VISTA WATER FUI	01/16/2015	Regular	0.00	850.32	17312
000695	UNCC	01/16/2015	Regular	0.00	19.89	17313
000936	W.S. Darley Company	01/16/2015	Regular	0.00	543.06	17314
000204	WRIGHT WATER ENGINEERS	01/16/2015	Regular	0.00	19,934.44	17315

Bank Code POOL Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	30	27	0.00	47,620.98
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
-	30	27	0.00	47 620 98





Town of Buena Vista

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOL-Poo	led Checking					
000235	ACA PRODUCTS	01/16/2015	Regular	0.00	25.30	17316
00252	Ascent Aviation Group, Inc.	01/16/2015	Regular	0.00	46.00	17317
001250	Buena Vista Heritage	01/16/2015	Regular	0.00	5,000.00	17318
000191	CenturyLink	01/16/2015	Regular	0.00	673.51	17319
00385	Charter Communications	01/16/2015	Regular	0.00	79.90	17320
000534	CO. Rural Water Association	01/16/2015	Regular	0.00	325.00	17321
000219	Colorado Bureau of Investigation	01/16/2015	Regular	0.00	77.00	17322
00539	Dave Bott	01/16/2015	Regular	0.00	40.00	17323
00228	Dixon Villers	01/16/2015	Regular	0.00	219.96	17324
00275	Fly-Low Publications	01/16/2015	Regular	0.00	213.00	17325
001466	Greater Arkansas River Nature Assoc	01/16/2015	Regular	0.00	850.00	17326
001302	JK Mechanical Design LLC	01/16/2015	Regular	0.00	3.00	17327
000414	Moore Medical, LLC	01/16/2015	Regular	0.00	271.23	17328
00414	Office Automation Technologies, Inc	01/16/2015	Regular	0.00	1,764.00	17329
000557	Pro Com	01/16/2015	Regular	0.00	39.00	17330
000856	Salida Medical & Respiratory	01/16/2015	Regular	0.00	25.00	17331
00538	Sibyl Teague	01/16/2015	Regular	0.00	95.00	17332
000777	Waste Management of Salida	01/16/2015	Regular	0.00	353.32	17333
00087	Wells Fargo Bank, N.A.	01/16/2015	Regular	0.00	43,013.13	17334

Bank Code POOL Summary

	Payable	Payment		
Payment Type	Count	Count	Discount	Payment
Regular Checks	19	19	0.00	53,113.35
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
****	19	19	0.00	53,113.35





Town of Buena Vista

Packet: APPKT00901 - 2014 4Q Unemployment Ins Paid 1/16/2015

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOL-Pool 000053	ed Checking Colorado State Treasurer	01/16/2015	Regular	0.00	1,281.13	
		Bank Code POOL Summary				

	Bank Code POOL Sur			
_	Payable	Payment	Discount	Payment
Payment Type	Count	Count	Discount	rayment
Regular Checks	8	1	0.00	1,281.13
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	8	1	0.00	1,281.13

						pay a.	/ ' '		
nings					Benefits				
	Pay Code		Units	Pay Amount		Pay Code		Units	Pay Amount
	Comp Taken		14.00	251.92		Comp Earned		22.00	0.00
	Holiday		310.00	5,206.30		Salary Adm Leave		8.00	0.00
	Holiday (No Soc)		50.00	1,270.80		Salary Holiday		174.00	0.00
	Holiday Pay		47.00	1,240.44		Salary Sick		2.00	0.00
	Hourly		1,032.45	17,738.19		Salary Vacation		129.00	0.00
	Hourly (No Soc)		350.00	7,769.20		Total:		335.00	0.00
	Medical Reimburse		4.00	1,000.00					
	OT-1.50 (No Soc)		7.00	206.62	Taxes				
	Overtime-1.50		2.00	50.80	TUNCS	Code	Subject To	Employee	Employe
	Overtime-ST (No Soc)		12.75	277.36		Colorado State T	53,592.02	1,669.00	0.0
	Overtime-Straight		18.00	338.56		Federal Withhold	53,592.02	4,954.35	0.0
	Salary		560.00	17,444.43		Medicare Withho	56,172.64	814.51	814.5
	Salary (No Soc)		80.00	2,944.48		Social Security	43,302.83	2,684.77	2,684.7
	Sick		52.00	1,025.56		Unemployment	59,876.58	. 0.00	179.6
	Vacation		166.31	3,111.92		, ,	33,670.36	10,122.63	3,678.9
	Total:	gen surramanium timbe tabum tuberatu.	2,705.51	59,876.58	/	Total:		10,122.03	
tions	Code	Subject To	Employee	Employer	9	41			
	AFLAC Post Tax	0.00	117.20	0.00	١	•			
	AFLAC Pre-tax	0.00	100.30	0.00	•	•			
	CCOERA After	0.00	500.00	0.00				4.	<i>754.</i> 3
	CCOERA Aftr T	1,319.50	65.98	0.00		federal		. ,	, , , ,
	COERA 457 A	0.00	190.50	0.00	'	Med			
	Dental Child	0.00	27.90	83.67				٤	14.5
		0.00	0.00	93.10		Med			•
	Dental EE only	0.00	121.20	363.52		1.4(Ç	314.5
	Dental Family			235.89					
	Dental Spouse	0.00	78.66	0.00					0
	FPPA 457 AMT	1,670.40	116.93	0.00				26	,84.7
	HSA Contribut	0.00	267.50	250.00		5/5			
	HSA Employer	0.00	0.00	0.00				1 (.84.77
	Legal Ins Amt	0.00	10.00					<i>-</i>	
	Liberty Life	0.00	72.41	0.00					
	Medical HD C	0.00	142.62	427.88				is a	152.9
	Medical HD EE	0.00	0.00	302.50				U,	,) , , ,
	Medical HD Fa	0.00	370.50	1,111.50					
	Medical HD S	0.00	771.25	2,313.75					
	Medical PPO	0.00	296.50	889.50		\sim 1			64.00
	Medical PPO E	0.00	0.00	1,887.00	(<u>Col</u>		1.4	067.00
	Medical PPO F	0.00	770.00	2,310.00	-				
	Medical PPO S	0.00	641.00	1,923.00					
	Police DDA	10,560.80	0.00	274.58					
	Police Pension	2,040.00	255.00	0.00					
	Police Pension	11,465.28	949.21	0.00		CPPA	116.0	13	
	Police Pension	13,505.28	0.00	1,080.41		F 1 1 14	116.	, –	
	Retirement	34,746.83	1,042.41	1,042.41			274.	50	
	Retirement Lo	0.00	651.10	0.00					
	Retirement Lo	0.00	98.26	0.00			255,	00	
	Standard Life	0.00	26.57	42.67					
	•	0.00	3.56	10.70			949	21	
	VSP Child		0.00	26.22	,				
	VSP EE	0.00		68.96			1080	.41	
	VSP Family	0.00	23.04	47.16			1000		
	VSP Spouse Total:	0.00	17.50 7,727.10	14,784.42			2.670		
			. ,	,		andre s wedging a administrative. Principle our principles and describing an expe	α.υ / ·		
ings Re	cap		0.00	Deductions:		Taxes: 10	0,122.63	Net Pay:	42,026.

16.298.04

Payroll Check Register Direct Deposits



Town of Buena Vista

Packet: PYPKT00613 - PPE 1/3/2015 Payroll Payroll Set: 01 - Town of Buena Vista, CO

Employee	Employee #	Date	Amount	Number
Jacobs, Melanie A	1142	01/09/2015	870.54	4356
Reitter, Brandy N	1070	01/09/2015	50.00	4357
Reitter, Brandy N	1070	01/09/2015	2,132.41	4357
Leary, Tadd W	0102	. 01/09/2015	970.12	4358
Pippert, Jeffrey S	0104	01/09/2015	421.88	4359
Starr, Samuel P	0111	01/09/2015	498.69	4360
Van Deel, Jill L.	1094	01/09/2015	1,528.27	4361
Jaster, Timothy E	1112	01/09/2015	151.14	4362
Bennetts, Mary Jo	0818	01/09/2015	1,014.34	4363
Hickman, Michael J.	0100	01/09/2015	1,947.71	4364
Schumann, Jana L	1152	01/09/2015	898.09	4365
Rodriques-Prentiss, Mary Yvonne	1105	01/09/2015	908.29	4366
Stromer, Anthony L	1116	01/09/2015	153.67	4367
Villers, Dixon L	0041	01/09/2015	708.05	4368
Drawbridge, Patrick K	1108	01/09/2015	689.73	4369
Lynch, Amy J	1073	01/09/2015	1,028.94	4370
Miller, Dorothy L	0052	01/09/2015	1,345.13	4371
Reynolds, Scott M	1084	01/09/2015	1,061.22	4372
Carland, Robert J	1134	01/09/2015	1,196.00	4373
Carland, Robert J	1134	01/09/2015	25.00	4373
Dreier, Helen Sue	0023	01/09/2015	1,963.44	4374
Hancock, Randall L	1139	01/09/2015	1,123.82	4375
Livingston, Samuel N	0088	01/09/2015	1,503.39	4376
Morgan, Dean L.	1120	01/09/2015	1,584.39	4377
Nyberg, Judy A	0087	01/09/2015	632.24	4378
Robinson, Garret C	1138	01/09/2015	1,238.04	4379
Tidwell, Jimmy D	0008	01/09/2015	2,111.24	4380
Weiman, Nicholas J	<u>1136</u>	01/09/2015	1,194.69	4381
Zirkle, Robert G	1121	01/09/2015	1,246.80	4382
Case, Justin J.R.	0015	01/09/2015	1,195.25	4383
Landreth, Richard L	0015	01/09/2015	1,694.14	4384
Landreth, Richard L	0018 0018	01/09/2015	250.00	4384
Patton, Allen R	0112	01/09/2015	1,253.52	4385
Snyder, Max Quintin	0030	01/09/2015	940.21	4386
	0030 0073	01/09/2015	1,354.05	4387
Williams, Shawn L	1137	01/09/2015	744.55	4388
Davis, Ashley F	1137 1135	01/09/2015	1,292.26	4389
Wadsworth, Kathryn A	00012 00013	01/09/2015	1,323.75	4390
Deffenbaugh, Larry R		01/09/2015	629.22	4391
Perez, Patricia J.	0048	01/09/2015	1,152.63	4392
Wilson, Edgar L	0017	02,00,2020	• =	



Town of Buena Vista

Payroll Check Register Report Summary

Pay Period: 12/21/2014-1/3/2015

Packet: PYPKT00613 - PPE 1/3/2015 Payroll Payroll Set: 01 - Town of Buena Vista, CO

Туре	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	40	42,026.85
Total	40	42,026.85



Town of Buena Vista

Board of Trustees Expenditure Report By Vendor Name

Payment Dates 1/8/2015 - 1/21/2015

1679				•	
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: 000235 - ACA Pi Fund: 01 - General F					
17316	ACA PRODUCTS	01/16/2015	01-415-4575	.23 Tons of 100% Ice Slicer	25.30
1/310	ACATHODOGIS	02/ 20/ 2020		Fund 01 - General Fund Total:	25.30
				Vendor 000235 - ACA PRODUCTS Total:	25.30
Vendor: 000587 - AIRGA	S USA, LLC				
Fund: 02 - Water En	terprise Fund				
17289	AIRGAS USA, LLC	01/16/2015	02-2020	Monthly Acetylene Cylinder R	28.22
•				Fund 02 - Water Enterprise Fund Total:	28.22
			\	Vendor 000587 - AIRGAS USA, LLC Total:	28.22
Vendor: 00535 - All Valle	ey Auto & Diesel				
Fund: 07 - Airport E	•			Chitch & Chitch Dunko Adjust	200.00
17290	All Valley Auto & Diesel	01/16/2015	07-2020	Clutch & Clutch Brake Adjust Fund 07 - Airport Enterprise Fund Total:	200.00
			Vendo	or 00535 - All Valley Auto & Diesel Total:	200.00
	E TOWING AND RECOVERY				
Fund: 07 - Airport E	•	01/15/2015	07-2020	Towing Chg-Plow from Airpor	350.00
17291	ALPINE TOWING AND RECOV ALPINE TOWING AND RECOV	01/16/2015 01/09/2015	07-2020	Towing Fee-Snow Plow-Denv	1,050.00
17259	ALPINE TOWING AND RECOV	01/03/2013		Fund 07 - Airport Enterprise Fund Total:	1,400.00
				ALPINE TOWING AND RECOVERY Total:	1,400.00
V 1 00050 A 1	Autotion Comm. Inc.		Conduct Good For		•
Vendor: 00252 - Ascent . Fund: 07 - Airport E	•				
17292	Ascent Aviation Group, Inc.	01/16/2015	07-2020	Oct 2015 POS Machine Rental	46.00
17292	Ascent Aviation Group, Inc.	01/16/2015	07-2020	Dec 2014 POS Machine Rental	46.00
17317	Ascent Aviation Group, Inc.	01/16/2015	07-810-4440	Jan 2015 POS Machine Rental	46.00
				Fund 07 - Airport Enterprise Fund Total:	138.00
			Vendor 00	0252 - Ascent Aviation Group, Inc. Total:	138.00
Vendor: 001080 - Atmos	s Energy				
Fund: 01 - General F				Network Con Service New 24	275.41
17293	Atmos Energy	01/16/2015	01-2020	Natural Gas Service Nov 21 -	436.40
17293	Atmos Energy	01/16/2015	01-2020 01-2020	Natural Gas Service Nov 21 - Natural Gas Service Nov 21 -	836.54
17293	Atmos Energy	01/16/2015 01/16/2015	01-2020	Natural Gas Service Nov 21 -	505.32
17293 17293	Atmos Energy Atmos Energy	01/16/2015	01-2020	Natural Gas Service Nov 21 -	200.33
17293	Atmos chergy	01/10/2013	01 2020	Fund 01 - General Fund Total:	2,254.00
Fund: 02 - Water En	nterprise Fund				
17293	Atmos Energy	01/16/2015	02-2020	Natural Gas Service Nov 21 -	73.98
				Fund 02 - Water Enterprise Fund Total:	73.98
Fund: 07 - Airport E	nterprise Fund				
17293	Atmos Energy	01/16/2015	07-2020	Natural Gas Service Nov 21 -	1,119.24
				Fund 07 - Airport Enterprise Fund Total:	1,119.24
				Vendor 001080 - Atmos Energy Total:	3,447.22
Vendor: 001487 - Avion					
Fund: 07 - Airport E	interprise Fund Avionics Specialists, LLC	01/16/2015	07-2020	Service & Repair of AWOS Sys	2,070.00
17294	Avionics specialists, LLC	31/10/2013	J. 2020	Fund 07 - Airport Enterprise Fund Total:	2,070.00
			Vanda	r 001487 - Avionics Specialists, LLC Total:	2,070.00
			venaoi	1 00140/ - Aviolics Specialists, LLC Total:	2,070.00

Board of Trustees Expenditure	e Report			Payment Dates: 1/8/2015	5 - 1/21/2015
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: 00536 - Brian Welch Fund: 01 - General Fund					
17295	Brian Welch	01/16/2015	01-2020	Refund for Ski League	120.00
17233	Situli Weleli	,,		Fund 01 - General Fund Total:	120.00
				Vendor 00536 - Brian Welch Total:	120.00
Vendor: 001250 - Buena Vista	Heritage				
Fund: 01 - General Fund		04/45/2045	01 150 4010	Funds for BV Heritage	5,000.00
17318	Buena Vista Heritage	01/16/2015	01-150-4910	Fund 01 - General Fund Total:	5,000.00
			Vendo	r 001250 - Buena Vista Heritage Total:	5,000.00
Vendor: 000027 - BUENA VIST	TA SANITATION DISTRICT				
Fund: 01 - General Fund					
17296	BUENA VISTA SANITATION DI	01/16/2015	01-2020	Monthly Sewer Charges Dec 2	39.00
17296	BUENA VISTA SANITATION DI	01/16/2015	01-2020	Monthly Sewer Charges Dec 2	85.80
17296	BUENA VISTA SANITATION DI	01/16/2015	01-2020	Monthly Sewer Charges Dec 2	78.00
17296	BUENA VISTA SANITATION DI	01/16/2015	01-2020	Monthly Sewer Charges Dec 2	39.00
17296	BUENA VISTA SANITATION DI	01/16/2015	01-2020	Monthly Sewer Charges Dec 2	78.00
17296	BUENA VISTA SANITATION DI	01/16/2015	01-2020	Monthly Sewer Charges Dec 2	78.00
				Fund 01 - General Fund Total:	397.80
			Vendor 000027 - BUE	NA VISTA SANITATION DISTRICT Total:	397.80
Vendor: 000055 - CCOERA					
Fund: 01 - General Fund		04 /00 /0045	04 2422	CCOEDA After tay contributio	500.00
17271	CCOERA	01/09/2015	01-2132	CCOERA After-tax contributio	65.98
17271	CCOERA	01/09/2015	01-2132	CCOERA % After-tax contribut	
17271	CCOERA	01/09/2015	01-2132	COERA 457 Contributions	150.50
17271	CCOERA	01/09/2015	01-2130	Retirement Loan Repayment	651.10
17271	CCOERA	01/09/2015	01-2130	Retirement Contribution Fund 01 - General Fund Total:	1,526.32 2,893.90
Friends 02 - Water Entoure	ico Eund			Talla 01 - delicial Talla Totali	2,000.00
Fund: 02 - Water Enterpr	CCOERA	01/09/2015	02-2132	COERA 457 Contributions	32.50
17271		01/09/2015	02-2132	Retirement Loan Repayment (98.26
17271	CCOERA CCOERA	01/09/2015	02-2130	Retirement Contribution	395.88
17271	CCOERA	01/09/2013		Fund 02 - Water Enterprise Fund Total:	526.64
Fund: 07 - Airport Enterp	rise Fund				
17271	CCOERA	01/09/2015	07-2132	COERA 457 Contributions	7.50
17271	CCOERA	01/09/2015	07-2130	Retirement Contribution	162.62
1,2,2	00021111	0-, 00,		und 07 - Airport Enterprise Fund Total:	170.12
				Vendor 000055 - CCOERA Total:	3,590.66
Vendor: 001255 - CEBT					
Fund: 01 - General Fund				DOLE Handle by American De	C 7 0.0C
17272	CEBT	01/09/2015	01-1321	Jan 2015 Health Insurance Pr	-670.96
17272	CEBT	01/09/2015	01-1321	Jan 2015 Health Insurance Pr Fund 01 - General Fund Total:	23,218.24 22,547.28
Fund: 02 - Water Enterpr	rice Fund			Tana da Ganeral Fulla Foulli	
17272	CEBT	01/09/2015	02-1321	Jan 2015 Health Insurance Pr	4,502.29
1/2/2	CEBI	01/03/2013	•	Fund 02 - Water Enterprise Fund Total:	4,502.29
Fund: 07 - Airport Enterp	orise Fund				
172 7 2	CEBT	01/09/2015	07-1321	Jan 2015 Health Insurance Pr	731.46
			F	und 07 - Airport Enterprise Fund Total:	731.46
				Vendor 001255 - CEBT Total:	27,781.03
Vendor: 00118 - CenturyLink	-LD				
Fund: 01 - General Fund		04/45/2015	04 2020	Long Distance Phase Consider	54.71
17298	CenturyLink -LD	01/16/2015	01-2020	Long Distance Phone Service	1.99
17298	CenturyLink -LD	01/16/2015	01-2020	Long Distance Phone Service Long Distance Phone Service	4.14
17298	CenturyLink -LD	01/16/2015	01-2020	TOUR DISTANCE FROME SELVICE	4.14
				۸ ٫	

Board of Trustees Expendi	ture Report			Payment Dates: 1/8/2015	- 1/21/2015
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
17298	CenturyLink -LD	01/16/2015	01-2020	Long Distance Phone Service	13.56
17230				Fund 01 - General Fund Total:	74.40
				Vendor 00118 - CenturyLink -LD Total:	74.40
Vendor: 000191 - Centuryl					
Fund: 01 - General Fur		01/16/2015	01-2020	Phone Service Chrgs for Acct	57.25
17297	CenturyLink	01/16/2015	01-2020	Phone Service Chrgs for Acct	75.06
17297	CenturyLink	01/16/2015	01-2020	Phone Service Chrgs for Acct	154.56
17297	CenturyLink	01/16/2015	01-2020	Phone Service Chrgs for Acct	96.84
17297	CenturyLink	01/16/2015	01-2020	Phone Services Jan 1 - Jan 18,	133.72
17319	CenturyLink	01/16/2015	01-210-4345	Phone Services Jan 1 - Jan 18,	79.06
17319	CenturyLink	01/16/2015 01/16/2015	01-220-4345	Phone Services Jan 1 - Jan 18,	213.44
17319	CenturyLink		01-410-4345	Phone Services Jan 1 - Jan 18,	103.66
17319	CenturyLink	01/16/2015	01-410-4545	Fund 01 - General Fund Total:	913.59
Fund: 02 - Water Ente	rprise Fund				55.40
17297	CenturyLink	01/16/2015	02-2020	Phone Service Chrgs for Acct	66,40
17319	CenturyLink	01/16/2015	02-710-4345	Phone Services Jan 1 - Jan 18,	91.69
				Fund 02 - Water Enterprise Fund Total:	158.09
Fund: 07 - Airport Ent		01/16/2015	07-2020	Phone Service Chrgs for Acct	37.61
17297	CenturyLink	01/16/2015	07-830-4345	Phone Services Jan 1 - Jan 18,	51.94
17319	CenturyLink	01/16/2013	- · · ·	Fund 07 - Airport Enterprise Fund Total:	89.55
				Vendor 000191 - CenturyLink Total:	1,161.23
Vendor: 00530 - Chaffee C Fund: 01 - General Fu					
17273	Chaffee County - LiveWell	01/09/2015	01-150-4910	Community Funding Request	3,000.00
1/2/3	Change Granny and the			Fund 01 - General Fund Total:	3,000.00
			Vendor (00530 - Chaffee County - LiveWell Total:	3,000.00
	E COUNTY FIRE PROTECTION DIST				
Fund: 01 - General Fu			04 330 4445	Jan 2015 Fee for Fire Sfty Cod	1,250.00
17274	CHAFFEE COUNTY FIRE PROTE	01/09/2015	01-230-4415	Fund 01 - General Fund Total:	1,250.00
			Vendor 000257 - CHAFFE	E COUNTY FIRE PROTECTION DIST Total:	1,250.00
Vendor: 00385 - Charter 0	Communications		•••••		
Fund: 01 - General Fu	ınd				70.00
17320	Charter Communications	01/16/2015	01-210-4414	2015 Monthly Internet Svc - B Fund 01 - General Fund Total:	79.90 79.90
					79.90
			Vendor	00385 - Charter Communications Total:	75.50
Vendor: 000550 - CIRSA Fund: 01 - General Fu	ınd				
17275	CIRSA	01/09/2015	01-130-4380	2015 1st Quarterly Pymt for P	12,057.38
17275	CIRSA	01/09/2015	01-130-4380	2015 VAMP Volunteer Medic	137.50
1,2,3	5 ,, 5 ,			Fund 01 - General Fund Total:	12,194.88
Fund: 02 - Water Ente		01/00/2015	02-710-4380	2015 1st Quarterly Pymt for P	2,250.71
17275	CIRSA	01/09/2015	UZ-71U-436U	Fund 02 - Water Enterprise Fund Total:	2,250.71
Fund: 07 - Airport En	terprise Fund				
17275	CIRSA	01/09/2015	0 7 -830-4380	2015 1st Quarterly Pymt for P	1,768.41
				Fund 07 - Airport Enterprise Fund Total:	1,768.41
				Vendor 000550 - CIRSA Total:	16,214.00

Board of Trustees Expenditure	e Report			Payment Dates: 1/8/2015	- 1/21/2015
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: 001234 - CMCA	vendor name	,			
Fund: 01 - General Fund					450.00
17276	CMCA	01/09/2015	01-120-4432	2015 Membership Dues for B	150.00 150.00
				Fund 01 - General Fund Total:	
				Vendor 001234 - CMCA Total:	150.00
Vendor: 000023 - CO. Departi Fund: 07 - Airport Enterp	ment of Labor & Employment rise Fund				
17277	CO. Department of Labor & E	01/09/2015	07-835-4229	2015 Airport Storage Tanks (2	70.00 70.00
				und 07 - Airport Enterprise Fund Total:	
			Vendor 000023 - CO. Depa	artment of Labor & Employment Total:	70.00
Vendor: 000050 - CO. Depart Fund: 02 - Water Enterpr					
17260	CO. Department of Revenue	01/09/2015	02-2040	2014 4th Quarter Sales Tax	234.00
17200	co. Department of the contract	,,	I	Fund 02 - Water Enterprise Fund Total:	234.00
			Vendor 0000	50 - CO. Department of Revenue Total:	234.00
Vlaw 00007 CO Departm	eant of Povenue				
Vendor: 00007 - CO. Departm Fund: 01 - General Fund	nent of Revenue				
DFT0002581	CO. Department of Revenue	01/09/2015	01-2118	State WH	1,364.00
	·			Fund 01 - General Fund Total:	1,364.00
Fund: 02 - Water Enterp	rise Fund				
DFT0002581	CO. Department of Revenue	01/09/2015	02-2118	State WH	173.00
				Fund 02 - Water Enterprise Fund Total:	173.00
Fund: 07 - Airport Enterp	orise Fund				132.00
DFT0002581	CO. Department of Revenue	01/09/2015	07-2118	State WH und 07 - Airport Enterprise Fund Total:	132.00
				•	
			Vendor 000	07 - CO. Department of Revenue Total:	1,669.00
Vendor: 000534 - CO. Rural V	Nater Association				
Fund: 02 - Water Enterp		04/45/2045	02-710-4432	2015 Annual Membership Du	325.00
17321	CO. Rural Water Association	01/16/2015		Fund 02 - Water Enterprise Fund Total:	325.00
				34 - CO. Rural Water Association Total:	325.00
			Vendor 0003	34 - CO, Narai Water Association Total	•=====
Vendor: 000423 - COLLEGIAT					
Fund: 01 - General Fund	COLLEGIATE PEAKS BANK	01/09/2015	01-2126	HSA Contributions	202.50
17278 17278	COLLEGIATE PEAKS BANK	01/09/2015	01-2126	HSA Employer Contributions	190.00
17270		,,		Fund 01 - General Fund Total:	392.50
Fund: 02 - Water Enterp	rise Fund				
17278	COLLEGIATE PEAKS BANK	01/09/2015	02-2126	HSA Contributions	32.50
17278	COLLEGIATE PEAKS BANK	01/09/2015	02-2126	HSA Employer Contributions	30.00
				Fund 02 - Water Enterprise Fund Total:	62.50
Fund: 07 - Airport Enter	prise Fund			MEA G. A. W. A. A.	מת הת
17278	COLLEGIATE PEAKS BANK	01/09/2015	07-2126	HSA Contributions HSA Employer Contributions	32.50 30.00
17278	COLLEGIATE PEAKS BANK	01/09/2015	07-2126	HSA Employer Contributions Fund 07 - Airport Enterprise Fund Total:	62.50
				· · ·	517.50
			Vendor 00	00423 - COLLEGIATE PEAKS BANK Total:	317.30
Vendor: 000426 - Collegiate					
Fund: 01 - General Fund		01/16/2015	01-2020	4 Cans Stripe Yellow/1 Gal Se	83.11
17299	Collegiate Peaks Paint & Supp Collegiate Peaks Paint & Supp		01-2020	Paint and Brush	18.18
17299	conegiate i caro i anti et auph		- -	Fund 01 - General Fund Total:	101.29
			Vendor 000426	- Collegiate Peaks Paint & Supply Total:	101.29

Board of Trustees Expenditure	Report			Payment Dates: 1/8/2015	1/21/2015
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: 000219 - Colorado Bu	reau of Investigation				
Fund: 01 - General Fund		04 /4 5 /004 5	01-120-4418	Background Check - New Liqu	77.00
17322	Colorado Bureau of Investigat	01/16/2015	01-120-4416	Fund 01 - General Fund Total:	77.00
			Vendor 000219 - Co	olorado Bureau of Investigation Total:	77.00
Vendor: 000056 - COMFURT G	AS INC				
Fund: 02 - Water Enterpri					
17300	COMFURT GAS, INC.	01/16/2015	02-2020	Propane Purchase	239.67
17261	COMFURT GAS, INC.	01/09/2015	02-2020	153.9 Gallons of L.P. Gas und 02 - Water Enterprise Fund Total:	260.09 4 99.76
					499.76
			vendo	or 000056 - COMFURT GAS, INC. Total:	433.70
Vendor: 00327 - Connie Wrigh	nt				
Fund: 01 - General Fund	Connie Wright	01/09/2015	01-550-4701	Class Instructor Payment	210.00
17279	Coffine Wright	01,03,2013		Fund 01 - General Fund Total:	210.00
				Vendor 00327 - Connie Wright Total:	210.00
Vendor: 001118 - Dale R. Encl	,				
Fund: 01 - General Fund	`				
17301	Dale R. Enck	01/16/2015	01-2020	Legal Services - Municipal Cou	630.00 630.00
				Fund 01 - General Fund Total:	
				Vendor 001118 - Dale R. Enck Total:	630.00
Vendor: 00539 - Dave Bott					
Fund: 01 - General Fund	B - B-44	01/16/2015	01-550-3901	Refund for Avery-Instructor	40.00
17323	Dave B o tt	01/16/2015	01-330-3301	Fund 01 - General Fund Total:	40.00
				Vendor 00539 - Dave Bott Total:	40.00
Vendor: 00051 - Delta Dental	of Colorado				
Fund: 01 - General Fund	or colorado				
17280	Delta Dental of Colorado	01/09/2015	01-1322	Jan 2015 Dental Insurance Pr	1,623.44
				Fund 01 - General Fund Total:	1,623.44
Fund: 02 - Water Enterpr			00.4722	Jan 2015 Dental Insurance Pr	256.06
17280	Delta Dental of Colorado	01/09/2015	02-1322 I	Fund 02 - Water Enterprise Fund Total:	256.06
	to Pond		·		
Fund: 07 - Airport Enterp 17280	orise Fund Delta Dental of Colorado	01/09/2015	07-1322	Jan 2015 Dental Insurance Pr	128.17
17280	Delta Belltaror Golorado	32 , 53, 232		und 07 - Airport Enterprise Fund Total:	128.17
			Vendor (00051 - Delta Dental of Colorado Total:	2,007.67
Vendor: 00228 - Dixon Villers	i				
Fund: 01 - General Fund					242.06
17324	Dixon Villers	01/16/2015	01-230-4275	Fire Dept Work Pants and Boo Fund 01 - General Fund Total:	219.96 219.96
				-	219.96
				Vendor 00228 - Dixon Villers Total:	219.90
Vendor: 000397 - DPC INDUS					
Fund: 02 - Water Enterp	rise Fund DPC INDUSTRIES, INC.	01/09/2015	02-2020	Caustic Soda Lig (5) 585# Dru	916.84
17262	DPC INDUSTRIES, INC.	01/03/2013	-	Fund 02 - Water Enterprise Fund Total:	916.84
			Vendo	r 000397 - DPC INDUSTRIES, INC. Total:	916.84
Vendor: 00275 - Fly-Low Pub	lications				
Fund: 07 - Airport Enter					
17325	Fly-Low Publications	01/16/2015	07-830-4416	Jan 2015 1/4 Page Ad - Contin	213.00
				und 07 - Airport Enterprise Fund Total:	213.00
			Ven	dor 00275 - Fly-Low Publications Total:	213.00

Board of Trustees Expenditu	re Report			Payment Dates: 1/8/2015	i - 1/21/2015
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: 00006 - FPPA Colora	ndo	•			
Fund: 01 - General Fund					
DFT0002573	FPPA Colorado	01/09/2015	01-2115	Police Death, Disablity, & Acci	274.58
DFT0002574	FPPA Colorado	01/09/2015	01-2131	Police Pension Benefit (Emplo	255.00
DFT0002575	FPPA Colorado	01/09/2015	01-2131	Police Pension Benefit (Emplo	949.21
DFT0002576	FPPA Colorado	01/09/2015	01-2131	Police Pension (Employer Con	1,080.41
DFT0002577	FPPA Colorado	01/09/2015	01-2115	FPPA 457 Voluntary Contribut	116.93
				Fund 01 - General Fund Total:	2,676.13
				Vendor 00006 - FPPA Colorado Total:	2,676.13
Vendor: 000838 - Gobin's Inc	-				
Fund: 01 - General Fund					
17302	Gobin's Inc	01/16/2015	01-2020	Dec 2014 Copier Charges	0.01
17302	Gobin's Inc	01/16/2015	01-2020	Dec 2014 Copier Charges	0.49
17302	Gobin's Inc	01/16/2015	01-2020	Dec 2014 Copier Charges	138.08
17302	Gobin's Inc	01/16/2015	01-2020	Dec 2014 Copier Charges	0.81
17302	Gobin's Inc	01/16/2015	01-2020	Dec 2014 Copier Charges	4.93
17302	Gobin's Inc	01/16/2015	01-2020	Dec 2014 Copier Charges	66.94
	Gobin's Inc	01/16/2015	01-2020	Dec 2014 Copier Charges	1.59
17302	Gobin's Inc	01/16/2015	01-2020	Dec 2014 Copier Charges	1.21
17302	Gobin's Inc	01/10/2013	01 2020	Fund 01 - General Fund Total:	214.06
Fund: 02 - Water Enterp	orise Fund			D 2044 Carian Channe	101.42
17302	Gobin's Inc	01/16/2015	02-2020	Dec 2014 Copier Charges	101.42
			F	und 02 - Water Enterprise Fund Total:	101.42
Fund: 07 - Airport Enter	prise Fund				
17302	Gobin's Inc	01/16/2015	07-2020	Dec 2014 Copier Charges	0.10
			Fu	and 07 - Airport Enterprise Fund Total:	0.10
				Vendor 000838 - Gobin's Inc Total:	315.58
Vendor: 001466 - Greater A	rkansas River Nature Assoc				
Fund: 01 - General Fund			04 450 4040	a sail- /saidld /Db \Albinol	850.00
17326	Greater Arkansas River Natur	01/16/2015	01-150-4910	4-Mile/Midland/Barb Whippl Fund 01 - General Fund Total:	850.00
			Vendor 001466 - Great	ter Arkansas River Nature Assoc Total:	850.00
Vendor: 001175 - Hayes, Ph	illins Hoffmann &				
Fund: 01 - General Fund					
17303	Haves, Phillips, Hoffmann, &	01/16/2015	01-2020	Monthly Legal Fees - Dec 201	3,413.03
17303	mayes, riminps, riominani, a	02, 20, 2020		Fund 01 - General Fund Total:	3,413.03
			Vandar 00117		3,413.03
			vendor uu117	'5 - Hayes, Phillips, Hoffmann, & Total:	3,413.03
Vendor: 001088 - Heart of t	he Rockies Regional Medical Cen	ter			
Fund: 01 - General Fund					
17281	Heart of the Rockies Regional	01/09/2015	01-210-4435	#1 January 2015 Rent - 713 E.	2,792.36
				Fund 01 - General Fund Total:	2,792.36
			Vendor 001088 - Heart of the F	Rockies Regional Medical Center Total:	2,792.36
Vendor: 00004 - IRS					
Fund: 01 - General Fund			04.0447		4,133.03
DFT0002578	IRS	01/09/2015	01-2117	Federal Withholding	3,910.68
DFT0002579	IRS	01/09/2015	01-2116	Social Sec W/H & exp	
DFT0002580	IRS	01/09/2015	01-2116	Medicare W/H & Exp	1,287.82 9,331.53
				Fund 01 - General Fund Total:	9,331.33
Fund: 02 - Water Enter	prise Fund				
DFT0002578	IRS	01/09/2015	02-2117	Federal Withholding	457.91
DFT0002579	IRS	01/09/2015	02-2116	Social Sec W/H & exp	865.90
DFT0002580	IRS	01/09/2015	02-2116	Medicare W/H & Exp	202.52
		-	ı	Fund 02 - Water Enterprise Fund Total:	1,526.33
F. m.d. 67 - 81	rarica Eund				
Fund: 07 - Airport Ente		01/09/2015	07-2117	Federal Withholding	363.41
DFT0002578	IRS	01/09/2015	07-2117	Social Sec W/H & exp	592.96
DFT0002579	IRS	01/03/2013	0, 2110		_

: 1/8/2015 - 1/21/2015				ure Report	Board of Trustees Expenditure
Amount	Description (Item)	Account Number	Payment Date	Vendor Name	Payment Number
138.68	Medicare W/H & Exp	07-2116	01/09/2015	IRS	DFT0002580
	nd 07 - Airport Enterprise Fund Total:	Fu			
Total: 11,952.91	Vendor 00004 - IRS Total:				
				inical Design LLC	Vendor: 001302 - JK Mechanic
OF 3.00	D Survey Seem to DDE			d	Fund: 01 - General Fund
***************************************	Dump Survey Scan to PDF Fund 01 - General Fund Total:	01-310-4430	01/16/2015	JK Mechanical Design LLC	17327
	•				
10tai: 5.00	1302 - JK Mechanical Design LLC Total:	Vendor 00			
					Vendor: 00537 - Joel & Marily
acct f 87.32	Bank draft from wrong acct f	02-2020	01/16/2015	•	Fund: 02 - Water Enterpri
	und 02 - Water Enterprise Fund Total:		01/10/2015	Joel & Marilyn Sheesley	17304
	50557 506. d. Marin, 1. 2005. c. 1. 2005.	Vendor			
					Vendor: 00515 - Kathy Keidel
nt 45.50	Class Instructor Payment	01-550-4401	01/09/2015	d Kathy Keidel	Fund: 01 - General Fund 17282
Total: 45.50	Fund 01 - General Fund Total:		02/00/2020	Ratily Relact	17202
Total: 45.50	Vendor 00515 - Kathy Keidel Total:				
				Disk Data Managament	Manualani 00427 - Landablanda Bi
					Vendor: 00427 - LexisNexis Ri Fund: 01 - General Fund
ch Sub 3.00	Dec 2014 Criminal Search Sub	01-2020	01/09/2015	LexisNexis Risk Data Manage	17263
Total: 3.00	Fund 01 - General Fund Total:				1, 200
: Total: 3.00	kisNexis Risk Data Management Total:	Vendor 00427 - Le			
				tional Life Insurance Company	Vendor: 00140 - Liberty Natio
					Fund: 01 - General Fund
56.4	Liberty Life Insurance	01-212 7	01/09/2015	Liberty National Life Insuranc	17283
56.4	Liberty Life Insurance	01-2127	01/09/2015	Liberty National Life Insuranc	17283
-0.03 I Total: 112.83	Liberty Life Insurance Fund 01 - General Fund Total:	0 1 -2127	01/09/2015	Liberty National Life Insuranc	17283
10(a).	Fund 01 - General Fund Total.				
16.0	Liberty Life Insurance	02-2127	04 /00 /2015	•	Fund: 02 - Water Enterpr
16.0	Liberty Life Insurance	02-2127	01/09/2015 01/09/2015	Liberty National Life Insurance	17283
	Fund 02 - Water Enterprise Fund Total:		01/03/2013	Liberty National Life Insuranc	17283
***************************************	lational Life Insurance Company Total:				
	,	Vendor out 40 Elberry		_	
					Vendor: 00531 - Mary Lee Be Fund: 01 - General Fund
47.00	Refund of Class Fee	01-550-3901	01/09/2015	na Mary Lee Bensman	17284
i Total: 47.0	Fund 01 - General Fund Total:		,, -	mary tee benomen	17204
n Total: 47.00	ndor 00531 - Mary Lee Bensman Total:	Ve			
				atarnot	Vendor: 001242 - Matrix Inte
					Fund: 01 - General Fund
•	Jan 2015 Internet Svc-Airport	01-130-4512	01/09/2015	Matrix Internet	17285
·	Jan 2015 Internet Svc-Airport	01-210-4512	01/09/2015	Matrix Internet	17285
•	Jan 2015 Internet Svc-Airport	01-230-4512	01/09/2015	Matrix Internet	17285
	Jan 2015 Internet Svc-Airport Fund 01 - General Fund Total:	01-410-4512	01/09/2015	Matrix Internet	17285
	rung 01 - General Fund 10(al:				
				erprise Fund	Fund: 07 - Airport Enterp
Virnort 55.0	Ian 2015 Internet Sue Airport	07 020 4512	01/00/2015		, ,
	Jan 2015 Internet Svc-Airport und 07 - Airport Enterprise Fund Total:	07-830-4512 F	01/09/2015	Matrix Internet	17285

Board of Trustees Expenditur	re Report			Payment Dates: 1/8/20)15 - 1/21/2015
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: 001218 - Max Snyde		, -, -, -, -, -, -, -, -, -, -, -, -, -,			
Fund: 02 - Water Enterpr					
17264	Max Snyder	01/09/2015	02-2020	Work Wear - Purchased 12/2	47.86
1,201			F	und 02 - Water Enterprise Fund Total:	47.86
				Vendor 001218 - Max Snyder Total:	47.86
	Cabutana				
Vendor: 00110 - Metro Office	Solutions				
Fund: 01 - General Fund 17305	Metro Office Solutions	01/16/2015	01-2020	Dec 2014 Office Supplies from	27.05
17305	Metro Office Solutions	01/16/2015	01-2020	Dec 2014 Office Supplies from	27.05
17305	Metro Office Solutions	01/16/2015	01-2020	Dec 2014 Office Supplies from	27.05
17305	Metro Office Solutions	01/16/2015	01-2020	Dec 2014 Office Supplies from	51.24
17305	Metro Office Solutions	01/16/2015	01-2020	Dec 2014 Office Supplies from	231.76
17305	Metro Office Solutions	01/16/2015	01-2020	Dec 2014 Office Supplies from	58.81
17303	Wello office solutions	02, 20, 202		Fund 01 - General Fund Total:	422.96
Francis 02 - Water Entern	rico Eund				
Fund: 02 - Water Enterpo	Metro Office Solutions	01/16/2015	02-2020	Dec 2014 Office Supplies from	51.24
17303	Wetto Office Solutions	01/10/2013		und 02 - Water Enterprise Fund Total:	51.24
			Vanda	00110 - Metro Office Solutions Total:	474.20
			vendoi	100110 - Metro Office Solutions Total.	474.20
Vendor: 000414 - Moore Me	dical, LLC				
Fund: 01 - General Fund					074 00
17328	Moore Medical, LLC	01/16/2015	01-230-4210	CPR Mask w/Filter, Lg and XL	271.23
				Fund 01 - General Fund Total:	271.23
			Vend	or 000414 - Moore Medical, LLC Total:	271.23
Vendor: 00414 - Office Autor	mation Technologies Inc				
Fund: 01 - General Fund	- :				
17329	Office Automation Technologi	01/16/2015	01-140-4511	198 OW UPS Tower/DP to DVI	844.33
17329	Office Automation Technologi	01/16/2015	01-330-4213	198 OW UPS Tower/DP to DVI	75.33
17329	Office Automation Technologi	01/16/2015	01-410-4511	198 OW UPS Tower/DP to DVI	844.34
17265	Office Automation Technologi	01/09/2015	01-2020	Think Pad/4GB Lenovo TP Edg	1,188.00
17265	Office Automation Technologi	01/09/2015	01-2020	Think Centre/4 GB Module/2	1,430.00
17265	Office Automation Technologi	01/09/2015	01-2020	Wireless Projector & HDMI Ex	709.55
	_			Fund 01 - General Fund Total:	5,091.55
			Vendor 00414 - Office	Automation Technologies, Inc. Total:	5,091.55
Vendor: 001309 - Peak Perfo	rmance Imaging Solutions				
Fund: 01 - General Fund					
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	21.35
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	3.77
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	5.03
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	12.54
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	33.90
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	2.76
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	5.02
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	25.11
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	0.25
17306	Peak Performance Imaging So	01/16/2015	01-2020	Monthly Copier Charges Dec	12.56
				Fund 01 - General Fund Total:	122.29
Fund: 02 - Water Enterp	rise Fund				
17306	Peak Performance Imaging So	01/16/2015	02-2020	Monthly Copier Charges Dec	3.26
			ı	Fund 02 - Water Enterprise Fund Total:	3.26
Fund: 07 - Airport Enter	prise Fund				
17306	Peak Performance Imaging So	01/16/2015	07-2020	Monthly Copier Charges Dec	0.02
 -				und 07 - Airport Enterprise Fund Total:	0.02
			Vendor 001309 - Peak	Performance Imaging Solutions Total:	125.57
			- 21.22, - 32005 - 1001		
Vendor: 000160 - Petty Cash					
Fund: 01 - General Fund		01/16/2015	01-2020	BVPD Petty Cash Rec 12/31/1	1.83
17307	Petty Cash	01/16/2015	01-2020	DVI D I City Casti Net 12/J1/1	1.03
					1-8
					υ <u>΄</u>

Daniel of Trustons Evansditus	ro Donart			Payment Dates: 1/8/2015	- 1/21/2015
Board of Trustees Expenditu	·	Payment Date	Account Number	Description (Item)	Amount
Payment Number	Vendor Name	•			
17307	Petty Cash	01/16/2015	01-2020	BVPD Petty Cash Rec 12/31/1	7.52 42.50
17307	Petty Cash	01/16/2015	01-2020	BVPD Petty Cash Rec 12/31/1	42.50 32.79
17307	Petty Cash	01/16/2015	01-2020	BVPD Petty Cash Rec 12/31/1	
17307	Petty Cash	01/16/2015	01-2020	BVPD Petty Cash Rec 12/31/1	34.48
17307	Petty Cash	01/16/2015	01-2020	BVPD Petty Cash Rec 12/31/1	42.61
				Fund 01 - General Fund Total:	161.73
				Vendor 000160 - Petty Cash Total:	161.73
Vendor: 000161 - PITNEY BO Fund: 01 - General Fund	WES Global Financial Svcs				
17308	PITNEY BOWES Global Financi	01/16/2015	01-2020	Postage Machine Lease Oct 2	111.00
1,303	, , , , , , , , , , , , , , , , , , ,	,,		Fund 01 - General Fund Total:	111.00
			Vendor 000161 - PITN	EY BOWES Global Financial Svcs Total:	111.00
			Tender doda'd Trivi		
Vendor: 000557 - Pro Com					
Fund: 01 - General Fund		04/46/2045	01-410-4150	2015 Annual Fee	39.00
17330	Pro Com	01/16/2015	01-410-4150	Fund 01 - General Fund Total:	39.00
				Vendor 000557 - Pro Com Total:	39.00
Vendor: 00122 - RG and Asso	ociates, LLC				
Fund: 01 - General Fund	-				
17309	RG and Associates, LLC	01/16/2015	01-2020	Town Engineer Services Dec 1	582.00
				Fund 01 - General Fund Total:	582.00
Fund: 07 - Airport Enter	orice Fund				
17309	RG and Associates, LLC	01/16/2015	07-2020	Airport Lift Sta Design - Dec 1	2,320.50
17309	RG and Associates, LLC	01/16/2015	07-2020	Town Engineer Services Dec 1	112.00
1/303	No and Associates, LLC	01/10/2013		und 07 - Airport Enterprise Fund Total:	2,432.50
				r 00122 - RG and Associates, LLC Total:	3,014.50
			Vendo	00122 - Rd allu Associates, LEC Total.	3,014.30
Vendor: 00533 - Rio Grande Fund: 01 - General Fund	•				
17266	Rio Grande Caiptal Managem	01/09/2015	01-2020	Board Workshop-9/17/14-Fac	3,668.56
				Fund 01 - General Fund Total:	3,668.56
			Vendor 00533 - Rio G	rande Caiptal Management, LLC Total:	3,668.56
Vendor: 000178 - SALIDA AU	ITO DARTS				
Fund: 01 - General Fund					
17310	SALIDA AUTO PARTS	01/16/2015	01-2020	Dec 2014 Salida Auto Parts St	9.69
17310	SALIDA AUTO PARTS	01/16/2015	01-2020	Dec 2014 Salida Auto Parts St	222.82
17310	SALIDA AUTO PARTS	01/16/2015	01-2020	Dec 2014 Salida Auto Parts St	86.28
1,010	5.12.57.77.57.5	,,		Fund 01 - General Fund Total:	318.79
			Vendo	or 000178 - SALIDA AUTO PARTS Total:	318.79
			Vendo	N OUT TO TAKE TO TAKE	020.75
Vendor: 000856 - Salida Med Fund: 01 - General Fund					
17331	Salida Medical & Respiratory	01/16/2015	01-230-4210	Jan 2015 Cylinder Rental	25.00
				Fund 01 - General Fund Total:	25.00
			Vendor 00085	6 - Salida Medical & Respiratory Total:	25.00
Vd 000174 CANCEL D	T CDISTO ELECTRIC ASSÍNI				
Vendor: 000174 - SANGRE D Fund: 01 - General Fund	l			an all the state to be	407.71
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	497.71
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	511.51
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	88.77
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	111.61
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	16.47
173 1 1	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	201.65
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	250.12
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	514.68
173 1 1	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	4,612.91

Board of Trustees Expenditure	e Report			Payment Dates: 1/8/2015	- 1/21/2015
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	01-2020	Monthly Electric Services - De	728.09
				Fund 01 - General Fund Total:	7,533.52
Fund: 02 - Water Enterpr	se Fund				
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	02-2020	Monthly Electric Services - De	928.80
				Fund 02 - Water Enterprise Fund Total:	928.80
Fund: 07 - Airport Enterp	rise Fund				
17311	SANGRE DE CRISTO ELECTRIC	01/16/2015	07-2020	Monthly Electric Services - De	1,550.91
				Fund 07 - Airport Enterprise Fund Total:	1,550.91
			Vendor 000174 - SAI	NGRE DE CRISTO ELECTRIC ASS'N. Total:	10,013.23
Vendor: 00538 - Sibyl Teague					
Fund: 01 - General Fund					
17332	Sibyl Teague	01/16/2015	01-550-4705	Payment for Lithography Clas	95.00
				Fund 01 - General Fund Total:	95.00
				Vendor 00538 - Sibyl Teague Total:	95.00
Vendor: 00534 - Timerline To	ffee				
Fund: 01 - General Fund					
17267	Timerline Toffee	01/09/2015	01-2020	Refund for 2014 Community	100.00
•				Fund 01 - General Fund Total:	100.00
				Vendor 00534 - Timerline Toffee Total:	100.00
Vendor: 000202 - TOWN OF B	UENA VISTA WATER FUND				
Fund: 01 - General Fund					
17312	TOWN OF BUENA VISTA WAT	01/16/2015	01-2020	Dec 2014 Water Charges	29.00
17312	TOWN OF BUENA VISTA WAT	01/16/2015	01-2020	Dec 2014 Water Charges	29.00
17312	TOWN OF BUENA VISTA WAT	01/16/2015	01-2020	Dec 2014 Water Charges	58.00 29.00
17312	TOWN OF BUENA VISTA WAT	01/16/2015 01/16/2015	01-2020 01-2020	Dec 2014 Water Charges Dec 2014 Water Charges	29.00
17312 17312	TOWN OF BUENA VISTA WAT	01/16/2015	01-2020	Dec 2014 Water Charges	87.00
17312	TOWN OF BUENA VISTA WAT	01/16/2015	01-2020	Dec 2014 Water Charges	29.00
17312	TOWN OF BUENA VISTA WAT	01/16/2015	01-2020	Dec 2014 Water Charges	464.00
17312	TOWN OF BUENA VISTA WAT	01/16/2015	01-2020	Dec 2014 Water Charges	67.32
				Fund 01 - General Fund Total:	821.32
Fund: 07 - Airport Enterp	rise Fund				
17312	TOWN OF BUENA VISTA WAT	01/16/2015	07-2020	Dec 2014 Water Charges	29.00
			1	Fund 07 - Airport Enterprise Fund Total:	29.00
			Vendor 000202 - TOW	N OF BUENA VISTA WATER FUND Total:	850.32
Vendor: 00315 - Travelers					
Fund: 01 - General Fund					
17286	Travelers	01/09/2015	01-130-4380	2015 Boiler and Machinery In	149.00
				Fund 01 - General Fund Total:	149.00
Fund: 02 - Water Enterpr	ise Fund				
17286	Travelers	01/09/2015	02-710-4380	2015 Boiler and Machinery In	74.50
				Fund 02 - Water Enterprise Fund Total:	74.50
Fund: 07 - Airport Enterp	rise Fund				
17286	Travelers	01/09/2015	07-830-4380	2015 Boiler and Machinery In	74.50
				Fund 07 - Airport Enterprise Fund Total:	74.50
				Vendor 00315 - Travelers Total:	298.00
Vendor: 00339 - UMB Bank					
Fund: 03 - Capital Improv	ement Fund				
17287	UMB Bank	01/09/2015	03-415-4654	Dec 1, 2014 - Nov 30, 2015 Pa	250.00
			Fur	nd 03 - Capital Improvement Fund Total:	250.00
				Vendor 00339 - UMB Bank Total:	250.00

Board of Trustees Expenditu	re Report			Payment Dates: 1/8/2015	- 1/21/2015
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: 000695 - UNCC					
Fund: 02 - Water Enterpi				40 DTI To a lastana	10.00
17313	UNCC	01/16/2015	02-2020	13 RTL Transmissions Fund 02 - Water Enterprise Fund Total:	19.89 19.89
				·	
				Vendor 000695 - UNCC Total:	19.89
Vendor: 001462 - Uncle Doug	g's Lock & Key				
Fund: 01 - General Fund		04 /00 /0045	01 2020	(2) ICDA Commoraiol Handles	225.00
17268	Uncle Doug's Lock & Key	01/09/2015	01-2020	(3) LSDA Commercial Handles Fund 01 - General Fund Total:	335.00 335.00
			Vendor	101462 - Uncle Doug's Lock & Key Total:	335.00
Vendor: 000405 - USA BlueBo					
Fund: 02 - Water Enterp		01/00/2015	02-2020	Hach DPD 1 & 4 10 ml Sample	1,281.43
17269	USA BlueBook	01/09/2015	02-2020	Fund 02 - Water Enterprise Fund Total:	1,281.43
					1,281.43
				Vendor 000405 - USA BlueBook Total:	1,201.45
Vendor: 000198 - VISTA AUT					
Fund: 01 - General Fund		01/00/2015	01-2020	Dec 2014 Statement for Auto	792.98
17270	VISTA AUTO PARTS	01/09/2015	01-2020	Fund 01 - General Fund Total:	792.98
- 1					
Fund: 02 - Water Enterpo	rise Fund VISTA AUTO PARTS	01/09/2015	02-2020	Dec 2014 Auto Parts	622.86
1/2/0	VISTA AUTO PARTS	01/09/2013	02-2020	Fund 02 - Water Enterprise Fund Total:	622.86
Francis 02 Constant Incomes	Frank			, , , , , , , , , , , , , , , , , , ,	
Fund: 03 - Capital Impro-	VEMENT FUND VISTA AUTO PARTS	01/09/2015	03-2020	Dec 2014 Auto Parts	52 1 .55
17270	7,5777,67677,1175	01/03/2013		d 03 - Capital Improvement Fund Total:	521.55
			Ver	dor 000198 - VISTA AUTO PARTS Total:	1,937.39
1/ 1 . 0040F4 1/0P			• • •		_,
Vendor: 001254 - VSP Fund: 01 - General Fund					
17288	VSP	01/09/2015	01-1323	Jan 2015 Vision Insurance Pre	315.72
1,200		02,00,2020		Fund 01 - General Fund Total:	315.72
Fund: 02 - Water Enterp	rice Fund				
17288	VSP	01/09/2015	02-1323	Jan 2015 Vision Insurance Pre	59.28
-		, ,		Fund 02 - Water Enterprise Fund Total:	59.28
Fund: 07 - Airport Enterp	orise Fund				
17288	VSP	01/09/2015	07-1323	Jan 2015 Vision Insurance Pre	24.38
				Fund 07 - Airport Enterprise Fund Total:	24.38
				Vendor 001254 - VSP Total:	399.38
Vendor: 000936 - W.S. Darle	v Company				
Fund: 01 - General Fund	• • •				
17314	W.S. Darley Company	01/16/2015	01-2020	Super Auto Eject/Eject Autom	543.06
				Fund 01 - General Fund Total:	543.06
			Vendo	or 000936 - W.S. Darley Company Total:	543.06
Vendor: 000777 - Waste Mai	nagement of Salida				
Fund: 01 - General Fund	_				
17333	Waste Management of Salida	01/16/2015	01-140-4347	Jan 2015 Refuse Collection	27.06
17333	Waste Management of Salida	01/16/2015	01-210-4347	Jan 2015 Refuse Collection	70.75
17333	Waste Management of Salida	01/16/2015	01-220-4347	Jan 2015 Refuse Collection	53.00
17333	Waste Management of Salida	01/16/2015	01-320-4347	Jan 2015 Refuse Collection	92.00
17333 17333	Waste Management of Salida Waste Management of Salida	01/16/2015 01/16/2015	01-410-4347 01-510-4347	Jan 2015 Refuse Collection Jan 2015 Refuse Collection	43.88 66.63
1/333	Maste Management of Squa	01/10/2013	07-210-4241	Fund 01 - General Fund Total:	353.32
			Vandar 00077	77 - Waste Management of Salida Total:	353.32
			vendor 00077	7 - waste wanagement of Salida Total:	333.32

Board of Trustees Expend	liture Report			Payment Dates: 1/8/201	5 - 1/21/2015
Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
Vendor: 00087 - Wells Far	rgo Bank, N.A.				
Fund: 02 - Water Ent	erprise Fund				
17334	Wells Fargo Bank, N.A.	01/16/2015	02-740-4610	D98A012 CO Water Resource	37,467.66
17334	Wells Fargo Bank, N.A.	01/16/2015	02-740-4620	CO. Water Resources Loan	5,545.47
	•		Fu	und 02 - Water Enterprise Fund Total:	43,013.13
			Vendor	00087 - Wells Fargo Bank, N.A. Total:	43,013.13
Vendor: 000204 - WRIGH	T WATER ENGINEERS				
Fund: 02 - Water Ent	erprise Fund				
17315	WRIGHT WATER ENGINEERS	01/16/2015	02-2020	Proj 841068000 Gen Consulti	10,000.00
17315	WRIGHT WATER ENGINEERS	01/16/2015	02-2020	Proj 841068000 Gen Consulti	7,692.88
17315	WRIGHT WATER ENGINEERS	01/16/2015	02-2020	Proj 841068000 Gen Consulti	2,241.56
			Fi	und 02 - Water Enterprise Fund Total:	19,934.44
			Vendor 000204	4 - WRIGHT WATER ENGINEERS Total:	19,934.44
				Grand Total:	189,306.95

Report Summary

Fund Summary

Fund		Payment Amount
01 - General Fund		97,190.64
02 - Water Enterprise Fund		77,790.85
03 - Capital Improvement Fund		771.55
07 - Airport Enterprise Fund		13,553.91
	Grand Total:	189,306.95

Account Summary

•	Account Summary	
Account Number	Account Name	Payment Amount
01-120-4418	Background Check - Non	77.00
01-120-4432	Memberships / Dues	150.00
01-130-4380	PC / Liability Insurance	12,343.88
01-130-4512	Internet Service	110.00
01-1321	Prepaid CEBT	22,547.28
01-1322	Prepaid Delta Dental	1,623.44
01-1323	Prepaid VSP insurance	315.72
01-140-4345	Telephone Service	133.72
01-140-4347	Trash Disposal	27.06
01-140-4511	Computer Purchases & P	844.33
01-150-4910	Support to Community B	8,850.00
01-2020	Accounts Payable	26,432.05
01-210-4345	Telephone Service	79.06
01-210-4347	Trash Disposal	70.75
01-210-4414	IT Services	79.90
01-210-4435	Building Rent	2,792.36
01-210-4512	Internet Service	69.95
01-2115	FPPA Payables	391.51
01-2116	FICA Payable	5,198.50
01-2117	FWH Payable	4,133.03
01-2118	SWH Payable	1,364.00
01-2126	Health Savings Account	392.50
01-2127	Liberty Life Ins Payable	112.81
01-2130	CCOERA Payable	2,177.42
01-2131	FPPA Payable - Retireme	2,284.62
01-2132	CCOERA 457 Payable	716.48
01-220-4345	Telephone Service	213.44
01-220-4347	Trash Disposal	53.00
01-230-4210	Medical Supplies	296.23
01-230-4275	Uniform / Work Wear	219.96
01-230-4415	Professional Fees for Ou	1,250.00
01-230-4512	Internet Service	55.00
01-310-4430	Printing Services	3.00
01-320-4347	Trash Disposal	92.00
01-330-4213	Computer Supplies	75.33
01-410-4150	Employee Drug Testing	39.00
01-410-4345	Telephone Service	103.66
01-410-4347	Trash Disposal	43.88
01-410-4511	Computer Purchases & P	844.34
01-410-4512	internet Service	55.00
01-415-4575	Street Maintenance	25.30
01-510-4347	Trash Disposal	66.63
01-550-3901	Special Interest/Trip/Eve	87.00
01-550-4401	Contract Labor	45.50
01-550-4701	Special Interest/Trip/Eve	210.00
01-550-4705	Fine Arts	95.00
02-1321	Prepaid CEBT	4,502.29
02-1322	Prepaid Delta Dental	256.06
02-1323	Prepaid VSP insurance	59.28

Account Summary

	Account Summary	
Account Number	Account Name	Payment Amount
02-2020	Accounts Payable	24,663.72
02-2040	Sales Tax Payable	234.00
02-2116	FICA Payable	1,068.42
02-2117	FWH Payable	457.91
02-2118	SWH Payable	173.00
02-2126	Health Savings Account	62.50
02-2127	Liberty Life Ins Payable	32.00
02-2130	CCOERA Payable	494.14
02-2132	CCOERA 457 Payable	32.50
02-710-4345	Telephone Service	91.69
02-710-4380	PC / Liability Insurance	2,325.21
02-710-4432	Memberships / Dues	325.00
02-740-4610	1998 Debt Service Princi	37,467.66
02-740-4620	1998 Debt Service Intere	5,545.47
03-2020	Accounts Payable	521.55
03-415-4654	Bond Paying Agent Fees	250.00
07-1321	Prepaid CEBT	731.46
07-1322	Prepaid Delta Dental	128.17
07-1323	Prepaid VSP insurance	24.38
07-2020	Accounts Payable	8,931.38
07-2116	FICA Payable	731.64
07-2117	FWH Payable	363.41
07-2118	SWH Payable	132.00
07-2126	Health Savings Account	62.50
07-2130	CCOERA Payable	162.62
07-2132	CCOERA 457 Payable	7.50
07-810-4440	Credit Card Processing F	46.00
07-830-4345	Telephone Service	51.94
07-830-4380	PC / Liability Insurance	1,842.91
07-830-4416	Advertising / Public Rela	213.00
07-830-4512	Internet Service	55.00
07-835-4229	Fuel Island/Tank Mainte	70.00
	Grand Total:	189,306.95

Project Account Summary

Project Account Key		Payment Amount
None		189,306.95
	Grand Total:	189 306 95



January 27th, 2015

To: The Town of Buena Vista, CO - Board of Trustees

From: Jill Van Deel / Airport Manager

Subject: Airport Report

- The airport land acquisition draft report is being reviewed by a second appraisal company. We hope to have a completed review at the end of February. The appraisal can then be finalized and negotiations can begin.
- The next Master Plan Committee Meeting has been scheduled for March 9th, 2015 at 5:30 pm to be held in the Pinon Room at the community center. A community open house will be held following this meeting at 7:00 pm. A Master Plan website has been launched and can be viewed at http://sites.jviation.com/aej/. The Master Plan process is progressing well and on schedule. We have been given much useful insight from the members of our committee and Jviation for our future airport vision.
- Lockheed Martin and the Army have reserved hangar and office leases for a Black Hawk Helicopter Testing in June and July, 2015. They hope to do a site visit in the few months to meet with airport management and BV Fire to arrange support services and begin the contract process with the town.

An average testing normally brings with it 20 personnel. Indirect economic impacts of testing to our town in a typical 40 day testing period:

- * 800 nights lodging
- * 2400 meals
- * Entertainment and Shopping
- * Airport Rental Cars
- * Revenue for BV Fire and Chaffee County EMS

Testing is just one way the hangar has a huge impact on the airport's ability to generate revenue. Once the hangar is acquired, 100% of hangar revenues would remain with the town and offset subsidy to the airport. Currently, we receive a 20% commission for managing the Mandes hangar. The airport will have the ability to house transient jet traffic at premium rates for flight departments. fractional share jet charter companies, Aspen relief, Summit County customers, helicopter testing companies and general aviation while generating much needed revenue. We would also have the ability to attract and provide a maintenance company for the hangar, thus attracting more jet and general aviation traffic. Not acquiring the hangar would greatly impact the airport's ability to generate revenue. Testing would relocate. Corporate flight departments and transient jet customers would fly elsewhere to acquire hangar and buy fuel and services. Local businesses would not benefit from the economic boost these testings and flight departments bring to our town. Some airport equipment would have to be kept outdoors. Utilizing CDOT Aeronautics grant money provides \$9 on the dollar to acquire the hangar for the town with our 10% matching funds. Replacement cost of the hangar has been estimated at \$975,000.

Hangar revenue to town if hangar is acquired:

Midsize Jet - \$200/ night. Helicopter Testing - \$2500 / week General Aviation - \$35- \$150 / night based on aircraft size Long term lease - \$500 - \$2,000 / month based on aircraft size

- <u>Upcoming Airport Projects include:</u>
 - 1. Hangar and possible land acquisition
 - 2. The airport sewer lift station plan has been approved by the Sanitation Department. The bidding process for construction will begin soon.
 - 3. Spring Fog Seal and Restripe of Runway
 - 4. Runway Designation will be changed to 16/34.
- 2014 activity results will be presented at the BOT meeting on 1/27.

Thank you,

Jill Van Deel



MEMORANDUM

To: Mayor and Board of Trustees

From: Mary Jo Bennetts, Town Clerk

Date: January 22, 2015

RE: Actions taken

Actions recently taken through the office of Town Clerk:

- Issued Special Event Liquor License to: Alliance Against Domestic Abuse for February 7, 2015 at the High Country Bank, 516 US Hwy. 24 N.
- New Liquor License: a new Hotel & Restaurant Liquor License has been applied for by East Main Holdings, Inc. d/b/a House Rock Kitchen at 421 East Main Street. A concurrent review is being done by the State and the public hearing will be held at the February 24, 2015 Board of Trustees meeting.
- New Business licenses issued to: BV Computer Guy, Casey Champie, computer repairs; Roman Investments I LLC 415 Chestnut, vacation rental; Tinderbox Trading Company, Duane & Jo Dallas, artwork & woodworking; and The Merica Store LLC, Dennis & Kristin Smith, internet sales general merchandise.
- Sold six cemetery sites.
- Town Hall has performed 29 Notary services in the months of November and December.

January 13, 2015

Board of Trustees Town Hall P.O. Box 2002 Buena Vista, CO 81211

Dear Board of Trustees,

We are submitting a request to the Board of Trustees for a continuation of reduced fees of \$500.00 per year, payable in two installments for the use of the Community Center every Thursday afternoon throughout the year, and for use of the kitchen facilities at no additional cost once a year for our Christmas luncheon.

This is the Thursday Bridge Club made up of senior citizens, meeting once a week year-round. There is no other suitable facility for our use at an affordable cost. If memory serves correctly, the senior citizens were instrumental in helping raise funds for the building of the Community Center and, therefore, we feel that continued use at the reduced fee is only fitting.

We appreciate your consideration of our request, and greatly appreciate the continued use of the Community Center.

Thank you,

Directors

Marie Armstrong 395-6470

Marjorie Sulkey

395-8846